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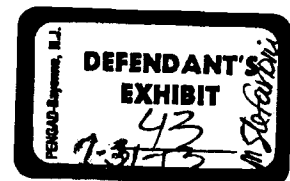
DIGEST OF LAWS

ORDER OF

PATRONS OF HUSBANDRY

Adopted and Proclaimed by
The National Grange
2012 Edition

1616 H Street, N.W.
Washington, D.C. 20006



DIGEST OF LAWS
OF THE
ORDER OF PATRONS OF HUSBANDRY

Including the Constitution of the Order; the Articles of Incorporation and By-Laws of the National Grange; the Codes of Laws of the Various Granges of the Division of the Order and the Codes of Laws Regulating the Ritual, Degrees and Regalia, Judiciary and Parliamentary Matters of the Order as Adopted by the National Grange, November 13, 1996, as amended.

Adopted and Proclaimed by the National Grange of the Order of Patrons of Husbandry Effective as of November 13, 1996

(SIGNED)

Kermit Richardson, Master

Shirley Lawson, Secretary

Table of Contents

Chapter I

CONSTITUTION OF THE ORDER OF PATRONS OF HUSBANDRY

Preface.....	1
Preamble.....	1
Amended Constitution.....	1
Divisions of the Order.....	1
Associate Members.....	2
Organization, Regulation and Administration.....	2
Charters.....	3
Incorporation.....	3
Membership.....	4
Application Fees and Membership Dues.....	4
Officers.....	4
Sale, Encumbrances or Transfer of Real and/or Personal Property.....	4
Retention of Real and Personal Property For Use in Accordance With the General Purposes of the Order.....	4
Activities, Earning and Distribution of Assets on Dissolution or Final Liquidation.....	5
Religious and Political Policy.....	5
Anniversary of the Order.....	5
Amendments.....	5

Chapter II

DECLARATION OF PURPOSE OF THE NATIONAL GRANGE OF THE ORDER OF PATRONS OF HUSBANDRY

Preamble.....	7
General Objectives.....	7
Specific Objectives.....	7
Business Relations.....	7
Education.....	7
The Grange, Not Partisan.....	8
Outside Cooperation.....	8
Conclusion.....	8

Chapter III

ARTICLES OF INCORPORATION OF THE NATIONAL GRANGE OF THE ORDER OF PATRONS OF HUSBANDRY.....

9

Chapter IV

BY-LAWS OF THE NATIONAL GRANGE OF THE ORDER OF PATRONS OF HUSBANDRY

Constitution and Articles of Incorporation.....	11
Offices and Seal.....	11
Charters.....	11
Consolidation of Subordinate Granges.....	12
Suspension or Revocation of Charters.....	14
Membership.....	15
Voting.....	20
Funds.....	20
Meetings.....	22
Officers.....	23
Sale, Encumbrance or Transfer of Real Property of Subordinate or Pomona Granges.....	29
Property of Granges Which Surrender Their Charter or Whose Charter Has Been Revoked.....	31
Reports of State Granges to the National Grange.....	32
Official Communications of the National Grange.....	32
Committees - All Grange.....	32
Fiscal Year.....	33
Adoption, Amendment or Repeal of By-Laws of the National Grange and Grange Laws of the Order.....	33
Ownership, Maintenance, Protection, Management and Legally Authorized uses for the Registered Trademarks, Logos, copyrights and other intellectual Property of the National Grange.....	33

Chapter V

CODE OF THE JUNIOR GRANGE

Organization.....	37
Duties of Officers.....	37
Ritual.....	38

Chapter VI

CODE OF THE SUBORDINATE GRANGE

Organization.....	39
Charter.....	40
Jurisdiction.....	41
Membership.....	41
Balloting Membership Applications.....	41
Honorary Membership.....	42
Suspension of Members.....	42
Traveling Card.....	43

Table of Contents

Demit.....	43	Chapter X	
Vote.....	44	CODE OF ALL GRANGES	
Membership Dues.....	44	Policy.....	57
Meetings.....	45	Voting.....	57
Annual Word.....	45	Meetings.....	57
Installation of Officers.....	45	Election.....	58
Duties and Authority of Officers.....	45	Authority of Masters.....	59
Responsibility Of Mailing Lists.....	46	Acting Master.....	59
		Annual Word.....	59
Chapter VII		Duties of Secretary.....	59
CODE OF THE POMONA GRANGE		Suspension or Termination of Membership.....	60
Preamble.....	47	Student Granges.....	60
Organization.....	47	Alcoholic Beverages.....	60
Membership.....	47	Definitions.....	60
Application Fees.....	48		
Dues.....	48	Chapter XI	
Demits.....	48	CODE OF RITUAL, DEGREES AND REGALIA	
Meetings.....	48	Junior Grange.....	63
Duties of Officers.....	48	Subordinate Grange.....	63
Responsibilities.....	48	Pomona Grange.....	64
		State Grange.....	64
Chapter VIII		National Grange.....	64
CODE OF THE STATE GRANGE		Assembly of Demeter.....	65
Authority of a State Grange.....	51	Grange Meetings.....	65
Annual Meeting.....	51	Regalia.....	66
Elections.....	52		
Authority of the Master.....	52	Chapter XII	
Membership Reports.....	52	CODE OF JUDICIAL LAW	
Membership Dues.....	53	Rulings on Grange Law.....	67
Quarterly Reports.....	53	Rules and Regulations for Grange Trials.....	67
Subordinate and Pomona Granges.....	53	State Procedures.....	68
National Grange Annual Meeting.....	53	Procedures as to National Delegate, Officer of	
Responsibility Of Mailing Lists.....	54	National Grange, and Officer of Assembly of	
		Demeter.....	70
		Procedures as to National Master.....	71
		Procedural Guide.....	73
Chapter IX			
CODE OF THE NATIONAL GRANGE		Chapter XIII	
Authority of the National Grange.....	55	CODE OF PARLIAMENTARY LAW	
Authority of National Master.....	55	Preface.....	75
Duties of Executive Committee.....	55	Reports of Committees.....	75
Annual Meeting.....	55	Motions.....	75
Foreign Granges.....	56	Times of Speaking.....	75
Order of Election of Officers.....	56	Debate.....	76
Compensation of Officers.....	56	Privileged Questions.....	76
Changes to Ritual and Procedures.....	56	To Adjourn.....	76
Responsibility Of Mailing Lists.....	56	Take Recess.....	76

Table of Contents

Question of Privilege.....	76
Orders of the Day.....	77
Lay on the Table.....	77
The Previous Question.....	77
Postponement to a Day Certain.....	77
To Commit.....	77
Amendments.....	77
Indefinite Postponement.....	78
Suspension of Rules.....	78
Division of the Grange.....	78
Yeas and Nays	78
The Question.....	78
Division of the Question.....	79
Question of Order.....	79
Reconsideration.....	79
Rescinding and Expunging.....	79
Committee of the Whole.....	79
Parliamentary Reference Chart.....	79

Chapter 1

CONSTITUTION OF THE ORDER OF PATRONS OF HUSBANDRY

PREFACE

1.0.1 The Preamble to the first Constitution of the Order of Patrons of Husbandry was written by William Saunders, first Master of the National Grange, and adopted at the first delegate session (6th session) of the National Grange, held at Georgetown, D.C., January 8-11, 1873. The Preamble and the Constitution were adopted on January 9, 1873. The Preamble has never been changed.

The Constitution has been amended from time to time.

PREAMBLE

1.0.2 Human happiness is the acme of earthly ambition. Individual happiness depends upon general prosperity.

1.0.3 The prosperity of a nation is in proportion to the value of its production.

1.0.4 The soil is the source from whence we derive all that constitutes wealth; without it we would have no agriculture, no manufacturers, no commerce. Of all the material gifts of the Creator, the various productions of the vegetable world are of the first importance. The art of agriculture is the parent and precursor of all arts, and its products, the foundation of all wealth.

1.0.5 The productions of the earth are subject to the influences of natural laws, invariable and indisputable; the amount produced will consequently be in proportion to the intelligence of the producer, and success will depend upon his knowledge of the action of these laws, and the proper application of their principles.

1.0.6 Hence, knowledge is the foundation of happiness.

1.0.7 The ultimate object of this organization is for mutual instruction and protection, to lighten labor by diffusing a knowledge of its aims and purpose,

expand the mind by tracing the beautiful laws the Great Creator has established in the Universe, and to enlarge our views of creative wisdom and power.

1.0.8 To those who read aright, history proves that in all ages society is fragmentary, and successful results of general welfare can be secured only by general effort. Unity of action cannot be acquired without discipline, and discipline cannot be enforced without significant organization; hence we have a ceremony of initiation which binds us in mutual fraternity as with a band of iron; but although its influence is so powerful, its application is as gentle as that of the silken thread that binds a wreath of flowers.

AMENDED CONSTITUTION

1.0.9 At the time of the reorganization of the National Grange of the Order of Patrons of Husbandry in the city of Washington, District of Columbia, the place where the first Constitution of the Order was adopted, and pursuant to the provision of Article XIV of the Constitution of 1873, the National Grange does proclaim the adoption of the following amended Constitution of this Order of Patrons of Husbandry, as ratified by the State Granges of the Order, to be known as the Constitution of 1986.

CONSTITUTION OF 1986

Article I

DIVISIONS OF THE ORDER

1.1.1 The Order of Patrons of Husbandry (hereinafter known as the Order) shall consist of the six following divisions:

(A) Junior Granges - (membership Granges) having charge of the Junior Degree.

Chapter 1: Constitution

(B) Subordinate Granges - (membership Granges) having charge of the first Four Degrees as follows:

First Degree - Laborer (man), Maid (woman).

Second Degree - Cultivator (man), Shepherdess (woman).

Third Degree - Harvester (man), Gleaner (woman).

Fourth Degree - Husbandman (man), Matron (woman).

(C) Pomona Granges - (district membership Granges) having charge of the Fifth Degree (Pomona).

(D) State Granges - (state delegate bodies) having charge of the Sixth Degree (Flora).

(E) National Grange - (a national delegate body) the controlling and supreme law making body of the Order, also having charge of the ritual and regalia of the Order (except that of the Seventh Degree) and the business of the Seventh Degree (Ceres).

(F) Assembly of Demeter - (Seventh degree members in good standing in a Subordinate Grange) having charge of the Seventh Degree (Ceres) and all unwritten work of the Order and the communication of the annual word.

Article II

ASSOCIATE MEMBERS

1.2.1 State Granges of the Order shall have the right and power to establish an associate class of individual membership.

Article III

ORGANIZATION, REGULATION AND ADMINISTRATION

1.3.1 The National Grange, as the national representative division of the Order, shall be the controlling and supreme law making division of the

Order from which body all the other Granges of the divisions of the Order shall derive their rights and powers. The National Grange shall have the right and power as the good of the Order requires, to adopt laws for the organization, administration and regulation of the affairs of the various Granges of the divisions of the Order including laws limiting, defining, and regulating the powers of the various Granges of the divisions of the Order.

1.3.2 Articles of Incorporation - The National Grange shall have the right and power at its annual meeting, if a quorum be present, to adopt, amend or repeal, by two-thirds of the votes cast by delegates present and voting at such meeting, the Articles of Incorporation and By-Laws of the National Grange, as to the organization, administration and regulation of the affairs of the various Granges of the divisions of the Order. These Articles of Incorporation and By-Laws shall be published in the Digest of Laws of the Order.

1.3.3 Grange Laws - The National Grange shall have the right and power at its annual meeting, if a quorum be present, to adopt, amend or repeal by a majority of the votes cast by delegates present and voting at such meeting, any Grange Laws authorized by this Constitution or the Articles of Incorporation and By-Laws of the National Grange as to the organization, administration and regulation of the affairs of the various Granges of the divisions of the Order. These Grange Laws shall be codified and published in the Digest of Laws of the Order.

1.3.4 Ritual, Degrees and Regalia - The National Grange shall have the right and power at its annual meeting, if a quorum be present, to adopt, amend or repeal by a majority of the votes cast by delegates present and voting at such meeting, laws relating to ritual or regalia which shall be used in the Degrees of the various Granges of the divisions of the Order, provided, however, that the Assembly of Demeter shall be in charge of the ritual and regalia of the Seventh Degree and the unwritten work of all Degrees of the Order. These Ritual, Degrees and Regalia Laws shall be codified and published in the Digest of Laws of the Order. In all ritual, degrees

Chapter 1: Constitution

and regalia matters the Ritual, Degrees and Regalia Laws as adopted by the National Grange shall be the law of the Order, and the various Granges of the divisions of the Order shall conform thereto.

1.3.5 Judiciary - The National Grange shall have the right and power at its annual meeting, if a quorum be present, to adopt, amend, or repeal by a majority of the votes cast by delegates present and voting at such meeting, laws relating to the judicial functions of the various Granges of the divisions of the Order and the Assembly of Demeter, including rules as to the organization, jurisdiction, procedures and powers of the members of the Order as to these judicial functions. These Judicial Laws shall be codified and published in the Digest of Laws of the Order.

These judicial powers are of a dual nature:

(1) Law and Usage - The construction and interpretation by means of rulings on the Constitution of the Order and the Articles of Incorporation, By-Laws and Grange Laws adopted by the National Grange and on the By-Laws and Grange Laws adopted by the various Granges of the divisions of the Order. The regulations for such construction and interpretation shall be codified and published in the Digest of Laws of the Order.

In all matters involving the construction and interpretation relating to law and usage, rulings made pursuant to these Judicial Laws, shall be the law of the Order and the various Granges of the divisions of the Order shall conform thereto.

(2) Trials - The conduct of trials of any member of the Order charged with the violation of this Constitution; the Manuals of the Degrees of the Order; or Articles of Incorporation, By-Laws and Grange Laws of the National Grange or the various Granges in the divisions of the Order. The Rules and Regulations for trials shall be codified and published in the Digest of Laws of the Order.

1.3.6 Parliamentary - The National Grange shall have the right and power at its annual meeting, if a

quorum be present, to adopt, amend, or repeal by a majority of the votes cast by delegates present and voting at such meeting, laws relating to the parliamentary laws governing meetings of the various Granges of the divisions of the Order.

These Parliamentary Laws shall be codified and published in the Digest of Laws of the Order. In all parliamentary law matters, the Parliamentary Laws as adopted by the National Grange shall be the law of the Order and the various Granges of Order shall conform thereto.

Roberts Rules of Order (Revised) is considered standard authority in this country, and is adopted as such on all parliamentary matters not included in the Parliamentary Code.

Article IV

CHARTERS

1.4.1 The National Grange shall issue all Charters for the various Granges of the divisions of the Order; provided, however, that the procedure for the issuance of Charters and application fees for Charters shall be provided for in the By-Laws as adopted by the National Grange.

1.4.2 All Charters issued to the various Granges of the divisions of the Order shall provide that members of each Grange at all times will faithfully comply with the Constitution of the Order, the Articles of Incorporation, By-Laws and Grange Laws and Usage of the various Granges of the divisions of the Order as from time to time adopted.

Article V

INCORPORATION

1.5.1 The various Granges of the divisions of the Order may incorporate and adopt Articles of Incorporation and By-Laws for the organization, administration and regulation of their affairs, provided

Chapter 1: Constitution

that all such Articles of Incorporation and By-Laws adopted by the various Granges of the divisions of the Order shall conform to this Constitution and the Articles of Incorporation, By-Laws and Grange Laws as adopted by the National Grange.

Article VI**MEMBERSHIP**

1.6.1 The qualifications for membership; procedure for attaining membership; membership dues; and the right to vote in each of the Granges of the divisions of the Order shall be provided for in the By-Laws of the National Grange.

1.6.2 All candidates for membership and elected officers shall be required to agree at the time of election to membership or installation in office that at all times they will faithfully comply with the Constitution of the Order, the Articles of Incorporation, By-Laws and Grange Laws and Usage of the various Granges of the divisions of the Order as from time to time adopted.

1.6.3 All members in good standing in each of the various Granges of the divisions of the Order on the effective date of the adoption of this Constitution are automatically elected to membership hereunder in accordance with the degree of membership as shown on the rosters of the various Granges of the divisions of the Order on said date.

Article VII**APPLICATION FEES AND MEMBERSHIP DUES**

1.7.1 Funds for the operation of each of the various Granges of the divisions of the Order shall be collected as application fees for memberships, membership dues and income from Grange sponsored activities.

1.7.2 The By-Laws of the National Grange shall

provide for a minimum amount of such application fees and membership dues. The collection of such funds and the apportionment thereof to the various Granges of the divisions of the Order shall be provided for in the By-Laws of the National Grange.

1.7.3 The various Granges of the divisions of the Order, however, are delegated specific power to establish such additional application fees and membership dues from time to time as is necessary to fund their operations.

Article VIII**OFFICERS**

1.8.1 The designation, rank, election or appointment, authority and duty of officers in each of the various Granges of the divisions of the Order shall be provided for in the By-Laws of the National Grange and in the By-Laws of the various Granges of the divisions of the Order.

Article IX**SALE, ENCUMBRANCE OR TRANSFER OF REAL AND/OR PERSONAL PROPERTY**

1.9.1 When a Grange of any of the divisions of the Order shall sell, encumber or in any other way transfer real and/or personal property owned by such Grange, the proceeds from such sale, encumbrance or transfer shall be retained by the Order for use in accordance with the general purposes of the Order, provided that, the procedures for such retention shall be provided for in the By-Laws of the National Grange.

Article X**RETENTION OF REAL AND PERSONAL PROPERTY FOR USE IN ACCORDANCE WITH THE GENERAL PURPOSES OF THE ORDER**

Chapter I: Constitution

1.10.1 When a Grange (other than the National Grange) of any of the divisions of the Order shall surrender its Charter either in consolidation, dissolution or abandonment or has its Charter revoked, the real and personal property of said Grange shall be retained by the Order for use in accordance with the general purposes of the Order, provided that, the procedures for such retention shall be provided for in the By-Laws of the National Grange.

Article XI

ACTIVITIES, EARNINGS AND DISTRIBUTION OF ASSETS ON DISSOLUTION OR FINAL LIQUIDATION.

1.11.1 Internal Revenue Service - Activities. The various Granges of the divisions of the Order shall not conduct any activity not permitted to be carried on by an exempt organization described in Section 501(c) of the Internal Revenue Code of 1954, as now in force or as hereinafter amended.

1.11.2 Internal Revenue Service - Earnings. No part of any net earnings of the various Granges of the divisions of the Order shall inure to the benefit of any officer, director or member of the Order, except as reasonable compensation for services performed, or be appropriated for any services other than the purposes as set forth in this Constitution, and the Articles of Incorporation and By-Laws of the National Grange.

1.11.3 Internal Revenue Service - Dissolution National Grange. On dissolution of the National Grange the members of the Executive Committee thereof shall, after paying or making provision for the payment of all liabilities of the corporation, dispose of all the net assets of the corporation, by transferring and paying over the same to a tax exempt, agricultural and/or horticultural organization which shall be selected by the Executive Committee, provided that such organization shall qualify as a tax exempt organization under Section 501(c) of the Internal Revenue Code of 1954 now in force or

as hereinafter amended.

1.11.4 Internal Revenue Service - Dissolution of Granges Other Than National Grange.

When a Grange (other than the National Grange) of any of the divisions of the Order is dissolved or ceases to function for any reason, the net assets of that Grange shall be retained by the Order for use in accordance with the general purposes of the Order, and activities permitted to be carried on by an exempt organization described in Section 501(c) of the Internal Revenue Code of 1954, as now in force or as hereinafter amended, and provided further that the procedures for such retention shall be provided for in the By-laws of the National Grange.

Article XII

RELIGIOUS AND POLITICAL POLICY

1.12.1 Denominational religious or partisan political matters shall not be the subject of discussions in the work of the Order, and no religious or political tests for membership shall be applied.

Article XIII

ANNIVERSARY OF THE ORDER

1.13.1 The fourth day of December, the birthday of the Order of Patrons of Husbandry shall be celebrated as the anniversary of the Order.

Article XIV

AMENDMENTS

1.14.1 This Constitution may be amended, from time to time; provided, such amendments be adopted by two-thirds vote of the delegates present and voting at any annual meeting of the National Grange, and when such amendments shall have been ratified by two-thirds of the State Granges,

Chapter 1: Constitution

Chapter 1

which ratification shall be by a majority vote of the delegates present and voting at the annual meeting of each State Grange, and the same reported to the Secretary of the National Grange, and so proclaimed at the next annual meeting of the National Grange, said amendments shall be in full force, beginning with the first day of the calendar year following, and further provided that amendments having passed the National Grange at any annual meeting and failing to secure the two-thirds ratification of the State Granges before the next annual meeting of the National Grange, shall be declared null and void by the Master of the National Grange.

Chapter 2

DECLARATION OF PURPOSES OF THE NATIONAL GRANGE OF THE ORDER OF PATRONS OF HUSBANDRY

PREAMBLE

2.0.0 Profoundly impressed with the truth that the National Grange of the Order of Patrons of Husbandry should proclaim to the world its general objectives, we hereby unanimously make this Declaration of Purposes:

GENERAL OBJECTIVES

2.1.1 United by the strong and faithful tie of an agricultural fraternity, yet welcoming all of good moral character to membership, we mutually resolve to labor for the good of our Order, our country, and mankind.

2.1.2 We heartily endorse the motto, "In essentials, unity; in non-essentials, liberty; in all things, charity."

SPECIFIC OBJECTIVES

2.2.1 We shall endeavor to advance our cause by striving to accomplish the following objectives:

2.2.2 To develop a better and higher manhood and womanhood among ourselves; to enhance the comforts and attractions of our homes; to strengthen our attachments to our pursuits; to foster mutual understanding and cooperation; to maintain inviolate our laws, and to emulate each other in labor, in order to hasten the good time coming.

2.2.3 We propose meeting together, talking together, working together and, in general, acting together for our mutual protection and advancement. We shall constantly strive to secure harmony, good will, and brotherhood, and to make our Order perpetual. We shall earnestly endeavor to suppress personal, local, sectional, and national prejudices, all unhealthy rivalry and all selfish ambition. Faithful adherence to these principles will ensure our mental, moral, social and material advancement.

BUSINESS RELATIONS

2.3.1 For our business interests we desire to bring producer and consumer into the most direct and friendly relations possible, remembering that, "individual happiness depends upon general prosperity."

2.3.2 We are opposed to such spirit and management of any corporation or enterprise which tends to oppress people. We long to see antagonism between capital and labor removed by common consent, and by statesmanship worthy of an enlightened people.

2.3.3 We are opposed to wages and salaries that exceed productive efficiency. We recommend that farmers buy wisely and produce efficiently to make their farms profitable; to make the maximum use of the innovations of science and technology to systematize their work and to calculate intelligently on probabilities.

2.3.4 To all we recommend sound money management that we may avoid insolvency and bankruptcy.

EDUCATION

2.4.1 We shall advance the cause of education by all just means within our power.

2.4.2 Influenced by our strong belief in the institution of the family, we are convinced that education begins in the family circle.

2.4.3 Discipline is an essential part of education. Self-discipline comes with maturity. Until such time as this level of competency is reached, families and schools have a responsibility for enforcing adequate discipline.

2.4.4 We recognize the necessity of experimentation to develop new and better methods of education, but we caution against the widespread adoption of these innovative and experimental methods until they have been proven effective.

Chapter 2: Declaration of Purposes

2.4.5 We recognize that education is a continuing process. We encourage all to continue their education through adult education classes, by continued reading, observation and such other methods as may be available, including radio and television.

2.4.6 We recognize the valuable contribution made to education by the printed word, especially in newspapers, periodicals and books, and will continue to advocate their widespread availability.

THE GRANGE, NOT PARTISAN

2.5.1 We emphatically and sincerely assert the oft-repeated truth taught in our Constitutional Law, that the Grange -- National, State, Pomona or Subordinate -- is not a partisan or party organization.

2.5.2 The principles we teach underlie all true statesmanship, and, if properly carried out, will tend to purify the whole political atmosphere of our country; for we seek the greatest good to the greatest number.

2.5.3 We must always bear in mind that no one, by becoming a Patron of Husbandry, gives up that inalienable right and duty which belongs to every American citizen, to take a proper interest in the politics of one's country.

2.5.4 On the contrary, it is right for every member to do all in his or her power, legitimately, to influence for good the action of any political party to which he or she belongs. It is reserved by every Patron, as the right of a free citizen to affiliate with any party that will best carry out his or her principles.

2.5.5 We acknowledge the broad principle that difference of opinion is no crime, and hold that "progress toward truth is made by differences of opinion," while "the fault lies in bitterness of controversy."

2.5.6 We desire a proper equality, and fairness; protection for the weak; restraint upon the strong; in short, justly distributed power. These are American ideals, the very essence of American indepen-

dence, and to advocate the contrary is unworthy of the sons and daughters of our Republic.

2.5.7 We cherish the belief that sectionalism is, and of right should be, dead and buried with the past. Our work is for the present and the future. In our agricultural fraternity, we shall recognize no North, no South, no East, no West.

OUTSIDE COOPERATION

2.6.1 Our Fraternity, being agriculturally based, family oriented and dedicated to the pure principles of equality under Constitutional Law, we appeal to all good citizens for mutual cooperation and assistance toward reform that we may remove from our midst the last vestige of inequity and corruption. We believe that harmony, equitable compromise and earnest cooperation are essential to future success.

CONCLUSION

2.7.1 It shall be an abiding principle with us to relieve any of our oppressed and suffering members by any reasonable means at our command.

2.7.2 We proclaim it among our purposes to continue our historical appreciation of the abilities and equality of women.

2.7.3 Imploring the continued assistance of our Divine Master to guide us in our work, we pledge ourselves to faithful and harmonious labor for all future time; to advance by our united efforts, to the wisdom, justice, fraternity and political purity so earnestly sought by the wise and courageous men and women who founded our noble Order.

Chapter 3

ARTICLES OF INCORPORATION OF THE NATIONAL GRANGE OF
THE ORDER OF PATRONS OF HUSBANDRY

TO:
DEPARTMENT OF CONSUMER AND
REGULATORY AFFAIRS
BUSINESS REGULATION ADMINISTRATION
CORPORATIONS DIVISION
WASHINGTON, D.C.

3.0.0 We the undersigned natural persons of the age of twenty-one (21) years or more, acting as incorporators of a corporation, adopt the following Articles of Incorporation for such corporation pursuant to the District of Columbia Non-Profit Corporation Act, Chapter 5, Title 29 District of Columbia Code.

3.1.0 FIRST: The name of the corporation is National Grange of the Order of Patrons of Husbandry.

3.2.0 SECOND: The period of duration is perpetual.

3.3.0 THIRD: The object of the corporation hereby organized is the promotion of agricultural and other kindred pursuits by inducing cooperation among farmers and those alike interested for their mutual benefit and improvement, and to this end to act as the controlling body of the Order known as The Order of Patrons of Husbandry.

3.4.0 FOURTH: The corporation is a delegate body to which membership is available to individuals who are Fourth Degree Members of the Order in good standing as defined in the By-Laws and have received the Seventh Degree of the Order.

3.5.0 FIFTH: The membership of the corporation shall be composed of two classes of members, voting and non-voting, who are Fourth Degree Members of the Order in good standing as defined in the By-Laws and have received the Seventh Degree of the Order.

3.6.0 SIXTH: The manner of election or appointment of the directors of the corporation shall be provided for in the By-Laws.

3.7.0 SEVENTH: Provisions for the regulation of the internal affairs of the corporation, including provision for the distribution of assets on dissolution or final liquidation shall be provided for in the Constitution of the Order of Patrons of Husbandry and the By-Laws of the National Grange of the Order of Patrons of Husbandry.

3.8.0 EIGHT: The address, including street number, of the initial registered office of the corporation is 1920 N. Street, N.W., Washington, D.C. 20036, and the name if its initial registered agent at such address is Charles L. Freed. The address including street and number, in the District of Columbia where the corporation conducts its principal business is 1616 H Street, N.W., Washington, D.C. 20006.

3.9.0 NINTH: The number of members constituting the initial Board of Directors is six (6), and the names and addresses, including street and number, of the person who are to serve as the initial Members until the first annual meeting or until their successors be elected and qualify are:

Edward Andersen
1616 H. Street N.W.
Washington, D.C. 20006

Kermit W. Richardson
RD 2
Barre, VT 05641

Lester Wallace
Rt. 1
Beloit, WI 53511

Edward F. Moody
16851 W. 183rd
Olathe, KS 66062

Jack Silvers
Rt. 1 Box 1115
Zillah, WA 98953

Chapter 3: Articles of Incorporation

Charles E. Wismer Jr.
1604 N. 2nd Street.
Harrisburg, PA 17102

3.10.0 TENTH: The name and the address, including street and number, of each incorporator is:

Edward Andersen
1616 H. Street N.W.
Washington, D.C. 20006

Kermit W. Richardson
RD 2
Barre, VT 05641

Lester Wallace
Rt. 1
Beloit, WI 53511

Edward F. Moody
16851 W. 183rd
Olathe, KS 66062

Jack Silvers
Rt. 1 Box 1115
Zillah, WA 98953

Charles E. Wismer Jr.
1604 N. 2nd Street.
Harrisburg, PA 17102

/s/ Edward Anderson

/s/ Kermit W. Richardson

/s/ Lester Wallace

/s/ Edward F. Moody

/s/ Jack Silvers

/s/ Charles E. Wismer, Jr.

STATE OF WISCONSIN)
) ss:
COUNTY OF DANE)

I, Pearl B. Friedley, a notary public in and for the County of Dane, hereby certify that on the 17th day of September, 1986, personally appeared before me Edward Andersen, Edward F. Moody, Kermit W. Richardson, Jack Silvers, Lester Wallace, and Charles E. Wismer, Jr., who being by me first duly sworn, declare that they signed the foregoing document as incorporators, and that their statements therein contained are true.

/s/ Pearl B. Friedley
Notary Public

My commission expires: April 1, 1990

Chapter 4

BY-LAWS OF THE NATIONAL GRANGE OF THE ORDER OF PATRONS OF HUSBANDRY

Article I

CONSTITUTION AND ARTICLES OF INCORPORATION

4.1.1 Constitution - The Constitution of the Order of Patrons of Husbandry, (hereinafter referred to as "Order") effective as of January 1, 1987, is the supreme law of the Order and shall be determinative of the rights and duties of the various Granges of the divisions of the Order and members thereof as provided in these By-Laws. All reference in these By-Laws to the Constitution of the Order shall be construed to mean said Constitution as from time to time amended.

4.1.2 Articles of Incorporation - The Articles of Incorporation of the National Grange, a division of the Order incorporated in the District of Columbia (hereinafter referred to as "National Grange"), effective as of October 29, 1986 are determinative of the rights and duties of the National Grange and the members thereof. All references in these By-Laws to the Articles of Incorporation of the National Grange shall be construed to mean said Articles of Incorporation as from time to time amended. The name and purposes of the corporation shall be as set forth in the Articles of Incorporation.

Article II

OFFICES AND SEAL

4.2.1 Principal Office - The principal office of the National Grange shall be located at 1616 H Street, N.W. in Washington, D.C.

4.2.2 Other Offices - The National Grange may also maintain an office in such other place or places as the Executive Committee of the National Grange may from time to time designate, or as the business of the corporation may require.

4.2.3 Seal - The corporate seal shall have inscribed

thereon the name of the corporation, the year of its organization and the words "Corporate Seal, District of Columbia."

Article III

CHARTERS

4.3.1 Issuance of Charters - All Charters for the various Granges of the divisions of the Order shall be issued only by the National Grange. All applications for Charters shall be filed with the Secretary of the National Grange. Charter members of Granges are those members whose names are included in the application for organization and whose fees were paid at the time of organization.

4.3.2 Charters - Junior, Subordinate and Pomona Granges - Junior, Subordinate and Pomona Granges shall be organized by Charter in those States where a State Grange has been organized by Charter under the following procedure:

(A) The application for a Charter must be approved by the Master of the State Grange having jurisdiction before it is filed with the Secretary of the National Grange.

(B) When the Master of the National Grange determines that the organization of a Junior, Subordinate or Pomona Grange is completed, the Master shall direct the Secretary of the National Grange to issue a charter on behalf of the National Grange for such Junior, Subordinate or Pomona Grange.

(C) When the Charter is issued by the National Grange, it shall be signed by the Master and Secretary of the State Grange having jurisdiction and the Seal of said State Grange shall be affixed to the Charter.

4.3.3 Charters - State Granges - State Granges shall be organized by Charter in a State under the following procedure:

Chapter 4: By-Laws

(A) Six or more active Subordinate Granges working in a State may apply to the Secretary of the National Grange for authority to organize a State Grange.

(B) When the Master of the National Grange determines that the organization of a State Grange is completed, the Master shall direct the Secretary of the National Grange to issue a Charter on behalf of the National Grange for such State Grange.

4.3.4 Charters - Junior, Subordinate and Pomona Granges - Junior, Subordinate and Pomona Granges may be organized by a Charter in States in which no State Grange shall have been organized.

4.3.5 Applications for Charters by Junior, Subordinate and Pomona Granges -

(A) Junior Granges - Application for a Charter for a Junior Grange shall be signed by the persons applying for the same, and be accompanied by a fee of ten dollars (\$10.00).

A Junior Grange may be organized or reorganized by thirteen or more members, of whom there shall be not less than four of either sex; except that a Master of a State Grange may, for the good of the Order, authorize the organization or reorganization of a Junior Grange with not less than seven members of whom there shall not be less than two of either sex.

(B) Subordinate Granges - Application for a Charter for a Subordinate Grange shall be signed by the persons applying for the same, and be accompanied by a fee of twenty-five dollars (\$25.00).

A Subordinate Grange may be organized or reorganized by thirteen or more persons, of which there shall not be less than four of either sex.

(C) Pomona Granges - Application for a Charter for a Pomona Grange shall be signed by the persons applying for the same, and be accompanied by a fee of five dollars (\$5.00).

A Pomona Grange may be organized or reorganized

by thirteen or more members, of whom there shall be not less than four of either sex, and who shall all be Fourth Degree members in good standing in the Subordinate Granges in the geographic area where the Grange is to be organized. The geographic area shall be as determined from time to time by the State Grange having jurisdiction.

4.3.6 Reorganization of Junior, Subordinate and Pomona Granges With Less Than Thirteen Members - It shall be the duty of the Master of the State Grange having jurisdiction or a duly authorized Deputy to make every effort to reorganize Granges whose membership declines below thirteen members. Such Master or Deputies are authorized to include in such reorganization the remaining members in good standing of the Inactive Grange; other members in good standing within the jurisdiction of the Inactive Grange, and candidates for membership in the Inactive Grange.

4.3.7 Applications for Charters by State Granges - Application for a Charter for a State Grange shall be signed by the persons applying for the same, and be accompanied by a fee of fifty dollars (\$50.00)..

4.3.8 Organization or Reorganization of State Granges - It shall be the duty of the Master of the National Grange with the advice and consent of the Executive Committee of the National Grange, to make every effort to organize six active Subordinate Granges in every state so that a State Grange may be chartered.

Article IV

CONSOLIDATION OF SUBORDINATE GRANGES

4.4.1 Consolidation Procedure - Two or more Subordinate Granges may be consolidated provided that:

(A) Consolidating Granges shall send a written notice to the Master and Executive Committee of the State Grange having jurisdiction of the intent to in-

Chapter 4: By-Laws

voke the procedure to consolidate included in this Article IV.

Such notice shall contain a summary of the reasons for the proposed consolidation including, a proposal for the disposition of the assets of the dissolving Granges. This proposal shall contain the latest available report as to the net assets of the dissolving Grange, including, if available, an appraisal of the value and a statement as to the current use and condition of any real and/or personal property included in the said assets.

(B) Consolidating Granges shall obtain written approval to consolidate, including approval of the proposal for disposition of the assets of dissolving Granges, from the Master of the State Grange having jurisdiction, with the advice and consent of the Executive Committee of said State Grange.

(C) Consolidating Granges shall mail a notice of the intent to consolidate to all members of each Grange subject to the consolidation at the members last recorded address at least thirty days prior to any meeting at which a vote to consolidate is to be considered.

(D) Nothing herein contained shall be construed to authorize the surrender of the charter of a Grange in which thirteen persons, of whom there shall not be less than four of either sex, shall desire to continue the operation thereof.

4.4.2 Consolidation Options - Consolidating Granges shall have the following options to consolidate, which shall be determined by majority vote, of the members present and voting, of each Grange applying for consolidation.

(A) One or more Granges to surrender their charters with the surviving Grange retaining its name and number and receiving all the members of the consolidating Grange or Granges, or,

(B) All consolidating Granges to surrender their charters and the members of said Granges becoming members of a newly chartered Grange with a new name, provided, however, that the number of

the newly chartered Grange shall be the number of one of the consolidating Granges. The procedure for adopting a new name shall be provided for in the Subordinate Code of the Digest of Laws of the Order (6.1.12).

4.4.3 Disposition of Assets of Dissolving Granges-

(A) Disposition Using Proposal Options

(1) Personal Property - Personal property owned by Granges which surrender their Charter in a consolidation may be transferred to the surviving Grange of the consolidation or transferred to other Granges, either in whole or in part, for uses in accordance with the general purposes of the Order.

(2) Real property owned by Granges which surrender their charter in a consolidation:

(a) May be sold by the dissolving Granges and the proceeds there from remitted to the State Grange to be held in trust according to Article XI, Section 4.11.1 of these By-Laws. The trust fund shall be transferred to the name of the surviving Grange of the consolidation or to other Granges as part of a plan that must be submitted to and approved by the State Grange Executive Committee having jurisdiction, for uses in accordance with the general purposes of the Order as established in Article XI, Section 4.11.1 of these By-Laws.

(b) May be included in the proposal for transfer to the surviving Grange.

(B) Disposition in Absence of Proposal Options

(1) Personal Property - If the dissolving Granges fail to make a determination as to the disposition of personal property then, in that event, the Master of the State Grange having jurisdiction, with the advice and consent of the Executive Committee of said State Grange, shall determine the disposition of the said personal property for uses in accordance with the general purposes of the Order.

(2) Real Property - If the consolidating Granges fail to submit a proposal which includes the sale

Chapter 4: By-Laws

of real property owned by the dissolving Granges, then, in that event, the said real property shall revert to the State Grange having jurisdiction and the Master with the advice and consent of the Executive Committee of said Grange shall determine the disposition of said real property for uses in accordance with the general purposes of the Order.

4.4.4 Consolidation Report - A report of the approval of consolidation and disposition of assets, duly authenticated, must be transmitted by the Master and Executive Committee to the Secretary of the State Grange, and the surrendered charter(s) shall be returned to the State Grange.

4.4.5 Powers of the National Grange When No State Grange Has Jurisdiction - It is specifically provided that when the consolidation provisions included in this Article IV of the By-Laws are invoked in States for which the records of the National Grange show there is no State Grange having jurisdiction over the consolidating Granges, then, in that event, the National Grange is delegated the powers of the State Grange in this Article IV of the By-Laws.

Article V

SUSPENSION OR REVOCATION OF CHARTERS

(Junior, Subordinate and Pomona Granges)

4.5.1 Criteria - When the following circumstances exist as to any Junior, Subordinate, or Pomona Granges over which a State Grange has jurisdiction, it shall be the duty of the Master of said State Grange to suspend or revoke the Charter of such Granges, if it is the determination of the Master that the good of the Order requires such action.

(A) Charter has been issued to a Grange, contrary to the laws and usages of the Order,

(B) A Grange working in violation of the law and usages of the Order,

(C) A Grange is in arrears for dues for one or more quarters,

(D) A Grange refuses or is unable to hold meetings, as provided for in Article IX of these By-Laws,

(E) Attempts to restore a Grange which has become inactive to an active status prove unsuccessful,

(F) The membership of a Grange is reduced below the organization requirement of thirteen, except when a reorganization is in process as provided for in Article III above.

(G) If a charter is suspended for reason of being in arrears for dues, the suspension shall automatically be lifted when the arrears are paid by said Grange.

4.5.2 Report - If a Master of a State Grange suspends or revokes a Charter said Master shall report such action to the Master of the National Grange along with the reasons of the Master for taking such action.

4.5.3 Appeal - Junior, Subordinate or Pomona Granges whose Charters are suspended or revoked may appeal such action to the Master of the National Grange pursuant to Section 12.1.5 of the Code of Judicial Law as adopted by the National Grange.

4.5.4 Disposition of Assets - As soon as possible after the final determination of revocation of a Charter the affected Junior Grange shall proceed to discharge any and all of its financial obligations. All the remaining assets owned by such Junior Grange shall be turned over to the sponsoring Grange having jurisdiction; all remaining assets owned by such Subordinate or Pomona Grange shall be transferred or placed in trust as provided for in Article XII of these By-Laws.

4.5.5 Disposition of Charter - The Charter of the Junior, Subordinate or Pomona Grange which has been revoked must be surrendered to the State Grange.

4.5.6 Disposition of Members - After the final

Chapter 4: By-Laws

determination of revocation of Charter, when in the opinion of the Master of the State Grange it would best serve the interest of the Grange as a whole, the membership of said Grange may be:

(1) Issued individual demits signed by State Master and Secretary or

(2) Transferred as a whole to a nearby Grange who has voted to accept the membership of said Grange.

(State Granges)

4.5.7 Criteria – Whenever the number of active Subordinate Granges in a State Grange is reduced below six, the State Grange is working in violation of the law and usages of the Order, the State Grange refuses or is unable to hold meetings, or the State Secretary's report or dues are not received by the National Grange for two consecutive quarters, it shall be the duty of the Master of the National Grange to suspend or revoke the Charter of the State Grange having jurisdiction over said Subordinate Granges, if it is the determination of the Master of the National Grange that the good of the order requires such action.

4.5.8 Appeal - State Granges whose Charters are suspended or revoked may appeal such action pursuant to the Code of Judicial Law as adopted by the National Grange.

4.5.9 Disposition of Assets - As soon as possible after the final determination of revocation of a Charter, the affected State Grange shall proceed to discharge any and all of its financial obligations. All remaining assets owned by such State Grange shall be placed in trust as provided for in Article XII of these By-Laws.

(Definitions)

4.5.10 Suspension - The remedy of a suspension of a charter is intended to be used when in the judgment of the Master of the Grange having jurisdiction, the deficiencies in these criteria may be remedied in a reasonable time. The duration and

conditions of a Suspension Order shall be established by the said Master taking such action with the advice and consent of the Executive Committee of said Master's Grange.

4.5.11 Revocation - The remedy of revocation of a Charter is intended to be used when in the judgment of the Master of the Grange having jurisdiction, the deficiencies in the criteria are incapable of being remedied or may not be remedied within a reasonable time.

Article VI

MEMBERSHIP

4.6.1 Junior Granges - Any person over five years and under fourteen years of age may be proposed as a candidate for membership and elected a member of a Junior Grange as follows:

(A) Submit an application to a Junior Grange accompanied by the prescribed application fee.

(B) Recommendation for candidacy for membership by two members of said Junior Grange.

(C) Election to Junior Grange membership shall be made by paper ballot (yes for acceptance, no for rejection) at a regular meeting at which a quorum is present, and elections thereby be made by majority of paper ballots cast.

(D) Full membership in a Junior Grange is attained by candidates upon the conferral of the Junior Degree of the Order or the Official Junior Grange Obligation Ceremony.

(E) Junior Grange Membership shall terminate at the end of the Grange year in which the Junior member reaches age 14.

4.6.2 Junior Grange Honorary Membership - Honorary membership in a Junior Grange may be obtained by Subordinate Grange members and by parents of Junior Grange members by paying the required fee

Chapter 4: By-Laws

and receiving the proper instructions; also, Junior Grange members upon reaching 14 years of age and paying the applicable membership dues may become Honorary Junior Grange Members.

4.6.3 Junior Grange Affiliate Membership - A Junior Grange member may not be a member of more than one Junior Grange at the same time except that a Junior Grange member may be elected to membership in one additional Junior Grange as an affiliate member. A proposal for affiliate membership and election thereto shall be the same as provided in 4.6.1 above except election to membership shall be by majority vote by paper ballot. Such affiliate member shall pay the applicable membership dues and be entitled to hold office and vote in the additional Junior Grange, provided that affiliate members are clearly designated as such in reports to the Secretaries of State Granges and the National Grange and further provided such affiliate members shall not hold the same office in two Junior Granges at the same time.

4.6.4 Subordinate Granges – Individual Membership – A person fourteen years of age (thirteen years and six months) or more, with an interest in the purposes of the Order may be proposed as a candidate and be elected to membership in a Subordinate Grange as follows:

(A) Submit an application to a Subordinate Grange accompanied by the prescribed application fee.

(B) The application for membership shall be sponsored by and signed by one member of the said Subordinate Grange.

(C) Agreement as certified by the applicant's signature on the application for membership, that if elected to membership, the candidate at all times will faithfully comply with the Constitution of the Order, the Articles of Incorporation, By-Laws and Grange Laws and usage of the various Granges of the divisions of the Order as from time to time amended.

(D) At such time as an individual qualifies for the family membership classification, the status of the

member shall be changed to family membership with no interruption of continuous membership status. The same provision is true when a member no longer qualifies for a family membership status.

(E) Election to membership shall be made by paper ballot ("Yes" for acceptance – "No" for rejection) at a regular meeting at which a quorum is present and election to membership will thereby be made by a majority of the paper ballots cast, or the conventional method of ballot box using balls and cubes, subject to approval of State Master.

(F) It is specifically provided, however, that a State Grange may authorize:

(1) Collective balloting as follows:

(a) In classes of two or more candidates the first ballot shall be cast for the group as a whole.

(b) In the event the class receives less than a majority of votes, the ballot must be taken on each candidate separately.

(2) Election of prospective members where there is no signed application accompanied by the prescribed fee, if there is compliance with all membership requirements prior to the applicant's participation in the Official Welcoming Ceremony, the Official Obligation Ceremony, or the conferral of the First of the Four Degrees upon the candidate.

(G) Full membership in the Subordinate Grange is attained with the approval of the application and the candidate's participation in the Official Welcoming Ceremony, the Official Obligation Ceremony, or the conferral of the Four Degrees upon the candidate.

4.6.5 Subordinate Granges – Family Membership – A family whose members are fourteen years of age (thirteen years and six months or more) with an interest in the purposes of the Order may be proposed as candidates and elected to membership in a Subordinate Grange as follows:

(A) The process of election to membership and becoming a full member for all members of the fam-

Chapter 4: By-Laws

ily shall be the same as for an individual.

(B) A family shall consist of a husband and wife and their dependents, or a single person and their dependents. Dependents are defined as children, grandchildren, great grandchildren, foster, adopted or step-children under the age of 23, who live as a member of the same household or in absence due to illness, education or military service. Legal dependents of any age shall be considered part of their legal guardians' family.

(C) At such time as a member no longer qualifies as a dependent or becomes a single member the status of the member shall be as an individual with no interruption of their membership.

4.6.6 Subordinate Grange Affiliate Membership - A Fourth Degree member may not be a member of more than one Subordinate Grange at the same time except that Fourth Degree members may be elected to membership in one additional Subordinate Grange as an Affiliate Member. A proposal for Affiliate membership and election thereto shall be the same as provided in Section 4.6.4 above except election to membership shall be by majority vote by paper ballot. Such Affiliate Member shall pay the applicable membership dues and be entitled to hold office and vote in the additional Subordinate Grange, provided that Affiliate Members are clearly designated as such in reports to the Secretaries of State Granges and the National Grange, and further provided such Affiliate members shall not hold the same office in two Subordinate Granges at the same time.

Subordinate Grange Affiliate Members are eligible to hold office in State Granges and participate in contests sponsored by the National Grange. Neither of these two benefits of the Order may be exercised by such Affiliate Members in more than one Subordinate Grange, State Grange at the same time.

4.6.7 Pomona Granges - A Fourth Degree member in good standing may be elected to membership in a Pomona Grange as follows:

(A) Submit an application to the Pomona Grange in a

form as prescribed by the State Grange having jurisdiction, accompanied by the prescribed application fee.

(B) Election by a majority vote, by the voting sign of the Order, of the members of a Pomona Grange at which a quorum is present.

(C) Notwithstanding the above procedure, applicants for membership in a Pomona Grange may be elected under such other rules and regulations as may be prescribed by the State Grange having jurisdiction provided such rules and regulations do not conflict with the Constitution of the Order, the Articles of Incorporation and By-Laws of the National Grange.

(D) A duly elected applicant shall be entitled to the degree of Pomona and membership in a Pomona Grange, provided, however, a Fourth Degree member in good standing may receive the Degree of Pomona from State Granges having jurisdiction, when so provided in their By-Laws. Such State Granges shall provide for the application procedures and collection of the applicable membership fee.

(E) A duly elected applicant may become a Fifth Degree member and eligible to participate in all the benefits of the degree by use of the Official Fifth Degree Obligation Ceremony when authorized by the State Grange at its annual meeting and with special permission granted by the State Master.

4.6.8 Pomona Grange Affiliate Membership - A Fifth Degree member may not be a member of more than one Pomona Grange at the same time except that a member of a Pomona Grange may be elected to membership in one additional Pomona Grange as an Affiliate Member. A proposal for affiliate membership and election thereto shall be the same as provided in Section 4.6.6 above. Such Affiliate members shall pay the applicable membership dues to, and be entitled to hold office and vote in, the additional Pomona Grange provided that Affiliate members shall be clearly designated as such in reports to secretaries of State Granges and further provided that such Affiliate Members shall not hold the same office in two Pomona Granges. Pomona Grange Affiliate Members are eligible to hold office in State

Chapter 4: By-Laws

Granges and participate in contests sponsored by the National Grange, neither of these two benefits of the Order may be exercised by such Affiliate Members in more than one Pomona Grange, State Grange at the same time.

4.6.9 State Granges - State Granges are delegate bodies and shall be composed of two classes of members who are Fourth Degree members in good standing, namely:

(A) Voting Members (Delegates) - Masters or alternates and their spouses, of active Subordinate and Pomona Granges within the jurisdiction of a State Grange shall be delegates to the Annual Meeting of a State Grange with the right to vote unless otherwise provided for in the By-Laws of a State Grange.

(B) Non-Voting Members - All Fourth Degree members in good standing of active Subordinate Granges who have received the Sixth Degree and are within the jurisdiction of a State Grange shall be non-voting members of such State Grange.

4.6.10 National Grange - The National Grange is a delegate body and shall be composed of two classes of members who are Fourth Degree members in good standing and have received the Degree of Ceres, namely:

(A) Voting Members (Delegates) - The following shall be voting members of the National Grange: Masters or alternates of active State Granges shall be delegates to the National Grange with the right to vote.

Their spouses, shall be delegates to the National Grange with the right to vote, if the State Grange has fifteen or more active Subordinate Granges.

A second approved delegate to accompany the State Grange Master or alternate to the National Convention, if the State Grange has fifteen or more active Subordinate Granges.

(1) If an additional hotel room is required for the appointed delegate from a State Grange at the National Convention, said State Grange will be

responsible for the extra room costs.

(B) Non-Voting Members (Honorary) - The following shall be non-voting members of the National Grange:

(1) Past Masters of State Granges and their spouses, who have served as delegates to the National Grange.

(2) Officers of the National Grange and their spouses, who are not Delegate Members.

(3) The spouse of a State Master with six to fourteen active Subordinate Granges.

Non-voting members, except those in category (B)(1) above, may serve on committees; and all non-voting members may, without objection, speak to questions on the floor at meetings of the National Grange.

4.6.11 Assembly of Demeter - The Assembly of Demeter is composed of all members of the Order who have received the Seventh Degree and who are Fourth Degree members in good standing.

4.6.12 Associate Members - A person or business with an interest in the advancement of agriculture and improvement of rural life may become an Associate Member. The qualifications and procedures for attaining Associate Membership shall be provided for in the By-Laws of the State Granges having jurisdiction.

Such Associate Members shall pay dues as prescribed in 4.8.2 (E), and be entitled to receive State Grange information publications and participate in State Grange services as provided for by the State Grange having jurisdiction; provided, however, that Associate Members shall not be entitled to attend regular Grange meetings, vote on matters of Grange policy or participate in National Grange sponsored contests that are designed for Grange Members only.

4.6.13 Supportive Members: Membership in the National Grange and in a State Grange as a Supportive Member may be attained by individuals who may have an interest in the advancement of agriculture and improvement of the rural life.

Chapter 4: By-Laws

Membership is gained and may continue during the existence of a contractual agreement between the National Grange and a business entity which is providing a product or a service to that Supportive Member. Membership may be terminated at the pleasure of the National Grange. The Supportive Member is deemed to be a Supportive Member of the State Grange in which the Supportive Member resides or does business as shown on the product/service relationship documents.

A Supportive Member will receive benefits determined by the National Grange and the Member's State Grange. A Supportive Member shall not be entitled to attend regular Grange meetings, vote on matters of Grange policy or participate in National Grange sponsored contests that are designed for Grange Members only.

4.6.14 E-Membership. Membership in the National Grange and in a State Grange as an E-Member may be attained by individuals who may have an interest in the advancement of agriculture, improvement of rural life, and policies and principles of the organization. Membership is gained by completing the approved on-line form and paying the annual dues for this class of membership.

(A) E-Members will receive all information and benefits via electronic means. The National Grange shall provide electronic publications and benefits. The E-Member shall not be entitled to vote on matters of Grange policy or participate in National Grange sponsored contests that are designed for regular Grange members only.

(B) E-Membership may be terminated by the Executive Committee of the National Grange for improper conduct as a Grange member, illegal action, or conflict of interest.

4.6.15 Suspension or Termination of Membership in a Subordinate or Pomona Grange - Membership in a Subordinate Grange of the Order may be suspended or terminated as a result of any of the following occurrences:

(A) Demit: A demit is a certificate issued by

the Secretary of a Grange and countersigned by the Master of said Grange which disassociates a member from a Grange, leaving such person still a member of the Order, eligible to affiliate with another Grange under the Subordinate or Pomona Code rules providing for the admittance of demitted members. The Subordinate Code shall provide for demit procedure.

(B) Non-Payment of dues for one quarter. The Subordinate or Pomona Code shall provide for suspension procedure.

(C) A member's written request to be dropped from the membership rolls.

(D) A guilty finding of a State or National Grange Trial Court for a violation of the Manuals of the degrees of the Order or the By-Laws and Laws of the National Grange, and the By-Laws and Laws of the other Granges of the divisions of the Order, which is not reversed on appeal, or
(e) Conviction of a felony under Federal or State Laws, which is not reversed on appeal.

(1) In any case where a member of a Subordinate Grange of the Order is convicted of a felony under federal or state laws, which is not reversed on appeal, the Master of the said Subordinate Grange shall, upon receiving such knowledge, appoint a committee to investigate the matter. If the Committee recommends termination of membership, the said Subordinate Grange may ratify the recommendation at a regular meeting where there is a quorum providing:

(A) A notice has been sent to the membership thirty (30) days prior to the meeting stating that consideration of the termination of membership will be voted upon at that meeting, and

(B) Two-thirds of the members present and voting agree to the termination of membership.

(2) If the Subordinate Grange ratifies termination of membership the following procedures shall be followed by the Master of said Grange:

(A) Notification to the member of this action of termination,

Chapter 4: By-Laws

(B) Notification to the Secretary of the said Subordinate Grange who shall remove the terminated member's name from the membership roll, and

(C) Notification to all applicable Granges of the division of the Order of the termination of the member.

4.6.16 Non-Discrimination - The various Granges of the divisions for the Order shall not discriminate with regard to race, color, religion, gender, sexual orientation or national origin.

is also a voting delegate of a State Grange.

4.7.4 Voting Rights of Members of the Assembly of Demeter - Only those members of the Assembly of Demeter who are officers of the Assembly, Past Masters of State Granges and their spouses, and the voting members of the National Grange who have received the Degree of Ceres are entitled to vote.

4.7.5 Voting in Elections - In all elections the voting must be done by ballot, and a majority of all the ballots cast shall decide the election.

Chapter 4

Article VII

VOTING

4.7.1 Voting Rights of Grange Members or Delegates - Each member or Delegate shall have one vote on each question or matter. All questions and business at every meeting of a Grange, Executive Committee or Special or Standing Committee at which a quorum is present, shall be determined by a majority vote of members or Delegates present and voting at such meeting unless a different vote on any specific matter is required by state or federal law; or the Constitution of the Order and the Articles of Incorporation, By-Laws and Grange Laws as adopted by the National Grange or By-Laws and Grange Laws of various Granges of the divisions of the Order.

4.7.2 Proxy Voting shall never be in order by any of the Granges in the various divisions of the Order.

4.7.3 Voting Rights of Master - In Junior, Subordinate or Pomona Granges the Master may vote as other members when a vote is taken by ballot or when there is a request for a yea and nay roll call vote.

The Master of a State Grange has no vote except in case of a tie vote, unless said Master is also a voting delegate to the State Grange

The Master of the National Grange has no vote, except in the case of a tie vote, unless said Master

Article VIII

FUNDS

4.8.1 Application Fees for Memberships - The various Granges of the divisions of the Order may assess application fees in addition to the minimum fees from time to time as necessary to fund their activities. The application fees provided for below must be paid in full before the conferral of the various degrees of the Order:

(A) Junior Granges - The minimum application fee for active and honorary membership in a Junior Grange shall be one dollar (\$1.00).

(B) Subordinate Granges - The minimum application fee for membership in a Subordinate Grange shall be three dollars (\$3.00) for an individual and six dollars (\$6.00) for a family, except that a State Grange may reduce the fee for Junior Grange members who are graduating into a Subordinate Grange, which shall be paid to the said Subordinate Grange. A State Grange shall waive the application fee for E-Members joining a Subordinate Grange.

(C) Pomona Granges - The minimum application fee for membership in a Pomona Grange shall be one dollar (\$1.00) which shall be paid as provided for in the By-Laws of the State Grange having jurisdiction.

(D) State Granges - The minimum application fee for

Chapter 4: By-Laws

membership in a State Grange shall be five dollars (\$5.00) of which two dollars and fifty cents (\$2.50) shall be paid to the National Grange and two dollars and fifty cents (\$2.50) shall be paid to the said State Grange. At the option of a State Grange, additional application fees may be assessed, which additional fees shall be paid to the said State Grange. The minimum application fee for Associate Membership in the Subordinate Grange shall be five dollars (\$5.00), except that no additional application fee shall be assessed for an Associate Member becoming an Initiated Member.

(E) National Grange - The application fee for membership in the National Grange shall be twenty dollars (\$20.00) which shall be paid to the National Grange.

4.8.2 Membership Dues - The various Granges of the divisions of the Order may assess membership dues in addition to the minimum dues from time to time as necessary to fund their activities. Minimum membership dues for each of the Granges of the divisions of the Order are as follows:

(A) Junior Granges - The minimum annual dues for active and honorary members of Junior Granges shall be one dollar (\$1.00), payable in advance, provided however, that the State Grange which has jurisdiction over such Junior Grange may increase dues for members as may be necessary for the good of the Order, and may establish an optional one-time only dues payment of \$9.00 for active members of the Junior Grange, payable upon acceptance for membership by the local Junior Grange.

(B) Subordinate Granges - The minimum annual dues for members of a Subordinate Grange shall be eight dollars (\$8.00) for individuals and sixteen dollars (\$16.00) for a family, payable in advance. The State Grange which has jurisdiction over such Subordinate Grange, may establish the total dues payable by Subordinate Granges to State Granges.

(C) Pomona Granges - The minimum annual dues for members of a Pomona Grange shall be established by the State Grange which has jurisdiction over such Pomona Grange. A State Grange may

provide that dues of members of Pomona Granges be collected by the Subordinate Grange in which a Pomona Grange member is also a member.

(D) State Granges - A State Grange may establish that part of the annual dues paid by members of Junior, Subordinate and Pomona Granges which shall be paid as dues to the said State Grange.

(E) Associate Members - The State Grange having jurisdiction may establish the amount of Associate Member annual dues and the allocation of such dues to the affected Subordinate, Pomona, or State Grange; provided, however, that such annual dues shall be no less than \$10.00 nor more than \$50.00, of which \$10.00 shall be paid to the National Grange. The State Grange having jurisdiction over Associate Members shall report the number of such members and forward their annual dues to the Secretary of the National Grange. A dues notice shall be forwarded to all Associate Members each year by the Secretary of the Grange (Subordinate, Pomona, or State), as provided for in the By-Laws of the State Grange having jurisdiction.

(F) E-Members - The annual dues for E-Membership will be twelve dollars (\$12.00).

(1) Dues will be divided as follows: \$4.50 to the National Grange, \$7.50 to the State Grange.

(2) National Grange will forward the dues collected on a quarterly basis to each respective State Grange. The National Grange portion of the E-membership dues collected shall be allocated to member services and/or revitalization and organization of Community Granges.

(3) All transfer of dues within the Grange shall be by electronic means unless both the sender and receiver agree to other alternatives.

(G) National Grange - Part of the membership dues paid by Subordinate Granges and Associate Members to State Granges shall be paid quarterly as dues to the National Grange. Dues payable to the National Grange shall be as follows:

(1) For each individual Subordinate Grange

Chapter 4: By-Laws

member \$2.50 quarterly (\$5.00 for each family membership), beginning January 1, 2008; and \$3.00 quarterly for each individual (\$6.00 quarterly for each family membership) beginning on January 1, 2010.

(2) For each Associate Grange member - \$2.50 quarterly.

It is not intended that National Grange dues be paid only if the State Grange is successful in collecting dues. National Grange dues shall be paid on the total actual membership reported by the State Grange for that quarter.

It is specifically provided that any changes to the membership dues payable to the National Grange adopted by amendment to these By-Laws shall become effective on January 1, after the date of such adoption as per Section 4.17.1 of the Digest.

No State Grange whose dues are unpaid for more than one quarter shall be entitled to representation in the National Grange.

4.8.3 Disbursement Procedure –

(A) The funds of all Junior, Subordinate, and Pomona Granges, shall be disbursed by the named officers of said Granges as follows:

- (1) Secretary to prepare an order to the Treasurer, and
- (2) Said order must be signed by the Master and the Secretary.

(B) A State Grange and the National Grange may provide in their By-Laws for the disbursement procedures for their funds.

Article IX

MEETINGS

4.9.1 Junior Granges - Shall meet at least once each month if sponsored by a Subordinate Grange; once each quarter if sponsored by a Pomona Grange; once each year if sponsored by a State Grange. Such

Granges may vote to hold additional meetings.

Seven members is the least number with which a Junior Grange may be opened in due form, and shall constitute a quorum unless a greater number is provided in the By-Laws of the State Grange. In cases where a quorum is not present, the Master may adjourn the meeting from time to time until a quorum is present.

4.9.2 Subordinate Granges - Shall meet at least once each month, however, such Granges may vote to hold additional meetings.

Seven members is the least number with which a Subordinate Grange may be opened in due form, and shall constitute a quorum unless a greater number is provided in the By-Laws of the State Grange having jurisdiction. In cases where a quorum is not present, the Master may adjourn the meeting from time to time until a quorum is present.

4.9.3 Pomona Granges - Shall meet at least once in each calendar quarter, however, such Granges may vote to hold additional meetings as may be deemed necessary for the good of the Order. Seven members is the least number with which a Pomona Grange may be opened in due form, and shall constitute a quorum unless a greater number is provided for in the By-Laws of the State Grange having jurisdiction. In cases where a quorum is not present, the Master may adjourn the meeting from time to time until a quorum is present.

4.9.4 State Granges - Shall meet annually at such time and place as each State Grange shall determine and may hold special meetings for conferring the Sixth Degree or for other purposes under such conditions as shall be prescribed by the State Grange.

Notice of time and place of regular annual meetings shall be mailed to the Secretary of each Subordinate and Pomona Grange in the jurisdiction of said State Grange at the last recorded address of such Secretaries at least thirty days in advance of each meeting.

The By-Laws of each State Grange shall provide for

Chapter 4: By-Laws

the number of Subordinate and Pomona Granges necessary for a quorum to conduct business, provided, however, that a State Grange may determine that a delegate to such annual meeting may represent more than one Subordinate or Pomona Grange and such Granges will be included in the determination of a quorum. If there be less than this number, the Master of the State Grange may adjourn the meeting from time to time until a quorum is present. Such adjourned meeting shall not be considered a special meeting unless otherwise provided for in the By-Laws or Laws of State Granges. Unless the By-Laws specifically provide otherwise, the Master and the Executive Committee of a State Grange shall have authority to determine the method of advising the Subordinate and Pomona Granges of the date and place of the adjourned meeting.

4.9.5 National Grange – The National Grange Executive Committee shall set the date and location of the annual meeting, said meeting to be in the month of November and to commence on or before the 15th of the month.

Notice of time and place of regular annual meetings shall be mailed to each voting member at the last recorded address of such voting member at least ninety (90) days in advance of each meeting.

Special meetings of the National Grange shall be called by the Master and Executive Committee of the National Grange or the written request of the majority of Masters of State Granges.

Notices of any special meeting shall be mailed to each voting member at the last recorded address of such member at least 30 days in advance, with a statement of time and place and information as to the subject or subjects to be considered.

A majority of the State Granges entitled to representation in the National Grange, shall constitute a quorum for the transaction of business. In case there be less than this number, the Master of the National Grange may adjourn the meeting from time to time until a quorum is present.

4.9.6 Executive Committee of the National Grange -

The Executive Committee shall hold one regular meeting each year, immediately before and during the annual meeting of the National Grange, at the place selected for holding such meeting, at which meeting the Secretary and Treasurer shall make their current reports, books and accounts available for examination by the Executive Committee. It may also hold other meetings, when in the opinion of the Master or of any three members of the Executive Committee, such meetings may be necessary for the good of the Order.

4.9.7 Quorum At Executive Committee Meetings - A quorum of an executive committee of the various Granges of the divisions of the Order at any meeting is a majority of all its members.

4.9.8 Expenses of Members of the Order Attending Annual Meetings of the National Grange - It shall be the policy of the National Grange to reimburse Delegates, National Grange Officers and certain other members of the Order for a portion of their expenses incurred in attending the annual meetings of the National Grange. The Delegates to each annual meeting shall adopt a resolution as to which expenses will qualify for reimbursement to members who attend the next annual meeting. Further, at each annual meeting, the Executive Committee of the National Grange shall designate those members of the National Grange other than Delegates and Officers attending that meeting to whom such reimbursement shall be paid.

Article X

OFFICERS

4.10.1 Designation of Officers -

(A) All Granges - The officers of Junior, Subordinate, Pomona, State Granges and National Grange, shall consist of and rank as follows: Master, Overseer, Lecturer, Steward, Assistant Steward, Lady Assistant Steward, Chaplain, Treasurer, Secretary, Gatekeeper, Ceres, Pomona, Flora, and Executive Committee Members.

Chapter 4: By-Laws

The following alternative titles may be used: President for Master, Vice-President for Overseer, Program Director for Lecturer, Greeter for Gatekeeper, and Board of Directors for Executive Committee. It is understood that these titles are interchangeable within the printed materials of the Grange.

(B) Assembly of Demeter - The officers of the Assembly of Demeter shall consist of and rank as follows: High Priest, Priest Archon, Priest Annalist, Priest Archivist, Priest Treasurer, Priest Hierophant, Priest Interpreter, Priest Orator, Priest First Mystagogue, Priest Second Mystagogue, Priest Conductor, Priest Messenger, Priest Herald, Priest Guardian, Priestess Ceres, Priestess Flora and Priestess Pomona.

(C) Executive Committee - All Granges of the Order, except the Assembly of Demeter, shall elect an Executive Committee as follows:

(1) Junior, Subordinate, Pomona Granges and State Granges - There shall be an Executive Committee consisting of the Master and three or more elected members in each, Junior, Subordinate, Pomona and State Grange to be elected in accordance with the By-Laws of the State Grange having jurisdiction. Provisions may also be made for other officers to become ex officio members of an Executive Committee, whose right to vote in the Committee shall be as provided in the By-Laws of said Grange. Elected officers of Junior, Subordinate, Pomona and State Granges may also be elected to the Executive Committees of said Granges.

(2) National Grange The Executive Committee of the National Grange shall consist of the following members: The Master and Overseer of the National Grange, and the four elected members whose terms of office shall be two years, two to be elected each year at the Annual Session of the National Grange. Elected members of the Executive Committee shall serve no more than three consecutive terms.

4.10.2 Election of Officers, Except Members of Executive Committees -

(A) Qualifications of Officers - Each officer of the various Granges of the divisions of the Order must be a member in good standing in a Subordinate Grange, or must hold an unexpired demit there from. Any Fourth Degree member may be elected to office in a Grange of a higher degree but shall not be installed until such member shall have received the higher degree. Affiliate members in a Subordinate and Pomona Grange may hold office in any Grange in which they hold membership; provided, however, an Affiliate Member shall not hold the same office in two Subordinate or two Pomona Granges.

(B) Junior Granges - In Junior Granges, officers shall be elected and installed annually in the same manner as in Subordinate Granges. The sponsoring Grange shall select a Junior Leader to supervise the work of the Junior Grange. A sponsoring Grange may select a Junior Leader from some Grange other than the sponsoring Grange if in its judgment it is in the best interest of the Junior Grange to do so.

(C) Subordinate and Pomona Granges - In Subordinate and Pomona Granges, officers shall be elected annually on such date as will permit them to be installed prior to the annual meeting of the State Grange, provided that State Granges shall have the authority to provide for biennial election of officers in Subordinate and Pomona Granges in their jurisdiction.

(D) State Granges - In State Granges officers shall be elected and installed biennially at the annual meeting.

(E) National Grange - in the National Grange, officers shall be elected and installed biennially at the annual meeting. No officer shall hold two elected offices concurrently.

(F) Assembly of Demeter - The High Priest, Priest Archon, and Priest Annalist shall be elected by the Assembly of Demeter, and Ceres, Pomona and Flora shall be elected by the National Grange biennially, coinciding with the election of officers in the National Grange; and the remaining officers appointed by the High Priest.

(G) Voting In Elections - In all elections of officers,

Chapter 4: By-Laws

the voting must be done by ballot, and a majority of all ballots cast shall decide the election.

(H) Continuation in Office - Each elected officer shall continue in office until a successor is elected and installed unless such officer is elected to another office.

4.10.3 Recognition of Officers - The officers of all the respective Granges shall be addressed as "WORTHY".

4.10.4 Authority of Masters - All officers of all the various Granges are answerable to the Master of their respective Granges.

The Master and Junior Leader of a Junior Grange are answerable to the Master of the sponsoring Grange.

The Masters of Subordinate and Pomona Granges are answerable to the Master of the State Grange having jurisdiction over said Subordinate and Pomona Granges.

The Masters of State Granges are answerable to the Master of the National Grange.

The right to make Rulings, as to Grange Laws and Usage, is vested solely in the Masters of the various Granges of the divisions of the Order.

4.10.5 Duties of Officers - It is the duty of the Officers of the various Granges of the divisions of the Order to ensure that the Constitution of the Order; Articles of Incorporation, By-Laws and Laws of the National Grange; and the By-Laws and Laws and Usage within any Grange in which they are members, are observed and obeyed, and generally to perform all duties pertaining to their elected office.

(A) All Granges - The duties of the officers of the National Grange, shall be as provided in these By-Laws and Grange Laws of the Order and the duties of all officers of the various Granges of the divisions of the Order shall be as provided in these By-Laws, Grange Laws of the Order and the By-Laws of the various Granges of the divisions of the Order

in which they are members.

(B) National Grange -

Master: It shall be the duty of the Master to preside at meetings of the National Grange; to see that all officers and members of the committees properly perform their respective duties; and generally to perform all duties pertaining to such office.

The Master shall report at each annual meeting the current state of affairs of the National Grange including policy and operation matters, and all rulings made as to Law and Usage.

Overseer: It shall be the duty of the Overseer to fill the Master's position in the absence of the Master. When the Master's office becomes vacant, the Overseer shall become Master upon being duly installed by any Past Master or by any member of the Executive Committee, to hold office until the next regular meeting of the National Grange.

Treasurer: It shall be the duty of the Treasurer of the National Grange to receive all funds collected by the Secretary of the National Grange for the account of the National Grange, giving a receipt therefore and transfer such funds to such accounts of the National Grange as may be ordered from time to time by the Master of the National Grange; to keep a correct account of all such receipts and transfers; to pay all drafts drawn on the Treasurer that have been signed by the Master of the National Grange.

The Treasurer shall report monthly to the Master of the National Grange as to all funds received from the Secretary and transferred to the National Grange.

The Treasurer shall report to the National Grange at its annual meeting as to all funds received by the Treasurer and transferred to the National Grange for each fiscal year.

Notwithstanding any other provision in the Digest, the duties of the Treasurer may be performed by a person or persons, other than the National Master, appointed by the Executive Committee.

Chapter 4: By-Laws

Secretary: It shall be the duty of the Secretary to keep a record of all proceedings of the National Grange; to conduct the correspondence of the National Grange pertaining to this office; including issuing Golden Sheaf Certificates, the Membership Recognition Seals and 6th Degree Certificates; and to perform such other duties relating to the office as may be required by the Master and the Executive Committee.

The Secretary shall report all funds received and transferred to the National Grange at its Annual Meeting.

4.10.6 Duties of Executive Committees -

(A) All Granges - The duties of the members of the Executive Committee of the National Grange shall be as provided in these By-Laws and Laws of the National Grange. The duties of the members of the Executive Committees of the other Granges of the divisions of the Order shall be as provided for in these By-Laws and Laws of the National Grange, and the By-Laws and Laws of the various Granges of the divisions of the Order in which they are members. It shall be the responsibility of the Executive Committees to act for each Grange between meetings of said Granges. Actions by an Executive Committee must have the approval of the Master of each Grange, provided, however, disapproval by a Master may be overridden by a vote of two-thirds of the members of an Executive Committee.

(B) National Grange - It shall be the duty of the Executive Committee of the National Grange to exercise general supervision of the affairs of the Order during the recess of the National Grange which shall include those acts pertaining to the execution of the laws, rules, regulations, and policy established by the delegates of the National Grange. It shall have the authority to act on matters of interest to the Order when the National Grange is not in meeting but any such action taken shall be in accord with the established laws, rules, regulations, and policy established by the delegates of the National Grange, unless a policy does not exist.

The Executive Committee shall present a recommended budget to the Audit and Budget Commit-

tee, which will recommend a budget to the Delegate body for action. The Executive Committee will then have oversight of the disbursement of the funds of the National Grange in accordance with the budget guidelines adopted by the Delegates at the previous annual meeting and shall have authority to allocate funds necessary to maintain a viable program within the income of the National Grange.

The Executive Committee shall report its acts in detail to the National Grange on the first day of its annual meeting or as soon thereafter as practicable.

4.10.7 Suspension of Officers -

(A) Suspension Criteria - The Master and officers of a Grange may be suspended for any of the following reasons:

(1) Failure or refusal to perform the duties of office.

(2) Failure or refusal to obey the By-Laws or Laws of any Grange of the divisions of the Order having jurisdiction over said Master or officer.

(B) Suspension Procedure -

(1) Officers, except Masters, of the various Granges of the divisions of the Order may be suspended by the Master and Executive Committee of their membership Grange, Masters of Subordinate and Pomona Granges by the Master of the State Grange having jurisdiction; the Master of a State Grange by the Master of the National Grange, and the Master of the National Grange by the Assembly of Demeter.

(2) A complaint identifying the reason(s) for suspension shall be filed in accordance with the Rules and Regulations For Trials and the suspended Master or officer shall be tried pursuant thereto.

(3) If the Master of a Grange is suspended, the office does not become vacant to be filled by an election, for in such case the Overseer, by virtue of the office acts as master.

Chapter 4: By-Laws

(4) If a State Grange or National Grange trial court sustains the allegations for suspensions, and is not reversed on appeal, then the suspended officer or Master shall be removed from office.

(5) If the suspension is sustained and a Master or officer of Grange is removed from office, such vacancy shall be filled as provided for below in Section 10.8 of these By-Laws.

4.10.8 Vacancies in Office - Any vacancies that may occur in the offices of a Grange by reason of death, resignation, termination of membership, removal from office or otherwise, may be filled by election at the next regular meeting of the various Granges of the divisions of the Order except that Junior and Subordinate Granges shall fill such vacancies by election not later than the second regular meeting following the event of the vacancy.

(A) In case of a vacancy in the office of Master of any Grange, the Overseer of the said Grange shall act as Master until the vacancy is filled.

(B) In the Junior or Subordinate Granges, such acting Master is not installed and is not entitled to be called a Past Master.

(C) When the office of Master becomes vacant in a Pomona Grange, State Grange or National Grange, the Overseer (Acting Master) shall become Master upon being duly installed. When the Overseer is thus installed as Master, the Office of Overseer becomes vacant. An Overseer thus installed is entitled to be called a Past Master.

(D) In case of vacancy of both the offices of Master and Overseer of Pomona, State Grange or National Grange, the Executive Committee of such Grange shall, by appointment, fill the vacancy in the office of Master until the next regular meeting of that Grange.

(E) In like manner, the Executive Committee of each Pomona, State Grange or National Grange shall fill vacancies in any other office in the Grange in cases where the Committee determines that the office should be filled before the next regular meeting of that Grange.

4.10.9 Bonding - The Secretary and Treasurer of each Subordinate, Pomona, State and National Grange shall furnish, at the expense of their respective Granges, a fidelity bond or other approved surety (insurance or employee dishonesty coverage), in such amount as the Executive Committee of their respective Granges shall determine. At the direction of the Executive Committees of the various Granges of the divisions of the Order, any other officer or employee of the said Granges shall furnish, at the expense of said Grange, a fidelity bond or other approved surety, in such an amount as the Executive Committee shall determine.

Notwithstanding, the bonding requirement set forth, the Executive Committee of a State Grange may permit any Pomona, Subordinate, or Junior Grange to become self-insured. Each State Grange shall be authorized to create its own criteria before permitting self-insured status.

4.10.10 Indemnification - Section 1. Indemnification of Officers and Directors:

(A) The National Grange shall indemnify any person who was or is a party or is threatened to be made a party to any threatened, pending, or completed action, suit, or proceeding, whether civil, criminal, administrative, or investigative (other than an action by or in the right of the National Grange) by reason of the fact that such person is or was a Director, an Elected Officer, or an Appointed Officer of the National Grange or is or was serving at the request of the National Grange as a Director or officer of another association, corporation, partnership, joint venture, trust, or other enterprise, against expenses (including attorneys' fees), judgments, fines, and amounts paid in settlement, actually and reasonably incurred by such person in connection with such action, suit, or proceeding, if such person acted in good faith and in a manner he or she reasonably believed to be in or not opposed to the best interest of the National Grange and with respect to any criminal action or proceeding, had no reasonable cause to believe his or her conduct was unlawful. The termination of any action, suit or proceeding by judgment, order, settlement, con-

Chapter 4: By-Laws

viction, or upon a plea of nolo contendere or its equivalent, shall not, of itself, create a presumption that the person did not act in good faith and in a manner which he or she reasonably believed to be in or not opposed to the best interest of the National Grange, and with respect to any criminal action or proceeding, had reasonable cause to believe that his or her conduct was unlawful.

(B) The National Grange shall indemnify any person who was or is a party or is threatened to be made a party to any threatened, pending, or contemplated action or suit in its favor by reason of the fact that such person is or was a Director, an Elected Officer, or Appointed Officer of the National Grange, or was serving at the request of the National Grange as a Director or Officer of another association, corporation, partnership, joint venture, trust, or other enterprise, against expenses (including attorneys' fees) actually and reasonably incurred by such person in connection with the defense or settlement of such action or suit if such person acted in good faith and in a manner he or she reasonably believed to be in or not opposed to the best interests of the National Grange; except that no indemnification shall be made in respect of any claim, issue, or matter as to which such a person shall have been adjudged to be liable for gross negligence or misconduct in the performance of his or her duty to the National Grange unless and only to the extent that the court in which such action or suit was brought shall determine upon application that, despite the adjudication of liability but in view of all the circumstances of the case, such person is fairly and reasonably entitled to indemnity for such expenses which such court shall deem proper.

(C) To the extent that a person has been substantially successful on the merits or otherwise in defense of any action, suit or proceeding referred to in subsections A or B of this section 1 or in defense of any claim, issue or matter therein, such person shall be indemnified against expenses (including attorneys' fees) actually and reasonably incurred by him or her in connection therewith.

(D) Indemnification under subsection A or B or C of this Section 1 (unless ordered by a court), shall

be made by the National Grange only after a determination that indemnification of the person has met the applicable standard set forth in subsections A or B or C of this Section 1. Such determination shall be made (1) by the Executive Committee by a majority vote of a quorum consisting of members of the Executive Committee who are not parties to such action, suit, or proceeding; or (2) if such a quorum is not obtainable, a quorum of disinterested Directors so directs, by independent legal counsel in a written opinion; or (3) by majority vote the Delegates to the National Grange convention.

(E) The indemnification provided by these Bylaws shall continue as to a person who has ceased to be a Director or Elected or Appointed or other specified person or Officer and shall inure to the benefit of the heirs, executors, and administrators of such a person.

Section 2. Indemnification of Fiduciaries:

To assure indemnification under this Article X, 4.10.10, of all persons who are or were "fiduciaries" of an employee benefit plan governed by the Act of Congress entitled "Employee Retirement Income Security Act of 1974" as amended from time to time, "other enterprise" as used in this Article X, 4.10.10, shall be deemed to include an employee benefit plan; the National Grange shall be deemed to have requested a person to serve an employee benefit plan where the performance by such person of his or her duties to the National Grange also imposes duties on, or otherwise involves services by, such person to the plan or participants or beneficiaries of the plan. Excise taxes assessed on a person with respect to an employee benefit plan pursuant to said Act of Congress shall be deemed "fines," and action taken or omitted by a person with respect to an employee benefit plan in the performance of such person's duties for a purpose reasonably believed by such person to be in the interest of the participants and beneficiaries of the plan shall be deemed to be for a purpose which is not opposed to the best interests of the National Grange.

Article XI

SALE, ENCUMBRANCE OR TRANSFER OF REAL PROPERTY OF SUBORDINATE OR POMONA GRANGES.

4.11.1 Sale of Real Property by Subordinate or Pomona Granges – No Subordinate or Pomona Grange may sell any real property owned by said Subordinate or Pomona Grange except upon the following conditions, completed in the following order:

(A) A written notice shall be sent to the Master and Executive Committee of the State Grange having jurisdiction advising of the intent to invoke the procedure included in Article XI of these By-Laws to sell real property. Such notice shall contain a summary of the reasons for the proposed sale. The State Grange Master will send acknowledgement of receipt of the notice to the Subordinate or Pomona Grange.

(B) Upon receiving acknowledgement of receipt from the State Grange Master, a meeting will be held by said Subordinate or Pomona Grange to set date, time and location for a meeting to consider the sale of the real property. Notice will be sent in writing to all members in good standing of said Grange at their last known address, with a copy to the State Master, not less than 15 days before and not more than 90 days before the date of the meeting.

(C) On the date and time of said meeting, a vote will be taken on the motion to sell the real property. The vote must be adopted by 2/3 majority of the members in good standing of the Subordinate or Pomona Grange who are present and voting.

(D) A copy of the minutes of the above meeting shall be sent to the State Master. If the vote is in the affirmative, then a copy of an appraisal of the value of the property and the name and address of any/all licensed real estate agent(s), escrow company(ies), or lawyer(s) who will handle the sale of said real property, if such a representative is retained, shall be sent to the State Master. A decision of the Subordinate or Pomona Grange to sell the property does not take effect unless approved by written consent of the Master

and Executive Committee of the State Grange having jurisdiction over the said Subordinate or Pomona Grange. Such consent shall not precede the vote of the membership as provided for in Section C above.

(E) When an offer to purchase is received, the membership will vote to accept or reject the offer.

(F) If the membership approves the purchase offer, a copy of the terms will be sent to the State Master for State Executive Committee approval before a contract is signed.

(G) When a sale of real property is concluded, the selling Subordinate or Pomona Grange shall account for the net proceeds of the sale received at the time of settlement and shall remit all but the sum of \$1000 of such net proceeds to the State Grange having jurisdiction to be held in trust for the said Subordinate or Pomona Grange. The selling Subordinate or Pomona Grange shall assign all right, title, and interest to the net proceeds of the sale to be paid after the date of settlement to the said State Grange having jurisdiction; and the existence of such assignment shall be reflected in any note or other evidence of indebtedness executed by the purchaser and in any mortgage or deed of trust securing the payment of such indebtedness. Pursuant to the required assignment, the note or other evidence of indebtedness shall require the purchaser to make all payments in satisfaction of the indebtedness directly to the said State Grange having jurisdiction.

(H) The State Grange shall hold the net proceeds of the sale as provided for in Section (G) above for the selling Subordinate or Pomona Grange for the following purposes:

- (1) Financing the purchase of real property for use as a Grange Hall;
- (2) Financing the purchase of real property on which to construct a Grange Hall;
- (3) Financing the construction of a Grange Hall; or
- (4) For use in accordance with the general purposes of the Order.

Use of the funds held in Trust must be approved by the Executive Committee of the State Grange having jurisdiction over the selling Subordinate or Pomona Grange. All earned income derived from

Chapter 4: By-Laws

such Trust shall be the property of the selling Subordinate or Pomona Grange, provided, however, that the said State Grange in its sole discretion may be paid up to ten percent (10%) of such earned income as a trustee's fee for administering the Trust. In the event that the selling Subordinate or Pomona Grange surrenders its charter or otherwise becomes inactive, the provisions of Section 4.12.1 of these By-Laws shall be applicable.

4.11.2 Encumbrance of Real Property by Subordinate or Pomona Granges - No Subordinate or Pomona Grange may encumber any real property owned by said Subordinate or Pomona Granges except upon the following conditions:

(A) A written notice shall be sent to the Executive Committee of the State Grange having jurisdiction advising of the intent to invoke the procedure included in Article XI of these By-Laws to encumber real property. Such notice shall contain a summary of the reasons for the proposed encumbrance and including, if available, an appraisal of the value and a report as to the current use and condition of the said real estate.

(B) Any resolution adopted by a Subordinate or Pomona Grange for the encumbrance of real property is inoperative unless consented to by the Master and Executive Committee of the State Grange having jurisdiction over the said Subordinate or Pomona Grange. Such consent shall be given only if the proceeds from such encumbrance are to be used for the benefit of present and future members of the said Subordinate and Pomona Granges as a fraternal group for Grange purposes. Such uses may include the repair, expansion or improvements of an existing Grange Hall or other Grange real property and the acquisition of fixtures, furniture, equipment or other furnishings for such Grange real property or for use in accordance with the general purposes of the Order.

(C) If the Master and Executive Committee of the State Grange consent to the encumbrance, then in that event the procedures for notice, resolution, meeting and vote contained in Sections 4.11.1 (B) through (F) of these By-Laws shall be applicable except that such procedures shall be applicable to an encumbrance of

real property rather than sale of real property.

4.11.3 Transfer of Real Property by Subordinate or Pomona Granges - No Subordinate or Pomona Grange may transfer title to any real property owned by said Subordinate or Pomona Granges, other than by sale provided for in Section 4.11.1 of these By-Laws (except Subordinate Granges which consolidate pursuant to Article IV of these By-Laws) except upon the following conditions:

(A) A written notice shall be sent to the Master and Executive Committee of the State Grange having jurisdiction advising of the intent to invoke the procedure included in Article XI of these By-Laws to transfer real property. Such notice shall contain a summary of the reasons for the proposed transfer and including, if available, an appraisal of the value and a report as to the current use and condition of the said real estate.

(B) Any resolution adopted by a Subordinate or Pomona Grange for the transfer of real property is invalid unless approved by written consent of the Master and Executive Committee of the State Grange having jurisdiction over the said Subordinate or Pomona Grange.

Such consent shall be granted only if the transfer is in furtherance of the general purposes of the Order. Such purposes could include, but not be limited to, the exchange of real property for other real property more suitable for the location of a Grange Hall or other Grange activities.

(C) If the Master and Executive Committee of the State Grange consent to the transfer, then in that event the procedures for notice, resolution, meeting and vote contained in Sections 4.11.1 (B) through (F) of these By-Laws shall be applicable except that such procedures shall be applicable to transfer of real property rather than sale of real property.

4.11.4 Power of the National Grange When No State Grange Has Jurisdiction - It is specifically provided that when the sale, encumbrance or transfer provisions included in Article XI of these By-

Chapter 4: By-Laws

Laws are invoked in States for which the records of the National Grange show there is no State Grange having jurisdiction over the selling, encumbering or transferring Subordinate or Pomona Granges, then in that event, the National Grange is delegated the powers of the State Grange contained in Sections 4.11.1, 4.11.2, and 4.11.3 of these By-Laws.

4.11.5 Sale, Encumbrance or Transfer of Real Property by a State Grange or the National Grange - When a State Grange or the National Grange shall sell, encumber, or in any way transfer title to real property owned by such Grange, the proceeds from such sale, encumbrance, or transfer shall be retained by such Grange for use in accordance with the general purposes of the Order.

Article XII

PROPERTY OF GRANGES WHICH SURRENDER THEIR CHARTER OR WHOSE CHARTER HAS BEEN REVOKED

4.12.1 Property of Subordinate and Pomona Granges - Whenever a Subordinate or Pomona Grange surrenders its Charter, in dissolution or abandonment or has its Charter revoked, such Grange shall be determined to be an Inactive Grange. The net assets of Inactive Granges shall be retained by the Order for use in accordance with the general purposes of the Order, subject to the following terms and conditions:

(A) All right, title and interest as to all real and personal property owned by an Inactive Grange shall become the property of the State Grange having jurisdiction over the said Inactive Grange. The said State Grange shall hold such property in a trust account for the benefit of the Inactive Grange in the event said Grange is reorganized pursuant to Grange Law. The Master and Executive Committee of such State Grange, may sell, invest, or otherwise dispose of any of the trust property in the account of any Inactive Grange, except the books, jewels, regalia and seal of the said Inactive Grange, which shall be retained for use by the inactive Grange upon reorganization, or by any other

Grange as needed for the good of the Order. Any income which shall accrue from the trust property held for the account of an Inactive Grange shall be paid to the State Grange having jurisdiction in lieu of a fee for acting as trustee.

(B) If an Inactive Grange is reorganized within a period of seven years after it was determined to be inactive pursuant to Section 4.12.1 of these By Laws or such additional period of time as the State Grange may determine, then all trust property held for the account of the Inactive Grange shall revert to the reorganized Grange for the purposes listed in Article XI Sec. 4.11.1 (G) and the trust shall terminate. However, if the Inactive Grange is not reorganized within such period of time the trust shall terminate and all former trust property held for the account of said Inactive Grange shall become the property of the State Grange with both legal title and all beneficial interest therein accruing to the State Grange. The former trust property so accruing to the State Grange shall be used in accordance with the general purposes of the Order.

(C) It is specifically provided that when the surrender or revocation provisions included in Section 4.12.1 of these By-Laws are invoked in States in which the records of the National Grange show there is no State Grange having jurisdiction over the surrendering or revoked Granges then, in that event, the National Grange is delegated the powers of the State Grange in Section 4.12.1 of these By-Laws.

4.12.2 Property of State Granges - Whenever a State Grange surrenders its Charter or otherwise becomes Inactive, the net assets of that Grange shall be retained by the Order for use in accordance with the general purposes of the Order, subject to the following terms and conditions:

(A) All right, title and interest as to all real and personal property owned by a State Grange which surrenders its Charter or otherwise becomes Inactive shall become the Property of the National Grange. The National Grange shall hold such property in trust for the benefit of the Inactive State Grange until said State Grange is reorganized pursuant to

Chapter 4: By-Laws

Grange Law. The Master and Executive Committee of the National Grange may sell, invest or otherwise dispose of any of the trust property except the books, jewels, regalia and seal of the Inactive Grange, which property shall be retained for use by the Inactive Grange upon reorganization, or by any other Grange as needed for the good of the Order. Any income which shall accrue from the trust property shall be paid to the National Grange in lieu of a fee for acting as trustee.

(B) If the Inactive State Grange is reorganized within a period of seven years or such additional period of time as the Master of the National Grange may determine, then all trust property shall revert to the reorganized Grange, and the trust shall terminate. However, if the Inactive Grange is not reorganized within such period of time the trust shall terminate and all former trust property shall become the property of the National Grange with both legal title and all beneficial interests therein accruing to the National Grange. The former trust property so accruing to the National Grange shall be used in accordance with the general purposes of the Order.

Article XIII

REPORTS OF STATE GRANGES TO THE NATIONAL GRANGE

4.13.1 The Secretary of each State Grange shall forward a copy of the proceedings of each annual meeting of such Grange to the Master of the National Grange as soon as practicable after the adjournment of each annual meeting.

4.13.2 Further, the Secretary of each State Grange shall have the responsibility to assure that copies of currently existing Articles of Incorporation and By-Laws of the State Grange have been forwarded to the Master of the National Grange. In this regard any substantive amendments to either the Articles of Incorporation or By-Laws should be forwarded to the Master of the National Grange as soon as practicable after adoption.

4.13.3 It shall be the responsibility of the National

Grange to maintain a file at its National Headquarters of the Articles of Incorporation and By-Laws of all State Granges.

Article XIV

OFFICIAL COMMUNICATIONS OF THE NATIONAL GRANGE

4.14.1 A copy of all official communications sent to any Grange or Grange member within the jurisdiction of a State Grange by the Officers, Directors, or employees of the National Grange, shall be sent to the Master of the State Grange having jurisdiction.

Article XV

COMMITTEES - ALL GRANGES

4.15.1 Committees are of two kinds - Special and Standing. Special Committees are appointed for a particular purpose, and are considered discharged when that purpose is served. Standing Committees are appointed for the general good of the Order, and may continue in existence until the next regular installation of officers.

4.15.2 The Master of the various Granges of the divisions of the Order, with the advice of the Overseer of said Grange, shall appoint all such special and standing committees. The member first named on a committee shall be considered its chairman, who shall convene the committee and report the result of its deliberations. During the absence of the Chairman, the next named member shall perform the duties of the Chairman.

4.15.3 A quorum of special and standing committees of the various Granges of the divisions of the Order at any meeting is a majority of all its members. In case there be less than this number, the Chairman may adjourn the meeting from time to time until a quorum is present.

4.15.4 Such Special and Standing committees shall

Chapter 4: By-Laws

exercise only the powers conferred on them by the said Master. If income is derived in the exercise of these powers, this income is the property of the Grange having jurisdiction, unless the said Grange provides otherwise. A Grange has the right either to authorize the expenditure of these funds by the committee in individual cases or to grant such authority on a continuing basis, but any expenditure so made shall be reported to the next meeting of the Grange, and the Grange has the right to revoke the authority so granted at any time with reference to any income the committee may accrue following such revocation.

Article XVI

FISCAL YEAR

4.16.1 The fiscal year of the National Grange shall be January 1 through December 31, beginning with the year 2002.

Article XVII

ADOPTION, AMENDMENT OR REPEAL OF BY-LAWS OF THE NATIONAL GRANGE AND GRANGE LAWS OF THE ORDER

4.17.1 By-Laws of the National Grange - By-Laws of the National Grange may be adopted, amended, or repealed in whole or in part by a two-thirds vote of the delegates present and voting at which a quorum is present, but may not become Grange Law until voted on and adopted by two-thirds voted of the delegates present and voting at which a quorum is present at the next annual session of the National Grange.

4.17.2 Grange Laws (Codes) of the Order - Grange Laws of the Order relating to Chapter V, Code of the Junior Grange; Chapter VI, Code of the Subordinate Grange; Chapter VII, Code of the Pomona Grange; Chapter VIII, Code of the State Grange; Chapter IX, Code of the National Grange; Chapter X, Code of All Granges; Chapter XI, Code of Ritual, Degrees and Regalia; Chapter XII, Code of Judicial Law; and Chapter XIII, Code of Par-

liamentary Law, may be adopted, amended, or repealed in whole or in part by a two-thirds majority vote of the delegates present and voting at which a quorum is present in any annual meeting of the National Grange. Any such resolutions for change must be read into the record and held over at least twenty-four (24) hours prior to the vote.

4.17.3 Unless otherwise provided by vote of the delegates voting, any adoption, amendment or repeal of By-Laws or Grange Law (Code) of the National Grange or of the Order shall be effective immediately upon adoption.

ARTICLE XVIII

OWNERSHIP, MAINTENANCE, PROTECTION, MANAGEMENT AND LEGALLY AUTHORIZED USES FOR THE REGISTERED TRADEMARKS, LOGOS, COPYRIGHTS AND OTHER INTELLECTUAL PROPERTY OF THE NATIONAL GRANGE

4.18.1 Ownership and Management of Registered and Non-Registered Grange Trademarks, Logos, Trade Names, Copyrights and Other Intellectual Property associated with the Order of Patrons of Husbandry.

(A) All registered and non-registered trademarks, logos, copyrights and other intellectual property related to, used by and associated with, the Order are the legal property of the National Grange, including the following incontestable trademark registrations: GRANGE (U.S. Registration No. 1,872,429), NATIONAL GRANGE (U.S. Registration No. 1,817,894), NATIONAL GRANGE OF THE ORDER OF PATRONS OF HUSBANDRY (U.S. Registration No. 1,816,827) and the Grange Logo (U.S. Registration No. 1,824,368) (the "Grange Intellectual Property"). All Grange Intellectual Property is held by the National Grange for the furtherance of the general purposes of the Order.

(B) For the purpose of this section the traditional names of the officers of Granges of the various Divisions of the Order as well as any other names, phrases or terms associated with any or all of the

Chapter 4: By-Laws

various Divisions of the Order, including the Assembly of Demeter, that are found in the various National Grange copyrighted printed ritual instruction materials or that are found in any other works of the Order are the intellectual property of the National Grange and may only be used for the furtherance of the general purposes of the Order.

(C) All authority and responsibility for developing and publishing guidelines, rules, regulations or prohibitions related to Grange intellectual property, including decisions related to the management, defense, lease, sale, license, transfer or abandonment of such intellectual property shall be vested in the National Grange board of directors and shall be implemented by the National Master only; provided that no specific agreement to lease, sell, license, transfer or abandon any intellectual property related to, and associated with, the Order shall be made other than in writing.

4.18.2 License to use the Grange Intellectual Property.

(A) Chartered State Granges, Pomona Granges, Subordinate Granges, Junior Granges as well as the Assembly of Demeter may generally use Grange Intellectual Property for purposes that further the general purposes of the Order subject to specific usage guidelines, rules, regulations or prohibitions that may be adopted by the National Grange Board of Directors or the National Grange delegate body.

(B) Chartered State Granges, Pomona Granges, Subordinate Granges, Junior Granges as well as the Assembly of Demeter may use the traditional names of the officers of Granges of their Division of the Order as well as any other names, phrases or terms associated with the various ritual ceremonies of the Order of Patrons of Husbandry that are owned by the National Grange, only in accordance with the instructions found in the various National Grange copyrighted printed ritual instruction materials and only for purposes that further the general purposes of the Order.

(C) No chartered State Granges, Pomona Granges, Subordinate Granges, Junior Granges as well as the Assembly of Demeter or any officers thereof, may license, lease, sell, barter, or transfer legal

authority for the future use of Grange intellectual property to any third party, private individual or Grange member as part of any transaction, including the sale or lease of real Grange property and/or the sale, lease, or transfer of any commercial concession, without first receiving the written permission of the National Master and subject to the terms of a written agreement approved by the National Master. For the purpose of this section "third party" shall include without limitation any partnership, cooperative, corporation, social club, informal membership society, or business enterprise that may be wholly or partially owned or controlled by a chartered Grange of any Division of the Order but that nevertheless has an independent legal existence separate from that charter.

4.18.3 No license to use the Grange Intellectual Property by individual Grange members.

(A) Individual Grange members in good standing may not use, by virtue of their Grange membership, Grange intellectual property for any personal monetary gain or personal commercial purposes without first obtaining, in writing, a license to use such property from the National Grange.

(B) Nothing in this section shall prohibit individual Grange members from owning, wearing, displaying, collecting, utilizing or reselling individual pieces of personal property which depict marks or logos that are part of the Grange Intellectual Property, so long as these items were acquired through legitimate means, for their personal use and enjoyment.

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Chapter 5
CODE OF THE JUNIOR GRANGE

ORGANIZATION

5.1.1 The Master of a State Grange or a Grange member delegated by said Master may organize Junior Granges within the jurisdiction of each State Grange. State Granges may adopt regulations as to organizational procedures, provided such regulations conform to the Constitution of the Order, the Articles of Incorporation, By-Laws and Grange Laws as adopted by the National Grange.

5.1.2 Each Junior Grange shall be organized and meet under the authority of, as part of, and within the jurisdiction of its sponsoring Grange. The sponsoring Grange shall provide a suitable meeting place and the necessary equipment for a beginning Grange.

5.1.3 Children over five years and under fourteen years of age are eligible to join a Junior Grange. (See also 4.6.1(E))

5.1.4 A Junior Grange may be organized with not less than thirteen members, of whom there shall be not less than four of either sex; except that the State Grange Master may, under unusual circumstances, authorize the organization of a Junior Grange with not less than seven members of whom there shall not be less than two of either sex.

5.1.5 A Junior Grange shall take the same name as the sponsoring Subordinate, Pomona or State Grange and shall be numbered consecutively in each State. Should a Subordinate, Pomona or State Grange sponsor more than one Junior Grange, the Grange shall choose an appropriate name for the additional sponsored Junior Grange(s).

5.1.6 A Junior Grange may be reorganized by the Master of a State Grange, or by someone delegated by such Master, when less than thirteen of the current members desire to do so, by admitting those eligible to become members residing within the jurisdiction of the sponsoring Grange.

5.1.7 When a Junior Grange is reorganized, the organizing officer will forward to the Secretary of the State Grange a special Junior reorganization blank, completely filled out. If the Secretary of State Grange finds that the Junior Grange has been legally inactive, the Secretary will notify the Secretary of the National Grange on a special form provided for this purpose. No fee need accompany a reorganization report, but if any supplies are needed, they must be purchased.

5.1.8 New members of a reorganized Grange shall be obligated and instructed in the same manner as at the organization of a new Junior Grange.

5.1.9 The minimum number for reorganizing a Junior Grange is 13; except that the Master of the State Grange may, under unusual circumstances, authorize the reorganization of a Junior Grange with not less than seven members of whom there shall be not less than two of either sex.

5.1.10 Junior Granges which have failed to pay dues for six or more quarters are considered inactive Granges.

5.1.11 Charters shall be issued by the National Grange and signed by the Master and Secretary of the State Grange having jurisdiction.

DUTIES OF OFFICERS AND LEADERS OF JUNIOR GRANGES

5.2.1 The Junior Leader of a Junior Grange shall have the authority to select an assistant.

5.2.2 The Junior Leader has responsibility for the general supervision of a Junior Grange, assisting the officers and caring for the welfare and comfort of the members; and shall be responsible for the forwarding of the annual report and the required annual dues by the Secretary of the Junior Grange to the Secretary of the State Grange having jurisdiction.

Chapter 5: Code of the Junior Grange

5.2.3 It shall be the duty of the Master to preside at all meetings of the Grange, preserve order, exercise kindness to all, rule impartially, and thus command a willing obedience to all rules of the Grange.

5.2.4 The Overseer assists the Master in all duties and presides in the absence of the Master.

5.2.5 The Lecturer shall arrange for the literary work with the assistance of the Junior leader and will conduct the same.

5.2.6 The Steward guards the inner gate or door and reports all signals to the Overseer and should permit none to enter unless duly qualified. The emblem of the office is a dark-red rod.

5.2.7 The Assistant Stewards under the direction of the Steward, arrange the hall and keep it in order. They also have charge of the wardrobe, emblems, and other articles used in the Grange, and collect the Manuals, emblems, etc., at the close. They conduct the candidates in the initiation and act as Marshals on public occasions. Their emblems are dark-red rods, the holders for which are to be located on the outside of their stations.

5.2.8 The Chaplain shall encourage reverence to God through the opening prayer. The emblem of the office is the Bible, the book in which all should look for guidance.

5.2.9 The Treasurer shall take charge of and keep safely the funds of the Grange, and pay the same only on orders signed by the Master and Secretary of said Junior Grange.

5.2.10 The Secretary shall keep a careful record of all proceedings of the Grange, receive the fees and dues of the members, and deposit the same with the Treasurer, taking and carefully preserving the receipt therefore. The Secretary shall use the forms and procedures provided by the State Grange in forwarding the annual membership report and dues payment to the Secretary of said Grange.

5.2.11 The primary duties of Ceres, Pomona and Flora are participation in initiations and general co-

operation with other Grange officers.

5.2.12 The Gatekeeper guards the outer gate. The emblem of the office is a dark-red rod.

5.2.13 The Executive Committee shall work with the Master and Junior Leaders, especially between meetings, to assist in the supervision of Junior Grange matters and will assume responsibility for the wise use of the money and other property of said Junior Grange.

5.2.14 When an officer, except the Master, fails to fill his office for four (4) consecutive meetings, without a good and sufficient reason, the Grange may then, by a majority vote of the members present, declare the office vacant. The office thus vacated may be then be filled by election at the next regular meeting.

RITUAL

5.3.1 The ritualistic work of a Junior Grange shall be prescribed by the National Grange.

CODE OF THE SUBORDINATE GRANGE

ORGANIZATION

6.1.1 The Master of a State Grange, having jurisdiction, may organize or delegate authority to a Subordinate Grange or a Grange member to organize a Subordinate Grange. The National Grange shall issue a Charter for such Grange upon the receipt of a properly filed application.

The Master of a State Grange, with the advice and consent of the Executive Committee of the said Grange, may adopt regulations as to organization procedure, including,

(A) establishing membership dues during the first year of organization of a Subordinate Grange in an amount not to exceed the average membership dues of Subordinate Granges within the State;

(B) Providing for the election of officers to operate the Subordinate Grange pending the issuance of a Charter; and

(C) Providing for committees to prepare the Charter application, By-Laws and other organizational documents and to welcome candidates who have filed applications for membership and inform them as to their Grange obligation; provided such regulations conform to the Constitution of the Order and the Articles of Incorporation, By-Laws and Grange Laws as adopted by the National Grange.

6.1.2 Subordinate Granges in states in which no State Grange exists shall be organized by the Master of the National Grange or by a Subordinate Grange or Grange member delegated by said Master. Such Granges shall be issued a Charter by the National Grange.

The Master of the National Grange may issue regulations as to:

(A) establishing membership dues during the first year of organization of a Subordinate Grange in an amount not to exceed the average membership

dues of Subordinate Granges within the State;

(B) providing for the election of officers to operate the Subordinate Grange pending the issuance of a Charter; and

(C) Providing for committees to prepare the Charter application, by-laws and other organizational documents; provided such regulations conform to the Constitution of the Order and the Articles of Incorporation, By-Laws and Grange Laws as adopted by the National Grange.

6.1.3 The geographic area included in the jurisdiction of a Subordinate Grange within a State shall be fixed by the State Grange having jurisdiction.

6.1.4 When a new Subordinate Grange is organized, and includes in its jurisdiction a member of another Subordinate Grange, such member is not obliged to withdraw from the old Grange and join the new one.

6.1.5 State lines shall not be regarded by Subordinate Granges receiving applications for membership except where State Grange By-Laws require consent for the release of jurisdiction.

6.1.6 A new Subordinate Grange cannot be organized in the jurisdiction of a suspended Subordinate Grange during the time of its suspension.

6.1.7 Members of a suspended Subordinate Grange shall not organize another Subordinate Grange.

6.1.8 After a Charter has been issued by the National Grange, the name of another person may not be substituted for the name of any Charter Member.

6.1.9 A person whose name was enrolled and fee paid at the time of the organization of a Subordinate Grange, though not then present, may be obligated afterward, in the same manner as a Charter Member.

6.1.10 The existence of a Subordinate Grange com-

Chapter 6: Code of the Subordinate Grange

mences at the date of issuance of the Charter.

6.1.11 A Subordinate Grange can not change its number after its Charter has been issued.

6.1.12 A Subordinate Grange desiring a change of name shall proceed as follows:

First - By the selection of a name, which shall be proposed at a regular meeting and be approved by a two-thirds vote of the members present and voting at two consecutive subsequent meetings.

Second - After such proposition and approval the name so chosen shall be reported to the Master of the State Grange having jurisdiction, together with transcripts of records relating to action thereon, and when the name so chosen is approved, the Master of the State Grange shall report the same, together with the former name and number of the said Subordinate Grange, to the Secretary of the National Grange, who shall then enter the name chosen as the name of the Subordinate Grange; and such report shall also be made to the Secretary of the State Grange, and like action shall be taken; whereupon said change of name shall be effected, and the Subordinate Grange shall henceforth be known by its new name.

6.1.13 Whenever thirteen or more members of an inactive Subordinate Grange meet, organize, elect a full set of officers and report the same to the Secretary and Master of the State Grange having jurisdiction, such Grange shall be returned to an active status, provided, however, that the members in reorganization pay the annual dues applicable to such Subordinate Grange for the current and prior year. All other members of said inactive Grange who apply to affiliate subsequently may be received by a majority vote of said Grange, provided such members pay the dues required of reorganizing members.

6.1.14 All references to the Subordinate Grange may be referred to as Community Grange.

CHARTER

6.2.1 When a Subordinate Grange has moved its place

of meeting, the Secretary of the National Grange, upon application through the State Grange, shall issue a Charter to correspond with the changes made.

6.2.2 The Charter of a Subordinate Grange shall not be surrendered if 13 members of said Grange vote to retain the Charter and continue to operate the Grange.

6.2.3 When a Charter has been suspended or revoked, application for its restoration must be made through the Secretary of the State Grange to the Secretary of the National Grange.

6.2.4 Whenever the membership of a Subordinate Grange declines to fewer than 13 members or fewer than four members of either gender, the Charter shall be suspended or revoked pursuant to Article V of the By-Laws of the National Grange.

6.2.5 Before a vote can be taken upon a question of surrender of Charter, or change of place of meeting, by a Subordinate Grange, notice must be given at a previous regular meeting and to each member of the Grange and lie over for action at the next regular meeting. Before a Subordinate Grange can legally surrender its Charter, or before it can be dropped, the State Grange Master must be notified, and sufficient time be given to restore said Grange to a working condition.

6.2.6 A Subordinate Grange owning property of value may not surrender its Charter until its current financial obligations have been satisfied. However, in no event shall the assets of any Grange be divided among the members of the Grange pro-rata or otherwise.

6.2.7 When its Charter is surrendered, suspended, or revoked, all books, jewels, regalia, and seal of the Subordinate Grange revert to the State Grange having jurisdiction to be placed in a pool for the use of that Grange upon reorganization or used by another Grange as needed.

6.2.8 When a Grange Charter is surrendered and the Grange disbands or ceases to exist, the State Grange Executive Committee may authorize the donation of the charter to the local historical soci-

Chapter 6: Code of the Subordinate Grange

ety or in the case of consolidation, to the consolidated Grange for display.

JURISDICTION

6.3.1 A Subordinate Grange may not meet within the jurisdiction of another Grange, without the consent of said Grange.

6.3.2 A Subordinate Grange may not have two places of meeting and claim jurisdiction of both.

6.3.3 In states which so provide in their By-Laws, no Subordinate Grange may admit to membership anyone outside of its jurisdiction, without the consent of the Subordinate Grange in whose jurisdiction the prospective member resides. No Subordinate Grange may be compelled to release jurisdiction where a resident within its jurisdiction makes application to join another Subordinate Grange.

MEMBERSHIP

6.4.1 United States citizenship, religious belief or political views shall not affect eligibility for membership in the Order.

6.4.2 The entire application fee must be paid prior to initiation.

6.4.3 The application of a candidate may be withdrawn at any time before a ballot is ordered thereon, and all dues and fees paid thereon may be returned to the applicant.

6.4.4 A Subordinate Grange is under no obligation to return the application fee to a candidate who fails to appear for initiation or conferral of the official Grange obligation.

6.4.5 When an application is duly made for membership in a Subordinate Grange, the application fee paid, and the applicant is declared duly elected, the Subordinate Grange may not permit the application to be withdrawn before initiation, except by a majority

vote of the members present at a regular meeting.

6.4.6 A member who knowingly signs the application of a person who is under the required age, or is otherwise disqualified for membership, violates Grange Law.

6.4.7 Full membership is attained upon the conferral of the Fourth Degree, the Official Grange Obligation Ceremony or the Welcoming Ceremony.

6.4.8 A member who has received one degree, and refuses to take more, must be retained on the roll of members until dropped from the roll by action of a Subordinate Grange.

6.4.9 Any Fourth Degree member of a Subordinate Grange who is in good standing is eligible to any office therein except that the offices of Ceres, Pomona, Flora, and Lady Assistant Steward must be filled by Sisters of the Order.

6.4.10 (Definitions) A member in good standing is one who has met all required financial obligations to his/her Subordinate Grange.

BALLOTING (MEMBERSHIP APPLICATIONS)

6.5.1 Balloting for new members shall be by simple majority, using paper ballots or the conventional method of ballot box using balls and cubes, subject to approval of State Master.

6.5.2 A ballot must be held on an application unless it is withdrawn.

6.5.3 An applicant is balloted for only before receiving the First Degree, the official Grange Obligation Ceremony or the Welcoming Ceremony.

6.5.4 A Grange may ballot upon an application for membership at the same meeting at which it is received.

6.5.5 If an applicant is balloted for whose fee does not accompany the petition, and is elected, the applicant cannot be initiated before the fee is paid.

Chapter 6: Code of the Subordinate Grange

6.5.6 A Grange may ballot for a candidate and confer only the first two degrees at the same meeting, except on special degree days as may be authorized by the State Grange having jurisdiction or pursuant to the conferral of the Official Grange Obligation Ceremony, or the Welcoming Ceremony.

6.5.7 A Grange must ballot for candidates in accordance with provisions found in the Manual of the Subordinate Granges provided that a State Grange may by vote at its annual meeting, authorize collective balloting as follows: In classes of two or more, the first ballot may be cast for the whole group. If a majority votes cast oppose, then each candidate must be balloted for separately.

6.5.8 In balloting for candidates the ballot is secret, and no member may be required to or should reveal said vote.

6.5.9 A member must not disclose outside of the Grange the result of an unfavorable ballot. Should such an unfavorable ballot occur, it shall be the duty of the Master to call the attention of this Law to the membership. Failure of a member to comply with this Law may be cause for expulsion.

6.5.10 When a candidate is being balloted for and a tie exists the Master must say, "Since it is possible that a member may have cast a ballot carelessly or by mistake, the ballot will be taken again.", whereupon another ballot will be immediately taken. If a tie exists again, the candidate is rejected, and the ballot cannot be reconsidered or repeated unless a member voluntarily declares that a vote was cast by mistake. Upon receiving such advice, the Master may immediately order another ballot.

6.5.11 After an eligible candidate has been legally elected said candidate is entitled to initiation unless objection is made, the nature of the objection stated, and the objection sustained by a majority vote of the Subordinate Grange or an objection thereto in writing, signed by three members of the said Grange, filed with the Secretary, which objection must state that the cause thereof has arisen since the date of the applicant's election and the objection sustained by a

majority vote of the Subordinate Grange.

6.5.12 From and after the date of acceptance by ballot, all applications for membership in any Subordinate Grange shall be held pending initiation of the candidate for a period not exceeding one year, at the end of which time said applicant shall be formally notified that unless a valid excuse for not having appeared is filed the application will be destroyed and its approval considered null and void and the application fee will be forfeited.

6.5.13 The application of a candidate shall not be the subject of debate at a meeting of a Subordinate Grange.

HONORARY MEMBERSHIP

6.6.1 A member who shall have maintained continuous Grange membership for 25 years may be designated a Silver Star Member. A member who shall have maintained continuous membership for 50 years may be designated a Golden Sheaf Member.

6.6.2 A Subordinate Grange may grant an honorary membership to any of its members for especially noteworthy or long continued service to the order under such rules as the Subordinate Grange may adopt in its By-Laws, provided that the Subordinate Grange must pay the usual State Grange dues upon honorary members the same as upon all other members. As long as the Grange continues to pay dues on such Honorary Members they shall be Honorary Members in good standing, and shall be entitled to the benefits of the Order.

6.6.3 Upon authorization of a State Grange a Subordinate Grange within its jurisdiction may relieve a Golden Sheaf member or members from payment of Subordinate, Pomona, or State dues. Such member must have received their Golden Sheaf award prior to January 1, 2001.

SUSPENSION OF MEMBERS

6.7.1 A Subordinate Grange, by majority vote at a

Chapter 6: Code of the Subordinate Grange

regular meeting may suspend a member who is delinquent in the payment of dues for one quarter or more. Such action shall be taken upon report of the Secretary, showing the amount of the delinquency and showing the delinquent member has been contacted at least twice, with at least once being in writing, before the vote to suspend. Until thus suspended, the secretary shall report such members to the State Grange in the Quarterly Reports. The secretary shall immediately notify the member of the vote of suspension.

6.7.2 A member, suspended for non-payment of dues, may be reinstated within one year, in the Grange from which suspended, by a majority vote. Such application for reinstatement shall be accompanied by such dues as the State Grange having jurisdiction may require. The Subordinate Grange will forward the back dues owed to the State Grange for proper distribution. Such reinstatement within one year shall be deemed to restore and maintain continuous membership status.

6.7.3 After one year, a member suspended for non-payment of dues may apply for reinstatement in any Subordinate Grange in whose jurisdiction said member may reside. Such application shall be accompanied by proof of former membership and such prescribed fee as the State Grange having jurisdiction may require. The vote shall be taken by paper ballot and the majority vote shall elect. Such member shall not be eligible for continuous membership awards.

6.7.4 Suspension from membership in the Fourth Degree by a Subordinate Grange suspends the member from all higher degrees. The Secretaries of Subordinate Granges shall notify the secretary of their Pomona Grange of all members dropped from the rolls of the Subordinate Grange, as well as, any Grange that said member or members have become an Affiliate Member of, giving the names of the same.

TRAVELING CARD

6.8.1 Traveling/Membership cards signed by the Secretary of Subordinate Granges and stamped

with the Grange seal may be issued on forms prepared by the National Grange to any member whose dues are paid to the end of the current year. The member shall sign the card in the space provided. The holder of a traveling/membership card may present it to the Gatekeeper or to the Master of any Grange along with proper identification to enter said Grange and/or to receive the annual word.

DEMIT

6.9.1 A demit is a certificate issued by the Secretary and countersigned by the Master and simply disconnects a member from a Grange leaving such member still a member of the Order, eligible to affiliate with another Subordinate Grange under the rules providing for the admittance of demitted members.

6.9.2 A member is entitled at any time to a demit as a matter of right, if in good standing, and clear on the books. No member can object without preferring charges against the applicant. If, however, the Grange wrongfully withholds or refuses the demit, the aggrieved member may appeal to the Master of the State Grange, who will instruct the Subordinate Grange in its duty, and in case of a persistent refusal, said Master shall issue to the appealing member a certificate in the nature of a demit, under seal of the State Grange.

6.9.3 A member who has received one or more degrees in a Subordinate Grange and moves into the jurisdiction of another Subordinate Grange, may request and receive a demit from the original Grange and become a member of the new Grange in the same degree and be entitled to advancement.

6.9.4 While action on a demit shall be taken only at a regular meeting of a Subordinate Grange, a demit may be given at any regular meeting as it is not necessary that the application therefore lie over.

6.9.5 A member who has been deprived of membership by reason of a Subordinate Grange becoming inactive, may within six months, make application to the State Grange Master for a demit. If said member was in good standing at the time the Grange be-

Chapter 6: Code of the Subordinate Grange

came inactive, a demit signed by the State Grange Master shall be issued. Such demit shall be valid for a period of three months, and when presented to a Subordinate Grange shall be treated in the same manner as a demit in Section 6.9.6 below.

6.9.6 A member holding a demit in force may apply to any Subordinate Grange for membership. The application shall be with or without fee as the State Grange having jurisdiction may prescribe. The election of such an applicant shall be by paper ballot, majority vote at a regular meeting of said Grange.

6.9.7 A demit shall remain in force for six months from date of issue, and shall show the date to which dues have been paid. The demitting member is not liable for dues in the Subordinate Grange with which the member affiliates until this date has been reached provided, however, State Granges may require that upon notification by the Secretary of the Grange receiving the demitting member to the Secretary of the Grange issuing the demit that Subordinate Granges transfer the pro rata portion of the unexpired dues paid to the State Grange to the receiving Grange.

6.9.8 During the life or validity of such Demits said member shall be eligible to retain any office or position in any Grange of a higher degree to which said member shall have been elected or appointed.

6.9.9 A Subordinate Grange having granted a demit, is not compelled to readmit the demitting member, however, the demitting member may be readmitted by a majority vote of the members of said Subordinate Grange.

6.9.10 Members of the Order holding demits shall be known as unaffiliated members during the life of the demit. Upon the expiration of the demit or failure to rejoin, they shall be known as former members.

6.9.11 Former members may, upon application, accompanied by proof of previous membership, and the payment of the prescribed fee, be admitted to membership in any Subordinate Grange in whose jurisdiction they may reside, by a majority vote of the Grange.

6.9.12 A demitted member must pay the full charter fee to become a charter member in a new Subordinate Grange.

VOTE

6.10.1 All questions requiring official action in a Subordinate Grange meeting must be voted on while open in the Fourth Degree.

MEMBERSHIP DUES

6.11.1 A member pays Subordinate Grange dues beginning the first calendar quarter following the quarter in which full membership is attained.

6.11.2 Existing Subordinate Granges send no application fees or membership dues with their reports to a newly organized State Grange during the quarter of such organization however, application fees and membership dues paid after such organization must be included in the following quarterly reports to the State organization with jurisdiction over such Subordinate Granges.

6.11.3 A Subordinate Grange may regulate the amount and time of dues payments provided such regulations conform to the By-Laws and Laws of the State Grange having jurisdiction and of the National Grange.

6.11.4 A member's Subordinate Grange dues are considered legal tender when paid by mail and postmarked within the time limit set by the State Grange having jurisdiction.

6.11.5 A Subordinate Grange shall pay quarterly dues to the State Grange beginning with the calendar quarter following the calendar Quarter in which the Subordinate Grange is organized.

6.11.6 Thirty days prior to January 1 of each year the Secretary of a Subordinate Grange shall notify each member of that Grange of the amount of annual dues to be paid in advance.

Chapter 6: Code of the Subordinate Grange

6.11.7 The National Grange and State Granges shall make available to Subordinate Granges suitable dues statement blanks.

MEETINGS

6.12.1 A Subordinate Grange must meet regularly once a month and may provide for additional meetings in its By-Laws.

6.12.2 Only one meeting, regular or special, can be held within twenty-four hours except for special degree days authorized by the State Grange.

6.12.3 Every Subordinate Grange shall designate a time and place for regular meetings. Members are expected to be prompt in their attendance at such meetings.

6.12.4 Seven members is the least number with which a Subordinate Grange can be opened in due form, and shall constitute a quorum unless a greater number is provided in the By-Laws of the State Grange having jurisdiction.

6.12.5 If only seven members are present, the following offices must be filled: Master, Overseer, Steward, either Assistant Steward or Lady Assistant Steward, Chaplain, Secretary and Gatekeeper. Any of the above officers may act in a dual capacity upon appointment by the Master and may perform the duties of such officer as the Lecturer, Executive Committee, etc.

6.12.6 The first meeting in June shall be designated as Grange Memorial Day in Subordinate Granges unless State Granges designate another date.

6.12.7 Subordinate Granges may not compel attendance at meetings as a requisite for maintaining good standing, nor may attendance at meetings be a basis for a schedule of required dues.

ANNUAL WORD

6.13.1 The use of the Annual Word to prove current

membership is optional at the Subordinate and Pomona divisions of the Order by action of a State Grange. The Annual Word shall not be communicated nor a current membership card issued until such member's dues are paid for the current calendar year.

INSTALLATION OF OFFICERS

6.14.1 A Master or Past Master of a Subordinate Grange, or a Fifth Degree member, may install the officers of a Subordinate Grange.

6.14.2 Unless the State Grange having jurisdiction provides otherwise, a Subordinate Grange may select the installing officers. If the Grange does not act, the incoming Master shall make the selection. If any officers elect refuses to be installed by the properly selected installing officer, the Master may set aside the election of such officer and the outgoing officer will continue in office until such successor is duly elected and installed, provided the outgoing officer has not been elected to a new office.

DUTIES AND AUTHORITY OF OFFICERS

6.15.1 The Master of a Subordinate Grange should decide a motion out of order when it is contrary to the Constitution of the Order, the Articles of Incorporation, By-Laws and Laws of any Granges of the divisions of the Order. When such motion is declared out of order by the Master of the Subordinate Grange, and the Grange is dissatisfied with the decision of the Master, an appeal may be taken to the Master of the State Grange having jurisdiction, and then if still dissatisfied, to the Master of the National Grange. When an appeal is taken, no action should be allowed by the Grange on the matter until the questions under appeal are finally decided.

6.15.2 In the exemplification of the unwritten work or the interpretation of the written law of the Order, the decisions of the Master must be respected and obeyed until reversed by decision of the Master of the State Grange or National Grange.

Chapter 6: Code of the Subordinate Grange

6.15.3 A member may leave or enter the hall while a Subordinate Grange is in progress without the use of the required raps and passwords at the gates, and without the ceremony of salutation before the Overseer.

6.15.4 It shall be the duty of the Lecturer of Subordinate Granges to report to the Lecturer of the State Grange on a regular basis as required by the By-Laws of the State Grange having jurisdiction giving a report of the literary work within said Subordinate Grange. The State Lecturer shall summarize the same, and make an annual report to the Lecturer of the National Grange.

6.15.5 The Secretary of each Subordinate Grange shall report quarterly to the Secretary of the State Grange the number of new members received since the last report, and also the number who have ceased to be members within the same time and shall pay to the Secretary of the State Grange such dues and fees as determined by the State Grange.

6.15.6 The duties of the Executive Committee of a Subordinate Grange may be prescribed by the Grange itself, unless already provided for in the By-Laws of the State Grange.

6.15.7 When an officer, except the Master, fails to fill his office for four (4) consecutive meetings, without a good and sufficient reason, the Grange may then, by a majority vote of the members present, declare the office vacant. The office thus vacated may be then be filled by election at the next regular meeting.

RESPONSIBILITY OF MAILING LISTS

6.16.1 Subordinate secretaries shall be required to send updated mailing lists on a quarterly basis to the secretary of the State Grange.

CODE OF THE POMONA GRANGE

PREAMBLE

7.0.0 It will be seen that the organization of Pomona Granges is intended and designed to "strengthen and aid" the Subordinate Granges. While the beautiful and instructive lessons of this Degree cannot fail to broaden the understanding and cultivate the moral and intellectual nature of all who receive it, at the same time the knowledge and culture there gained should be used by every member of the Degree of Pomona to strengthen and advance the interest of the Subordinate Granges. Pomona Granges are also required to take special charge of the business interests of the Order in their several districts. These interests are of vast importance and daily growing in magnitude, requiring the best wisdom of those to whom they are entrusted.

7.0.1 There must be at least two (2) Subordinate Granges to organize a Pomona Grange. If the number of Subordinate Granges included in the jurisdiction of a Pomona Grange falls below two (2), then the State Grange shall readjust the jurisdiction or a new Subordinate Grange should be organized to maintain at least two (2) Subordinate Granges.

ORGANIZATION

7.1.1 Upon application being received setting forth:

(A) That the good of the Order requires the organization of a Pomona Grange in the county or district;

(B) That a suitable room will be provided, with the necessary paraphernalia for the convenience and work in such degree, and the Master of the State Grange, having jurisdiction, agrees that the proposed organization of a Pomona Grange will serve the good of the Order, such State Granges will provide for the organization and instruction of the Pomona Grange in accordance with the Ritual of the Fifth Degree, adopted by the National Grange.

7.1.2 The geographic area and the Subordinate

Granges, included in the jurisdiction of a Pomona Grange, shall be fixed by the State Grange having jurisdiction or the Master of the National Grange if not within the jurisdiction of a State Grange. The State Grange shall have authority to readjust such jurisdiction from time to time.

7.1.3 On the reception of the certificate of the officer or deputy perfecting the organization, that such Grange is organized, a Charter shall issue in due form. The deputy or other officer, before completing the organization, shall see that the room provided is in proper order and suitably arranged that the officers are duly elected and installed, and that the membership fees are paid to the Treasurer of the new organization. It shall be his/her duty to instruct all officers in their several duties in the work of the Degree, and he/she shall be entitled to receive a reasonable compensation for such service.

MEMBERSHIP

7.2.1 Persons applying for membership in Pomona Granges shall do so in the form prescribed by the State Grange.

7.2.2 It shall be lawful to admit candidates to Pomona Granges under such rules and regulations as the State Grange shall prescribe not conflicting with the Constitution of the Order, the Articles of Incorporation, By-Laws and Laws of the National Grange.

7.2.3 Any Fourth Degree member in good standing, on filing an application in due form, shall on being duly elected by majority vote, be entitled to the Degree of Pomona, and membership in the Pomona Grange. (See also 4.6.6(E))

7.2.4 A member may hold a Subordinate Grange membership in one state and a Pomona Grange membership in another state upon securing surrender of jurisdiction as provided in section 7.2.1 above.

7.2.5 A member of a Pomona Grange may change

Chapter 7: Code of the Pomona Grange

membership from a Subordinate Grange in one state to a Subordinate Grange in another state without losing membership in said Pomona Grange.

APPLICATION FEES

7.3.1 When a member receives the Fifth Degree from a State Grange, such State Grange shall determine who collects the application fee.

DUES

7.4.1 The Pomona Annual Word cannot be communicated to a Pomona Grange member until such member's dues are paid for the current calendar year.

7.4.2 A State Grange may provide within any Pomona jurisdiction that additional dues may be collected from Subordinate Grange members in lieu of Pomona dues, and that a portion of such Subordinate Grange dues may be paid directly to the Pomona Grange or to the State Grange for repayment, in whole or in part, to the Pomona Grange as may be provided for in the By-Laws of the State Grange. The State Grange may pay such proportion of the dues so received to the Pomona Grange, as it provides in its By-Laws.

DEMITTS

7.5.1 A Demit shall remain in force for six months from the date of issue, and shall show the date to which dues have been paid. Members having such cards may be admitted to membership in another Pomona Grange, but shall be subject to the same form of petition and ballot as those first applying for membership.

MEETINGS

7.6.1 Pomona Granges shall meet at least once in three months, and may hold intermediate meetings as may be deemed necessary for the good of the Order.

7.6.2 Pomona Granges must open in the Fifth Degree and may later work in the Fourth Degree, however, only Pomona members may vote. Pomona Granges have authority to confer the Fifth Degree.

DUTIES OF OFFICERS

7.7.1 Secretaries of Pomona Granges shall maintain a list of current members of their Grange.

7.7.2 State Granges shall require the Secretary of each Pomona Grange in its jurisdiction to report, at least annually, such membership information and other Pomona Grange activity as prescribed by the State Grange.

7.7.3 When an officer, except the Master, fails to fill his office for four (4) consecutive meetings, without a good and sufficient reason, the Grange may then, by a majority vote of the members present, declare the office vacant. The office thus vacated may be then be filled by election at the next regular meeting.

RESPONSIBILITIES

7.8.1 Pomona Granges shall report as requested by the State Grange having jurisdiction on such matters as agricultural production and marketing, agribusiness and other industries in the rural communities; county and state legislative issues; Grange sponsored services; and Grange sponsored programs designed to assist with the social, educational, legislative and internal affairs of the Pomona Grange. Such reports must be made promptly and certified by the Master and Secretary of the Pomona Grange.

7.8.2 All members of Pomona Granges shall be on the alert to aid the Subordinate Granges in their jurisdiction and shall be prompt in communicating to them all matters affecting the interests of the Order. Pomona members shall plan to attend all meetings of their Subordinate Granges with punctuality and, by their example, influence and encourage the membership to promote and participate in activities that support the purposes of our Order.

Chapter 7: Code of the Pomona Grange

It shall be the duty of the Pomona Granges to assume responsibility for Grange growth (in membership and service) in their county or district and assist in social, educational, legislative and business interests of the Order.

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CODE OF THE STATE GRANGE

AUTHORITY OF A STATE GRANGE

8.1.1 State Granges, or the Masters thereof, have no authority to suspend the Constitution of the Order, the Articles of Incorporation, By-Laws or Grange Laws as adopted by the National Grange as they may apply to said State Grange or any Junior, Subordinate or Pomona Granges or their members over which said State Grange may have jurisdiction.

8.1.2 When the By-Laws or Grange Laws of a State Grange are in any respect deficient, and do not specifically provide for emergencies which may arise in the administration of its affairs, then, in the intervals between the meetings of the State Grange, the Master and the Executive Committee as the highest executive and administrative officers, are clothed with authority to do all acts necessary for the maintenance of law and order, and for the good of the Order in the State, and may make such rules and create such tribunals as the situation may demand; provided that in so doing their acts conform to the Constitution of the Order and the Articles of Incorporation, By-Laws and Grange Laws as adopted by the National Grange.

ANNUAL MEETING

8.2.1 State Granges are delegate bodies. Masters of Subordinate and Pomona Granges and their spouses, shall by virtue of their office, be delegates to the State Grange; provided that any State Grange may change its basis of selection under such rules as the State Grange may provide.

8.2.2 A State Grange may provide that when the Master of a Subordinate or Pomona Grange is unable to act as delegate to the State Grange, the spouse of said Master shall not be a delegate unless specifically selected by vote of the respective Grange.

8.2.3 Unless otherwise provided in the By-Laws of the State Grange:

(A) In the event a Master and spouse cannot attend the meeting, a Subordinate or Pomona Grange has the authority to elect an alternate.

(B) If the Master or the Master's spouse is able to attend part but not all of the annual meeting, a Subordinate or Pomona Grange has the authority to elect alternates and determine

(1) Whether the Master and spouse shall attend part-time and the alternates shall attend part-time or

(2) Whether the alternates shall attend and represent said Grange on a full-time basis.

(C) If a Subordinate or Pomona Grange determines to have alternates represent the Grange on a full-time basis, the Master and spouse have a right to attend any portion of the State meeting as visitors without impairing the alternate's right to represent said Grange.

(D) If a Subordinate or Pomona Grange has not taken action, the Master and the alternate have the right to apportion the time between them on any basis which is mutually satisfactory, provided such is in accordance with State Grange By-Laws.

(E) If the Master and spouse of a Subordinate or Pomona Grange are able to attend a substantial part of the State Grange meeting, the alternate will not have authority to represent the Grange during the time the Master is not able to attend without the approval of said Master.

8.2.4 The spouse of a delegate in the State Grange, if a Fourth Degree member in good standing, shall be a voting member in that body.

8.2.5 Pomona Granges may be represented in the State Grange by delegates under such regulations as the State may provide.

8.2.6 Officers of a State Grange, who are not delegates, may serve on said committees of the State

Chapter 8: Code of the State Grange

Grange and may, without objection, speak to questions on the floor of meetings of a State Grange, but are not entitled to vote.

ELECTIONS

8.3.1 The officers of a State Grange shall be elected by the delegates thereto. No preferential primary or advisory primary method of nominating can deprive delegates of the right to vote for whomsoever they choose. Ample opportunity must be given for the delegates to cast a secret ballot. The delegates must be informed:

(A) That the preferential ballot is not the final ballot;

(B) That the final ballot is cast by the delegates to the State Grange; and

(C) The preferential vote does not limit their right to vote for whomsoever they desire. If printed ballots are used, ample space must be provided for writing in the names of other candidates in such manner that there can be no doubt as to the choice of the delegate.

8.3.2 State Granges may provide in their By-Laws for advisory primary nominations for all or part of their state officers, provided that the final method of election be clearly in accordance with the By-Laws and Grange Laws as adopted by the National Grange.

8.3.3 State Granges may provide in their By-Laws, for the Australian ballot method of election and may print thereon only the names of the candidates receiving the majority of preferential nomination votes, provided an opportunity is given the delegates to vote for other candidates if they so desire.

AUTHORITY OF THE MASTER

8.4.1 The Master of a State Grange has authority to appoint Deputies who shall serve at the direction of the State Master. Compensation of such Deputies shall be fixed by the Executive Committee of a State Grange.

8.4.2 Officers of the State Grange are answerable to the Master and Executive Committee of the State Grange in the intervals between the meetings of the State Grange.

8.4.3 Pursuant to the provisions of Article X. Section 4.10.7 of the By-Laws of the National Grange:

(A) The Master of a State Grange having jurisdiction may suspend the Master of a Subordinate or Pomona Grange; however, said Master has no authority to suspend from office other officers of Subordinate or Pomona Granges.

(B) The Master of a State Grange, with the advice and consent of the State Grange Executive Committee, may suspend from office other Officers of the State Grange.

8.4.4 It is especially enjoined on Masters of State Granges to use all diligence in restoring inactive Granges to an active working condition and in all cases where this is not possible, to suspend or revoke their Charters in the manner provided for in the By-Laws of the National Grange. The Master has a right to suspend the Charter of a Grange which refuses to hold regular meetings.

MEMBERSHIP REPORTS

8.5.1 State Granges shall determine the number of Junior Granges and Junior Grange members within their jurisdiction each June 30th, and report the same to the National Grange by August 31st of that year.

8.5.2 State Granges shall make Subordinate Grange membership reports and dues payments to the National Grange upon the total actual membership for that quarter. Total actual membership is the total number of regular, family, affiliate, and associate members carried on the rolls at the end of the last quarter.

8.5.3 The State Grange having jurisdiction over Associate Members shall report the number of such members and forward their quarterly dues to the Na-

Chapter 8: Code of the State Grange

tional Grange. A dues notice shall be sent to all Associate Members each year by the Secretary of the Grange (Subordinate, Pomona and State Grange) as provided for by the By-Laws of the State Grange.

MEMBERSHIP DUES

8.6.1 Each State Grange shall pay to the National Grange the following annual membership dues:

(A) Members receiving their Golden Sheaf Award prior to January 1, 2001 need not pay dues to the National Grange.

(B) Subordinate Grange annual dues of ten dollars (\$10.00) per member of which two dollars and fifty cents (\$2.50) is to be paid quarterly, or twenty dollars (\$20.00) annually per family of which five dollars (\$5.00) is to be paid quarterly beginning January 1, 2008; beginning on January 1, 2010 the annual dues for an individual shall be twelve dollars (\$12.00) of which three dollars (\$3.00) shall be paid quarterly, or twenty four dollars (\$24.00) annually for a family, of which six dollars (\$6.00) shall be paid quarterly.

(C) Associate Members annual dues of \$10.00 per member of which two dollars and fifty cents (\$2.50) is to be paid quarterly.

8.6.2 The Treasurer of a State Grange shall pay to the Secretary of each Pomona Grange within such State the dues as provided for by the By-Laws of said State Grange.

QUARTERLY REPORTS

8.7.1 Quarters Defined - The four quarters of the year shall close on March 31st, June 30th, September 30th and December 31st.

8.7.2 Quarterly Reports - Quarterly Reports are due and shall be delinquent 60 days after the close of the quarter.

8.7.3 Delinquent Reports - Shall be subject to a penalty of 1/2 of 1%, per month or fraction of a month.

SUBORDINATE AND POMONA GRANGES

8.8.1 Each State Grange is authorized to fix the relative distances of Subordinate Granges from each other, and to establish the jurisdiction of Subordinate Granges as provided for in said State Grange By-Laws.

8.8.2 Each State Grange may adopt By-Laws and Laws for the organization, administration and regulation of Pomona Granges, under its jurisdiction, provided such By-Laws and Laws conform to the Constitution of the Order, the Articles of Incorporation, By-Laws, and Grange Laws as adopted by the National Grange.

8.8.3 The Master of a Subordinate or Pomona Grange is answerable to the Master of the State Grange having jurisdiction.

8.8.4 No resident of a State with a State Grange may become an Associate member in a non-contiguous State without the written permission of the State Master of the State in which the person resides.

ANNUAL MEETING OF THE NATIONAL GRANGE

8.9.1 A State Grange to be entitled to its representation in the National Grange, must have six or more Subordinate Granges in good standing as shown by its last quarterly dues report to the Secretary of the National Grange and must transmit its dues for the quarter ending June 30th so as to be received by the Secretary of the National Grange by August 31 of each year.

8.9.2 If the Master of the National Grange excuses the Master of a State Grange from attending the Annual Meeting because of serious illness or death in the immediate family or employment related obligations, then the Executive Committee of such State Grange shall appoint in the Master's place the Overseer of that State Grange, past State Master, or

Chapter 8: Code of the State Grange

some other State Grange Officer who will become the accredited representative of that State Grange at such meeting, with all the powers and privileges appertaining to the delegates.

RESPONSIBILITY OF MAILING LISTS

8.10.1 Secretaries of State Granges shall be required to send updated mailing lists on an annual basis to the National Grange on or before June 30th each year.

CODE OF THE NATIONAL GRANGE

AUTHORITY OF THE NATIONAL GRANGE

9.1.1 The National Grange is the supreme law making division of the Order.

9.1.2 The National Grange or the Master thereof has no authority to suspend the Constitution of the Order, the Articles of Incorporation, By-Laws or Grange Laws as adopted by the National Grange.

AUTHORITY OF NATIONAL MASTER

9.2.1 The Master of the National Grange may appoint members of the Order as Deputies, to organize Granges in states where no State Grange exists, and in other States with approval of the Master of the State Grange having jurisdiction.

9.2.2 Deputies appointed by the Master of the National Grange, shall receive compensation for services and expenses as may be determined by said Master with the advice and consent of the Executive Committee of the National Grange.

9.2.3 It is the responsibility of the officers and directors of the National Grange and their representative upon entering a state on Grange business to report at once to the Master of the State Grange having jurisdiction and follow the advice and guidance of said Master in performing their Grange duties.

DUTIES OF THE EXECUTIVE COMMITTEE

9.3.1 The Executive Committee of the National Grange shall be responsible for the job description, hiring of, and setting the compensation for the Chief Operating Officer. Upon recommendation of the National Master and Chief Operating Officer, the Executive Committee shall confirm the appointment of Departmental Directors.

9.3.2 The Executive Committee of the National Grange is authorized to provide and furnish all

needed materials for Junior Granges, Subordinate Granges, Pomona Granges and State Granges, at such prices and under such rules as the Executive Committee may direct.

9.3.3 The Executive Committee shall audit the accounts of the Treasurer and Secretary of the National Grange before the annual meeting of the National Grange and report thereon to the National Grange. A statement of a Certified Public Accountant may be submitted in lieu of the Committee actually making the audit.

ANNUAL MEETING

9.4.1 Whenever it shall appear from the reports in the office of the Secretary of the National Grange, or it shall otherwise be brought to the attention of the National Grange that the number of active Subordinate Granges with thirteen or more members in good standing in any State Grange has been reduced below six, such State Grange shall not be entitled to representation, as voting delegates, at the Annual Meeting of the National Grange.

9.4.2 If the State Grange fails to report for the full number of Subordinate Granges in the State as shown by the records in the office of the Secretary of the National Grange, the Executive Committee of the National Grange, during the recess of the National Grange, may require the Secretary of the National Grange to fill the blanks in each case with the number as last reported; and in the case of a newly organized Subordinate Grange and no report has been made, with the number of charter members.

9.4.3 All Annual Meeting Committees of the National Grange shall consist of six or more members. Each committee member (delegate or honorary) shall have equal voice and vote within the committee meeting.

FOREIGN GRANGES

9.5.1 The National Grange shall recognize lawfully established Granges in foreign countries and the hand of friendship will always be extended to all members.

9.5.2 When fifteen Subordinate Granges shall have been duly organized in any foreign country, and the same shall have been organized as a foreign State Grange, and such organization shall have been duly certified to the Secretary of the National Grange, the Secretary shall receive no more applications for Charters for Subordinate Granges within the jurisdiction of such foreign Grange.

9.5.3 Foreign Granges, lawfully established, are fraternally invited to send accredited representatives to the Annual Meeting of the National Grange, or appoint suitable members, United State residents, to bear from such foreign Granges tokens of goodwill and amity, and to maintain fraternal relations as will cement us in the bonds of friendship, and to perpetuate our motto, "In essentials unity, in non-essentials liberty, and in all things charity."

9.5.4 The Secretary of the National Grange is instructed to recognize only such Deputies in foreign countries as may have been duly appointed by the Master of the National Grange.

the term of office, except where the work of an Officer is increased from part-time to full-time basis, or reduced from a full-time to a part-time basis, then the Executive Committee shall have the authority to increase or decrease his/her compensation.

Whenever general Deputies are appointed by the Master of the National Grange, said Deputies shall receive such compensation for time and service as may be determined by the Master and Executive Committee.

CHANGES TO RITUALS AND PROCEDURES

9.8.1 All proposals for changes to the rituals or procedures of the Grange must be submitted to the National Grange for consideration by the Grange Law and Good of the Order Committee.

RESPONSIBILITY OF MAILING LISTS

9.9.1 National Grange Membership List shall only be used at the discretion of the National Grange Master and National Executive Committee.

ORDER OF ELECTION OF OFFICERS

9.6.1 The order of election of Officers of the National Grange shall be: Master, Overseer, Executive Committee, Lecturer, Steward, Assistant Steward, Lady Assistant Steward, Chaplain, Treasurer, Secretary, Gatekeeper, Ceres, Pomona, and Flora.

COMPENSATION OF OFFICERS

9.7.1 The compensation of all Officers of the National Grange shall be fixed at the session of the biennial election, and prior to the election of said officers and shall not be reduced or increased during

Chapter 10
CODE OF ALL GRANGES

POLICY

10.1.1 The National Grange of the Order of Patrons of Husbandry of the United States desires to maintain the most cordial relations of fraternity and goodwill with all members wheresoever located, but all business relations belong to the individual membership of these organizations, and their action will be governed by such rules and regulations as their interests will dictate, provided they are in compliance with the Constitution, By-Laws and Laws of the National Grange.

10.1.2 Members of the various Granges of the divisions of the Order have the same right to accept positions in government as other persons, but it is contrary to Grange policy for Granges to endorse candidates for such office.

10.1.3 The word "political" in Grange Law means partisan politics, and does not include or refer to general questions of political philosophy.

10.1.4 No Grange of the various divisions of the Order shall use or allow to be used any name, insignia or mark of the Order in a manner which could indicate support, approval or opposition of any candidate for political office or any partisan political position.

10.1.5 Officers of all Granges of the various divisions of the Order shall avoid the appearance of using their positions in the Order in any manner to influence the opinions of others on questions at issue between political parties or on candidates for political office.

VOTING

10.2.1 All voting, except by ballot or when the ayes and nays or a division of the Grange is called for, shall be by the voting sign of the Order. At the termination of discussion, the Master shall say, "All in favor will manifest it by the voting sign of the Order." He will then count and note the number. He will then

say, "All opposed will manifest it by the voting sign of the Order.", and count as before, and announce the result. Every member present should vote.

10.2.2 The voting sign is precise, and the Master shall always require it to be given accurately.

10.2.3 In voting by ballot, any ballots found to be blank shall not be counted. If the word "blank" is written thereon, they shall be counted in determining the total number of votes cast, and the number necessary to determine a choice.

10.2.4 Each Member or Delegate shall have one vote on each question or matter. All questions and business at every meeting of a Grange, Executive Committee or Special or Standing Committee at which a quorum is present, shall be determined by a majority vote of Members or Delegates present and voting at such meetings unless a different vote on any specific matter is required by State or Federal Law; or the Constitution of the Order, the Articles of Incorporation, By-Laws and Grange Laws as adopted by the National Grange or By-Laws and Grange Laws of the various Granges of the divisions of the Order.

GRANGE MEETINGS

10.3.1 A Junior, Subordinate, or Pomona Grange, with the permission of the Master of the State Grange having jurisdiction, may hold meetings in a state other than the state in which said Grange is chartered.

10.3.2 A State Grange, with the permission of the Master of the State Grange having jurisdiction, may hold meetings in a state other than the state in which said State Grange operates under a Charter.

10.3.3 At regular meetings of the various Granges of the divisions of the Order, the order of business as prescribed by the Manual shall be followed; but at special meetings, no business shall be transacted except as included in the call for such meetings.

Chapter 10: Code of the All Granges

10.3.4 Precisely at the hour appointed for meetings, the Master shall assume the chair and call the Grange to order, if a quorum be present, the Master shall proceed to open the Grange in due form. If a quorum is not present, the Master shall vacate the chair and await a specified time for the assembling members. If a quorum fails to appear, the Master shall not open the Grange.

10.3.5 The Master must at all times preserve proper decorum and quiet in the Grange, and never allow interruptions of the proceedings by unnecessary private conversation, too much moving about, personalities, or exhibitions, of temper in debate, or undignified behavior at any time by members.

10.3.6 The Master shall stand at all times when addressing a meeting of a Grange.

10.3.7 In the proceedings of the Grange the Master shall conform exactly to the "Order of Business," as published in the Manual, provided that any item of the order of business may be taken up out of its regular order by vote of the Grange, and in the same manner the Grange may return to any item after having passed beyond it.

10.3.8 In the absence of the Master, the vacancy shall be filled by the next ranking officer, who shall be vested with all the authority of the Master while presiding. The courtesy of the chair may, at any time, be extended to a Past Master or visiting Master, or the Master may call upon any member to preside. Such presiding officer, occupying the chair through courtesy, shall not communicate the Annual Word. The decisions of such presiding officer shall be subject to change by the Master, and he shall surrender the chair at any time at the request of the Master.

10.3.9 When objection is made to the minutes or to any proposed correction of them, it is necessary that a motion be made to approve or correct. This motion stands before the Grange like any other motion subject to amendments, etc.

ELECTIONS

10.4.1 Nominating speeches shall not be allowed in any of the Granges in the various divisions of the Order (Junior, Subordinate, Pomona, State or National) at the time of the election of officers; but in the election of officers, a member may present the name of another member as a candidate for a Grange office provided this rule has been adopted by the Grange having jurisdiction. A motion to close nominations is never in order and members may vote for a member whether the member's name has been placed in nomination or not.

10.4.2 The election of officers by ballot is final and cannot be reconsidered. If a member believes that an error or irregularity in election has occurred, such member shall make protest to the Master of said Grange before the end of the meeting and before the results of the election have been announced to the public. If, in the judgment of the Master, sufficient grounds are presented to warrant retaking the ballot, the Master shall so order. If, in the opinion of the Master, no such grounds exist, the Master shall reject the protest. In that event the member filing the protest may give notice of appeal to the State Grange Master, whereupon the officers concerned shall be considered as elected subject to appeal, and their election shall not be publicly announced until after the appeal has been determined by the State Grange Master. Upon reviewing the controversy, said Master may confirm the election or order the ballot to be retaken. If such a protest occurs during a State Grange election, the appeal of the Master's decision is to the Master of the National Grange.

10.4.3 All members in good standing are eligible to hold office in the Grange to which they belong.

10.4.4 The preferring of charges against a member does not affect such member's eligibility to office, as a different rule would place it in the power of any member to disqualify an opposing candidate just on the eve of an election, and thus defeat the choice of the majority of the Grange.

10.4.5 Installation in regular form by a proper of-

Chapter 10: Code of the All Granges

ficer does not correct the ineligibility of a member elected to office.

10.4.6 All officers of a Pomona, State or the National Grange must be members in good standing in a Subordinate Grange, or must hold an unexpired demit there from. Any Fourth Degree member may be elected to office in a Grange of a higher degree but shall not be installed until such member shall have received the higher degree.

10.4.7 All officers of a Grange must be installed before assuming the position and duties of the office.

AUTHORITY OF MASTERS

10.5.1 The right to make rulings as to Grange Law and Usage is vested solely in the Masters of the various Granges of the divisions of the Order; provided, however, that such rulings shall conform to Grange Law as adopted by the National Grange.

10.5.2 The right to make rulings as to parliamentary law is vested solely in the Masters of the various Granges of the divisions of the Order. Provided, however, that such rulings shall conform to the Parliamentary Code as adopted by the National Grange.

10.5.3 The rulings of the Master as to all other matters over which the Grange has jurisdiction are authoritative until reversed by the Grange having jurisdiction.

10.5.4 The Master of a Grange may not suspend the provisions of the Constitution of the Order, the Articles of Incorporation of the National Grange or the By-Laws or Grange Laws of any Grange.

ACTING MASTER

10.6.1 After a Grange has been opened the Master may call any member to the chair to preside during a temporary absence therefrom.

10.6.2 If the Master of a Grange is absent, the highest ranking officer present may act as Master or fill

all vacant officer's stations by appointment.

10.6.3 In the absence of the Master, the acting Master is invested with all the power of the Master, except communicating the Annual Word, unless the acting Master be the ranking officer of that Grange.

ANNUAL WORD

10.7.1 The Master of each Junior, Subordinate and Pomona Grange shall communicate the Annual Word to all members in good standing of their respective Granges.

10.7.2 The Master of a Subordinate Grange shall communicate the current Annual Word to any Fourth Degree member in good standing who presents a traveling card, and proves by signature to be the lawful holder of the traveling card.

10.7.3 On occasions when the degrees are given to a number of candidates from different Subordinate Granges, such as, Degree Days and the exemplification of the Fifth Degree, the Annual Word may be given to all candidates at the proper time by the host Grange Master or a State Grange Deputy in attendance.

10.7.4 The use of a valid membership card in lieu of the annual word shall be accepted for admission to any Grange meeting working in the 4th degree.

DUTIES OF SECRETARY

10.8.1 The Secretary of each Grange is the custodian of the seal which is to be used only to authenticate the action of a Grange or its Officers and should never be used unless accompanied by the signature of the Secretary. All Granges except Junior Granges of the various divisions of the Order shall obtain a seal. In the National Grange or in a State Grange where the Secretary is not available in the principal office of said Grange, the Executive Committee may provide itself with a corporate seal to authenticate legal papers. This seal may be used in conjunction with the signature of the Master of the National Grange or a State Grange.

10.8.2 The proceedings at all meetings of the various Granges of the divisions of the Order, both regular and special must be recorded by the Secretary or other designated member of the said Grange.

SUSPENSION OR TERMINATION OF MEMBERSHIP

10.9.1 The violation of the obligation of any degree which a member has taken is an offense for which a member may be suspended or terminated.

10.9.2 The non-payment of dues is an offense for which a member may be suspended.

STUDENT GRANGE

10.10.1 A Student Grange is directly under the supervision of the State Grange which shall have full authority to regulate procedures under which the Student Grange will operate.

ALCOHOLIC BEVERAGES

10.11.1 All Granges are prohibited from having alcoholic beverages either in the Grange Hall or on any Grange Property during any Grange meeting, except as provided in Sections 10.11.3. Granges meeting in buildings or on property not owned by the Grange may not allow the consumption of alcoholic beverages during any Grange meeting.

10.11.2 A State Grange may allow the use of alcoholic beverages at Grange sponsored activities by adoption of a policy in the State Grange By-Laws. The individual Grange shall obtain host liquor or liquor liability coverage if it sponsors any events where alcohol will be served.

10.11.3 All Granges may have sealed containers of alcoholic beverages at Grange meetings and activities for use as demonstration aids, gifts, or fundraisers. Such containers shall remain sealed at such Grange meeting or activity.

10.11.4 A State Grange may allow the use of alcoholic beverages at functions sponsored by non-Grange groups that rent or lease Grange property by adoption of a policy in the State Grange By-Laws. Such renters shall provide proof of host liquor or liquor liability coverage.

10.11.5 No Grange on any level shall apply for or hold a liquor license except for temporary permits for special events.

DEFINITIONS

10.12.1 Ballots -

(A) Paper ballots - application for membership by demit, Affiliate Membership, reinstatement of Subordinate Grange membership, graduation of Junior members to Subordinate Grange membership, election of new members and election of officers.

10.12.2 Definitions "Trust", "In Trust", "Held in trust"

(A) "Trust", "In Trust", "Held in trust" shall be defined as monies, accounts or property (real, intellectual or personal) held by the State or National Grange that are managed or administered for an indefinite period of time by the State or National Grange under an affirmative obligation of fiduciary responsibility to preserve capital, generate income, facilitate the organization, re-organization or continuation of an existing Subordinate/Community, Pomona, or State Grange or for other general purposes of the Order as outlined in Chapter 4, Article 11 of this Digest of Laws.

(B) "Trust", "In Trust", "Held in trust" shall also be defined as monies, accounts or property (real, intellectual or personal) as well as any previously vested equitable rights of interest or any other formal legal interest held by the State or National Grange that are managed or administered for a definite period of time by the State or National Grange under an affirmative obligation of fiduciary responsibility to preserve capital, generate income,

Chapter 10: Code of the All Granges

facilitate the organization or re-organization of a Subordinate/Community, Pomona, or State Grange within the jurisdiction from which the monies, accounts, property or legal interests were derived or for other general purposes of the Order on behalf of Granges which have surrendered or had their Charter revoked as outlined in Chapter 4, Article 12 of this Digest of Laws.

(C) "Trust", "In Trust", "Held in trust" shall never be defined or construed at any place in this Digest of Laws to imply or require the formal or implied creation or existence of any:

- separate legal entity to hold or manage the monies, accounts, properties or previously vested legal interests in question;

- equitable right or interest that is distinct from legal ownership of the monies, accounts, property or previously vested legal interests in question, or

- other formal legal interests in the monies, accounts, properties or previously vested legal interests in question,

- that are held by the State or National Grange on behalf of and for the benefit of another Grange and that would be recognized or constituted under any local, state or federal law in order for that State or National Grange to faithfully discharge the affirmative obligations of fiduciary responsibility created under Chapter 4, Article 11, Chapter 4, Article 12 or any other Article of this Digest of Laws.

10.13.1 All Grange financial accounts of the Junior, Subordinate, Pomona, and State Granges will be audited annually by the respective Grange Executive Committee or by a committee appointed by the Master. The audit report shall be made part of the records of the Grange.

Chapter 10: Code of the All Granges

Chapter 10

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Chapter 11

CODE OF RITUAL, DEGREES AND REGALIA

11.1.1 The Assembly of Demeter shall be in charge of the unwritten work of all Degrees of the Order.

11.1.2 The Degree Manuals containing the ritual for the Junior, Subordinate, Pomona and State Granges and the Assembly of Demeter shall be published only by the National Grange. Such Degree Manuals shall be distributed by the National Grange only to the Masters of the Subordinate, Pomona Granges and State Granges and the High Priest of the Assembly of Demeter who shall be accountable for all Degree Manuals received by them. The Master of the National Grange, with the advice and consent of the National Grange Executive Committee and the High Priest of Demeter, may make such editorial changes to the Manuals of the Order as are necessary. Members are permitted, with the approval of the State Master, to demonstrate or depict signs, salutations, and various ceremonies of the Grange ritual (with the exception of the exemplification of the first four degrees), by using visual or printed materials, in Grange meetings or Grange-sponsored conferences or training sessions for the education of members.

11.1.3 Junior, Subordinate, Pomona or State Granges may not omit or change any part of the Ritual.

11.1.4 The signs of the salutation are never to be given except at a Grange meeting, a Grange Ritual practice or Grange conference.

11.1.5 Officers of Granges shall stand when delivering lectures or instructions to candidates.

11.1.6 A Grange may conduct its work in different Degrees during the same meeting.

11.1.7 The use of the Grange Burial Ceremony is not mandatory for members.

JUNIOR GRANGE

11.2.1 The regalia for Junior Grange officers shall be a collar made of dark-red material trimmed with

a half inch gold colored braid. The collar shall be not more than one yard long, two inches wide at its narrowest part and three inches wide at its widest part, to be fastened at a point making the inner line of the collar not more than 27 inches in length. From the point of fastening, the collar shall flare on straight lines to the outer edges, finishing in two points, officer's title to be designated on face of collar by embroidered gold colored letters.

11.2.2 The Junior Grange color is dark red.

SUBORDINATE GRANGE

11.3.1 When a member has received one or more Degrees said member is entitled to advancement in a Subordinate Grange unless charges are preferred which result in suspension or termination from the Order.

11.3.2 Degrees in a Subordinate Grange may be conferred at either regular or special meetings. A Subordinate Grange meeting must always be opened and closed in the Fourth Degree.

11.3.3 A Subordinate Grange may ballot for a candidate and confer only the first two degrees or the Official Grange Obligation or Welcoming Ceremony upon the candidate at the same meeting. No Subordinate Grange shall confer more than two Degrees on the same candidate at one meeting except on special Degree days as may be authorized by a State Grange.

11.3.4 Subordinate Grange officers sashes shall be made of national blue colored fabric, shall be four inches wide - 40 inches long and lined with blue fabric. Sash to be edged with a one half inch gold colored braid and a one and a half inch gold colored rayon fringe across the ends. Officers titles to be designated by gold colored embroidered letters.

11.3.5 The Subordinate Grange color is national blue.

Chapter 11: Code of Ritual, Degrees, Regalia

POMONA GRANGE

11.4.1 All Fourth Degree members of a Subordinate Grange in good standing may receive the Fifth Degree.

11.4.2 The Fifth Degree may be conferred or the Official Fifth Degree Obligation Ceremony conducted in a State or Pomona Grange only when such Grange is opened in that Degree; and by a Pomona Grange only when the candidate has been elected to membership by that Pomona Grange.

11.4.3 The Fifth Degree may be conferred by a State Grange or the National Grange in full form at any annual or special meeting of said Granges. A member receiving the Fifth Degree from a State Grange or the National Grange becomes an unaffiliated Fifth Degree member, said member is not entitled to the Annual Word from the Master, unless said member has been elected to membership in a Pomona Grange.

11.4.4 An unaffiliated Fifth Degree member, if a member of a Subordinate Grange in good standing, may sit in a Pomona Grange as a visiting member in the Fifth Degree on proof of membership in the Fifth Degree, however, such member is not entitled to the Annual Word or to vote.

11.4.5 All Fifth Degree members, including unaffiliated Fifth Degree members, are entitled to receive the Sixth Degree, provided that they are currently members of a Subordinate Grange in good standing.

11.4.6 Pomona Grange meetings must always be opened in the Fifth Degree and may close in either the Fourth or Fifth Degree.

11.4.7 Pomona Grange officers sashes shall be made of medium dark green material, shall be four inches wide - 40 inches long and lined with dark green material. Sashes to be edged with a half inch gold colored rayon braid and a one and a half inch gold colored rayon fringe across the ends. Officer's title to be designated by gold colored embroidered letter.

11.4.8 The Pomona Grange color is dark green.

STATE GRANGE

11.5.1 A State Grange is a Sixth Degree Grange and may confer the Degree of Flora only when opened in the Sixth Degree.

11.5.2 State Granges are authorized to open their meeting in the Sixth Degree, but may conduct their work in the Fourth Degree, provided however, such Granges shall close in the Fourth Degree.

11.5.3 State Grange officers sashes shall be made of pink velvet, shall be four and a half inches wide - 40 inches long and lined with pink fabric. Sash to be piped with green velvet then trimmed with a half inch silver colored rayon braid on all edges. A pink ribbon rosette designed with a silver colored star and two, three inch silver colored tassels to be placed at shoulder. Snap fastener placed to hold crossed ends in place and matching rosette mounted thereon; two inch silver colored fringe attached to ends of sash. Design on face of sash to be made of silver colored embroidery - made to read "State Grange" and initial of officer's title. Directly below these shall be a spray of rosebuds. Executive Committee sashes to be embroidered as above, but with the addition of one star for the one-year member; two stars for the two-year member; three stars for the three-year member and four stars for the four-year member where necessary. Sashes for Deputies shall be made in the same colors and general design as State Grange sashes, except that the rosebud design shall be omitted. The letter "D" in silver color shall be the designation of a Deputy sash and the State Grange designation on same is optional.

11.5.4 The State Grange color is pink.

NATIONAL GRANGE

11.6.1 The Annual Meeting of the National Grange shall open in the Seventh Degree, but may conduct its work in the Fourth Degree, provided however, that such Grange meeting shall close in the Fourth Degree.

11.6.2 National Grange officers sashes shall be

Chapter 11: Code of Ritual, Degrees, Regalia

made of gold colored velvet, shall be four and a half inches wide - 40 inches long and lined with gold colored fabric. A gold colored rosette designed with gold colored rayon star and two, three inch gold colored tassels placed at shoulder. Sash to be edged with a half inch gold colored rayon braid and a one and a half inch rayon fringe on outside edges and across ends. Snap fasteners placed to hold crossed ends. At point of crossing, place a seven sided Founders button mounted on a gold colored rayon ribbon rosette. Design on face of sash to be made of gold colored embroidery made to read "National Grange" and officer's title, directly below this shall be an "urn" and below this is a cluster of seven wheat heads. Sash of National Grange delegates shall be the same as the officers' sash without the gold fringe or the letter designating the office.

11.6.3 The National Grange color is gold.

ASSEMBLY OF DEMETER

11.7.1 The Assembly of Demeter shall convene once each year at the Annual Meeting of the National Grange for the purpose of conferring the Seventh Degree, once for a business session, and at such other times as the By-Laws adopted by the Assembly may provide.

GRANGE MEETINGS

11.8.1 A member shall not remain in a Grange meeting when the work being conducted is in a higher Degree than such member has received.

11.8.2 The right and left of the hall is determined from the Overseer's station. If the cloth has a design, it should be placed on the floor in proper position, facing the station of the Overseer.

11.8.3 All Granges shall have the Bible open on the altar and the flag of the United States of America properly displayed in the Grange meeting room.

11.8.4 If possible, the flag shall be placed on a staff,

between the stations of Pomona and the Master. If placed on the wall, it should be directly behind and above the Graces, the stripes in either case pointing towards the Master's station.

11.8.5 Immediately after the Grange has been opened in full form, and before the Master calls down, at the first note of "The Star Spangled Banner," all will face the flag and give the civilian salute, which is made by placing the right hand open over the heart; then stand at salute during the singing of the first verse of "The Star Spangled Banner." Any veteran or active military personnel may render the appropriate military courtesies to the flag.

11.8.6 In Granges having no acceptable song leader or pianist, the Pledge of Allegiance may be substituted for the first verse of "The Star Spangled Banner" after the American Flag has been placed in its proper position.

11.8.7 Presentation of the flag by each individual Grange is urged. The approved flag ceremony of the National Grange is recommended, however, a form approved by a State Grange may be used provided it does not conflict with Grange ritual.

11.8.8 Rose drills, marches and music designed especially for the Sixth and Seventh Degrees may not be used in any lower Degree.

11.8.9 Children under 14 years of age, whose parents are members, shall be admitted to Grange meetings.

11.8.10 The Master of the State Grange may allow the Granges within his/her jurisdiction to use the Salutation at any meeting where non-Grangers are present.

11.8.11 Non-members may be allowed to observe the opening and closing ceremonies of the fourth degree and all aspects of a business meeting conducted in the fourth degree. Any member may object to the presence of non-members during balloting on candidates or balloting on accepting reinstatements or demits into Grange membership.

REGALIA

11.9.1 The Steward is the proper custodian of the regalia, emblems, and other properties of the Grange subject to the Order of the Grange.

11.9.2 The Steward, Assistant Steward, and the Lady Assistant Steward should always bear with them the emblems of their office when engaged in official duty, provided however, that the Assistant Stewards need not carry their staves when distributing materials. The position of the staff of the Lady Assistant Steward in all Granges shall be at the left of her station, and the staff of the Assistant Steward at the right of the Assistant Steward's station. The staff shall be carried in the right hand and open to the rear.

11.9.3 All Granges shall obtain the necessary regalia and emblems as provided for in the Law and Usage of the Order.

11.9.4 Proper attire for meetings at all levels of the Grange shall consist of wearing prescribed regalia or an official Grange pin, and is obligatory upon all members except when a member claims exemption because of religious convictions, then may be excused by a vote of the Grange.

Chapter 12
CODE OF JUDICIAL LAW

RULINGS ON GRANGE LAW

12.1.1 The right to make rulings as to Grange Law and Usage is vested solely in the Masters of the various Granges of the divisions of the Order. All questions of Grange Law and Usage, or pertaining to the Unwritten Work of the Order, shall be the subject of such rulings.

12.1.2 Questions of Grange Law or Usage arising in a Subordinate or Pomona Grange, or referred to a Master of such Grange by a member thereof, shall be decided by the Master of such Subordinate or Pomona Grange, subject to an appeal to the Master of the State Grange having jurisdiction. No member of a Subordinate or Pomona Grange, except the Master thereof, may request rulings as to Grange Law or Usage by the Master of a State Grange or the Master of the National Grange, except in rulings on appeal.

12.1.3 Questions of Grange Law or Usage arising in a State Grange or referred to the Master of a State Grange by any member thereof or the Master of a Subordinate or Pomona Grange; or brought on appeal from a ruling by a Master of Subordinate or Pomona Grange shall be decided by the Master of the State Grange having jurisdiction, subject, however, to an appeal therefrom to the Master of the National Grange. The decisions by the Master of the National Grange on appeals from rulings on Grange Law or Usage made by Masters of State Granges shall be final.

12.1.4 Questions of Grange Law or Usage arising in the National Grange, or referred to the Master thereof by any officer or Delegate of the National Grange shall be decided by the Master of the National Grange subject, however, to appeal therefrom to the Assembly of Demeter whose decision thereto shall be final.

12.1.5 A ruling of a Master may be appealed by filing a notice with the Secretary of the Grange in which the ruling was made, within forty-five (45) days of when the ruling was issued. This notice must be accompanied by two copies of all Grange docu-

ments, regarding the ruling on appeal, including the ruling of the Master. One copy of this record shall be transmitted to the Master who made the ruling and one copy to the Master of the appellate Grange. The Master who made the ruling shall within five (5) days transmit a report as to the ruling under appeal to the Master of the appellate Grange.

12.1.6 The Master of the National Grange shall report to each Annual Meeting of the National Grange all rulings as to Grange Law or Usage or decisions on appeal made since the previous such report.

12.1.7 When any question of Grange Laws or Usage is not provided for in the By-Laws of any Junior, Subordinate, Pomona Grange or State Grange but is provided for in the By-Laws or laws of a Grange of a higher Degree, the law of the higher Degree shall be applicable to the Grange of the lower Degree. The Master of the Grange concerned shall determine whether the law is applicable, subject to appeal as provided for in this Code.

**RULES AND REGULATIONS
FOR GRANGE TRIALS**

12.2.0 Preamble- Recognizing that members of the Grange are subject to human feelings and that disputes do arise, it is earnestly hoped that the spirit of fraternity will cause each member contemplating filing a complaint to use every effort to resolve differences before exercising the rights set forth in this Trial Code. The good works that the Grange traditionally does should not be impeded by frivolous complaints to settle a personal affront. Let each member be large enough in spirit and integrity to obviate the use of this Trial Code.

12.2.1 Any member of the various Granges of the divisions of the Order may file a Complaint against any other member of any Grange for violation(s) of the Manuals of the Degrees of the Order, the By-Laws and laws of the National Grange and the By-Laws of the other Granges of the divisions of the Order.

Chapter 12: Code of Judicial Law

A complaint must be filed no later than three years after the date of the alleged violation.

12.2.2 The Complaint shall be stated in concise language, identifying by specific reference to the corresponding number or letter designation of the Chapter, Section, and or Paragraph allegedly violated. The Complaint shall also contain a statement of facts relating to each charge made. In administering the Complaint, the member bringing the charge shall be called Complainant and the member against whom the charge is brought shall be called Respondent.

12.2.3 The Master of the level where the complaint is filed shall have the authority to offer mediation to the complainant and respondent or make a ruling on the laws of the Order to remedy the complaint. If either the complainant or respondents finds that mediation or ruling by the Master fails to solve the issue, the provisions as set forth in sections 12.2.16 through 12.2.33 will be placed into effect.

STATE PROCEDURES

12.2.4 Upon receipt of a Complaint, the State Master shall appoint a three (3) person Arbitration Panel within 30 days of receipt of the Complaint, naming one member as Chairperson. A copy of the complaint shall be forwarded to the respondent by the chair of the Arbitration Panel at least 15 days prior to a meeting of the Panel.

12.2.5 The Arbitration Panel shall review the Complaint within 30 days of appointment, and may allow comment from Respondent and from Complainant. Thereafter, the Arbitration Panel shall take reasonable steps to resolve the issues between the parties. If the issues are resolved, then Complainant shall withdraw the Complaint and the State Master shall be so advised. If the issues cannot be resolved and the Arbitration Panel by majority vote determines that a charge does not merit trial, then the State Master shall be so advised, and the State Master shall dismiss the Complaint as to that charge. If the issues cannot be resolved and the Arbitration Panel by majority vote determines that a charge should be heard by a Trial Court, then the

State Master shall be so advised and the State Master shall appoint a Trial Court. The decision of the Arbitration Panel shall be final as to whether any charge is, or is not dismissed or referred for trial.

12.2.6 The members of the Arbitration Panel and the Trial Court should, if possible, be comprised of members not belonging to the Subordinate or Pomona Granges where either Complainant or Respondent are members. No member of the Arbitration Panel may be a member of the Trial Court.

12.2.7 If a Complaint is referred by an Arbitration Panel to the State Master for delivery to a Trial Court, the State Master shall appoint a Trial Court composed of three (3) members within 30 days of referral, naming one member as Chairperson.

12.2.8 As part of the process of appointing a Trial Court each Master shall, with the advice and consent of the Executive Committee of said State Grange, make a determination as to the costs of a trial which may be assessed to the parties in controversy. These costs may include, but are not limited to: courtroom rental, expenses of members of the Trial Court, witnesses and public stenographers. The Trial Court, in its sole discretion shall assess the costs of trial to the parties in controversy. Further, the Trial Court in its sole discretion, may require the parties in controversy to deposit with the State Master, funds in an estimated amount sufficient to pay the determined costs. If Complainant shall fail to make the deposit as required, the Trial Court shall dismiss the Complaint. If Respondent shall fail to make the deposit required, the Trial Court may deny Respondent the privilege of presenting evidence at the trial.

12.2.9 Once the Complaint has been referred to the Trial Court, the Trial Court shall transmit to Respondent a complete copy of the Complaint and its attachments, the names of the members of the Trial Court, and a copy of this section of the DIGEST. Respondent shall have twenty (20) days in which to answer the Complaint in writing; a copy of the Answer shall be delivered to the Chairperson of the Trial Court and to Complainant.

12.2.10 The Trial Court shall set the time and place

of hearing at which all testimony shall be taken under oath. The Trial Court shall keep a full and accurate record of the proceedings. The hearing shall proceed in the normal courtroom manner of question and answer with first Complainant and then Respondent presenting evidence. The Chairperson of the Trial Court shall rule on the admissibility of evidence.

12.2.11 In case of default by Respondent in failing to timely answer the Complaint and/or in failing to appear at the hearing, the Trial Court may proceed, without Respondent, to accept the evidence as presented by Complainant.

12.2.12 After hearing the evidence and arguments of Complainant and Respondent (if not in Default), the Trial Court by a majority vote shall render a decision of guilty or not guilty as to each charge. In instances where the Complaint contains more than one charge, the Trial Court shall make a separate finding of guilty or not guilty on each charge.

12.2.13

(A) If the Trial Court makes a finding of guilty, then, as to each such finding, it may in addition to assessing costs against Respondent:

- (1) Reprimand Respondent and the reprimand shall be read in the Grange in which the Complaint originated and in the Grange of Respondent at its next regular meeting and made a part of the minutes of that meeting; or
- (2) Suspend for a specified period, Respondent's membership in the various Granges of the Order to which Respondent is a member. During said suspension Respondent shall not be permitted to attend any meetings, regular or special, of any Grange and shall not be permitted to participate in any Grange function; or
- (3) In lieu of and/or in addition to the punishment available under paragraphs (1) or (2) above, remove Respondent from some or all offices held in any division of the Grange for the remainder of the Respondent's term of office and prohibit them from holding that or any office in the Grange for a specific period; or
- (4) Terminate Respondent's membership in all

Granges. In the event of termination, Respondent shall not be permitted to re-apply for Grange membership without securing the written permission of the State Master, then in office, having jurisdiction over the reapplying terminated member; and

(5) The Trial Court shall determine the form and distribution of notice to be given in instances of suspension or termination.

(B) If the Trial Court makes a finding of not guilty, then the costs shall be assessed against the Complainant. For a finding of guilty, the costs shall be assessed against the Respondent. In cases of multiple charges where the findings include both guilty and not guilty rulings, the Trial Court shall assess both the Respondent and the Complainant.

12.2.14

(A) The Respondent or Complainant may, within fifteen (15) days appeal the finding to the State Master, who in conjunction with the Executive Committee of the State Grange shall constitute a State Review Board for a review of the record, findings, and punishments set by the Trial Court. In the event of a member of the State Board is charged, or has been involved in the case beyond making rulings or performing their prescribed duties, the member will be disqualified from serving in this capacity. If the Board determines there was a procedural error or that the trial court erred in its finding or that the punishment is not equitable in its relation to the charge(s), then the Board may appoint a new Trial Court for a retrial in full form, on any or all charges or the Board may modify the punishment.

(B) The Respondent or Complainant may, within fifteen (15) days of the final State Review Board ruling appeal the findings of the State Review Board to the National Master for a review of the record, findings, and punishments set by the Trial Court. The National Master may review the record, findings and punishment set by the State Master and Trial Court. If the National Master determines that there was a procedural error or that the punishment was not equitable in relation to the charge(s), the National Master may modify the guilty ruling and/

or the punishment. The decision of the National Master shall be final.

12.2.15 In no event shall the guilty finding or punishment be reported until Respondent has exhausted the appeal process. No member shall be deprived of any Grange membership until the appeal process has been exhausted.

**PROCEDURES AS TO NATIONAL DELEGATE,
OFFICER OF NATIONAL GRANGE, AND
OFFICER OF ASSEMBLY OF DEMETER**

12.2.16 When a Complaint is brought against a Delegate of the National Grange or an Officer of the National Grange, other than the Master or an Officer of the Assembly of Demeter, it shall be filed with the Master of the National Grange. Upon receipt of the Complaint, the Master of the National Grange shall appoint a three (3) person Arbitration Panel within 30 days, naming one member as Chairperson. A copy of the Complaint shall be forwarded to the Respondent by the chair of the Arbitration Panel at least 15 days prior to a meeting of the Panel.

12.2.17 The Arbitration Panel shall review the Complaint within 30 days and may allow comment from Respondent and from Complainant. Thereafter, the Arbitration Panel shall take reasonable steps to resolve the issues between parties. If the issues are resolved, then Complainant shall withdraw the Complaint and the National Master shall be so advised. If the issues cannot be resolved and the Arbitration Panel by majority vote determines that a charge does not merit trial, then the National Master shall be so advised, and the National Master shall dismiss the Complaint as to that charge. If the issues cannot be resolved and the Arbitration Panel by majority vote determines that a charge should be heard by a Trial Court, then the National Master shall be so advised and the National Master shall appoint a Trial Court with 30 days of referral. The decision of the Arbitration Panel shall be final as to whether any charge is, or is not, dismissed or referred for trial."

12.2.18 The members of the Arbitration Panel and the Trial Court shall be past voting Delegates of the National Grange and shall be from a State(s) other than that of Complainant and Respondent. No member of the Arbitration Panel may be a member of the Trial Court.

12.2.19 If a Complaint is referred by an Arbitration Panel to the National Master for delivery to a Trial Court, the National Master shall appoint a Trial Court composed of three (3) members, naming one member as Chairperson. As part of the process of appointing a Trial Court, the National Master shall make a determination as to the costs of a trial which may be assessed to the parties in controversy. These costs may include, but are not limited to: courtroom rental, expenses of members of the Trial Court, witnesses and public stenographers. The Trial Court in its sole discretion shall assess the costs of trial to the parties in controversy. Further, the Trial Court in its sole discretion, may require the parties in controversy to deposit with the National Master, funds in an estimated amount sufficient to pay the determined costs. If the Complainant shall fail to make the deposit as required, the Trial Court shall dismiss the Complaint. If the Respondent shall fail to make the deposit required, the Trial Court may deny Respondent the privilege of presenting evidence at the trial.

12.2.20 Once the Complaint has been referred to the Trial Court, the Trial Court shall transmit to Respondent a complete copy of the Complaint and its attachments, the names of the members of the Trial Court, and a copy of this section of the DIGEST. Respondent shall have twenty (20) days in which to answer the Complaint in writing; a copy of the Answer shall be delivered to the Chairperson of the Trial Court and to Complainant.

12.2.21 The Trial Court shall set the time and place of hearing at which all testimony shall be taken under oath. The Trial Court shall keep a full and accurate record of the proceedings. The hearing shall proceed in the normal courtroom manner of question and answer with first Complainant and then Respondent presenting evidence. The Chairperson of the Trial Court shall rule on the admissibility of evidence.

12.2.22 After hearing the evidence and arguments of Complainant and Respondent (if not in Default), the Trial Court by a majority vote shall render a decision of guilty or not guilty as to each charge. In instances where the Complaint contains more than one charge, the Trial Court shall make a separate finding of guilty or not guilty on each charge.

12.2.23

(A) If the Trial Court makes a finding of guilty, then, as to each such finding, it may in addition to assessing costs against Respondent:

(1) Reprimand Respondent and the reprimand shall be read in the Grange in which the Complaint originated and in the Grange of Respondent at its next regular meeting and made a part of the minutes of that meeting; or

(2) Suspend for a specified period Respondent's membership in the various Granges of the Order to which Respondent is a member. During said suspension Respondent shall not be permitted to attend any meetings, regular or special, of any Grange and shall not be permitted to participate in any Grange function; or

(3) In lieu of and/or in addition to the punishment available under paragraphs (1) or (2) above, remove Respondent from some or all offices held in any division of the Grange for the remainder of the Respondent's term of office and prohibit them from holding that or any office in the Grange for a specific period; or

(4) Terminate Respondent's membership in all Granges. In the event of termination, Respondent shall not be permitted to re-apply for Grange membership without securing the written permission of the State Master, then in office, having jurisdiction over the reapplying terminated member; and

(5) The Trial Court shall determine the form and distribution of notice to be given in instances of suspension or termination.

(B) If the Trial Court makes a finding of not guilty, then the costs may be assessed against the Complainant.

12.2.24 Once the Trial Court declares a ruling, the Respondent or Complainant may, within fifteen (15) days appeal the decision to the National Mas-

ter, who in conjunction with the Executive Committee of the National Grange shall constitute a National Review Board for a review of the record, findings and punishment set by the Trial Court. In the event a member of the National Review Board is charged, or has been involved in the case beyond making rulings and performing their prescribed duties, the member will be disqualified from serving in this capacity. If the Board determines there was procedural error or that the Trial Court erred in its ruling or that the punishment is not equitable in its relation to the charge(s), then the Board may modify the punishment and permit Respondent to accept the modified punishment. The decision of this National Review Board shall be final.

PROCEDURES AS TO NATIONAL MASTER

12.2.25 In the event the National Master is charged in a Complaint, the Complaint shall be filed with the High Priest of Demeter. Upon receipt of the Complaint, the High Priest of Demeter shall appoint a three (3) person Arbitration Panel within 30 days of receipt of Complaint, naming one member as Chairperson. A copy of the Complaint shall be forwarded to the Respondent by the chair of the Arbitration Panel at least 15 days prior to a meeting of the Panel.

12.2.26 The Arbitration Panel shall review the Complaint and may allow comment from Respondent and from Complainant. Thereafter the Arbitration Panel shall take reasonable steps to resolve the issues between the parties. If the issues are resolved, then Complainant shall withdraw the Complaint and the High Priest of Demeter shall be so advised. If the issues cannot be resolved and the Arbitration Panel by majority vote determines that a charge does not merit trial, then the High Priest of Demeter shall be so advised, and the High Priest of Demeter shall dismiss the Complaint as to that charge. If the issues cannot be resolved and the Arbitration Panel by majority vote determines that a charge should be heard by a Trial Court, then the High Priest of Demeter shall be so advised and the High Priest of Demeter shall appoint a Trial Court within 30 days of referral. The decision of the Arbitration Panel

Chapter 12: Code of Judicial Law

shall be final as to whether any charge is, or is not, dismissed or referred for trial.

12.2.27 The members of the Arbitration Panel and the Trial Court shall be past voting Delegates of the National Grange and shall be from a State(s) other than that of Complainant and Respondent. No member of the Arbitration Panel may be a member of the Trial Court.

12.2.28 If a Complaint is referred by an Arbitration Panel to the High Priest of Demeter for delivery to a Trial Court, the High Priest of Demeter shall appoint a Trial Court composed of three (3) members within 30 days of referral, naming one member as Chairperson. As part of the process of appointing a Trial Court, the High Priest of Demeter shall make a determination as to the costs of a trial which may be assessed to the parties in controversy. These costs may include but are not limited to courtroom rental, expenses of members of the Trial Court, witnesses and public stenographers. The Trial Court in its sole discretion shall assess the costs of trial to the parties in controversy. Further the Trial Court in its sole discretion may require the parties in controversy to deposit with the High Priest of Demeter, funds in an estimated amount sufficient to pay the determined costs. If the Complainant shall fail to make the deposit as required, the Trial Court shall dismiss the Complaint. If the Respondent shall fail to make the deposit required, the Trial Court may deny Respondent the privilege of presenting evidence at the trial.

12.2.29 Once the Complaint has been referred to the Trial Court, the Trial Court shall transmit to Respondent a complete copy of the Complaint and its attachments, the names of the members of the Trial Court, and a copy of this section of the DIGEST. Respondent shall have twenty (20) days in which to answer the Complaint in writing; a copy of the Answer shall be delivered to the Chairperson of the Trial Court and to Complainant.

12.2.30 The Trial Court shall set the time and place of hearing at which all testimony shall be taken under oath. The Trial Court shall keep a full and ac-

curate record of the proceedings. The hearing shall proceed in the normal courtroom manner of question and answer with first Complainant and then Respondent presenting evidence. The Chairperson of the Trial Court shall rule on the admissibility of evidence.

12.2.31 After hearing the evidence and arguments of Complainant and Respondent (if not in Default), the Trial Court by a majority vote shall render a decision of guilty or not guilty as to each charge. In instances where the Complaint contains more than one charge, the Trial Court shall make a separate finding of guilty or not guilty on each charge.

12.2.32

(A) If the Trial Court makes a finding of guilty, then, as to each such finding, it may in addition to assessing costs against Respondent:

(1) Reprimand Respondent and the reprimand shall be read in the Grange in which the Complaint originated and in the Grange of Respondent at its next regular meeting and made a part of the minutes of that meeting; or

(2) Suspend for a specified period Respondent's membership in the various Granges of the Order to which Respondent is a member. During said suspension Respondent shall not be permitted to attend any meetings, regular or special, of any Grange and shall not be permitted to participate in any Grange function; or

(3) In lieu of and/or in addition to the punishment available under paragraphs (1) or (2) above, remove Respondent from some or all offices held in any division of the Grange for the remainder of the Respondent's term of office and prohibit from holding that or any office in the Grange for a specific period; or

(4) Terminate Respondent's membership in all Granges. In the event of termination, Respondent shall not be permitted to re-apply for Grange membership without securing the written permission of the State Master, then in office, having jurisdiction over the reapplying terminated member; and

(5) The Trial Court shall determine the form and

Chapter 12: Code of Judicial Law

distribution of notice to be given in instances of suspension or termination.

(B) If the Trial Court makes a finding of not guilty, then the costs may be assessed against the Complainant.

12.2.33 Once the Trial Court has declared a ruling, the Respondent or Complainant may, within fifteen (15) days appeal the decision to the elected officers of the Assembly of Demeter (the Assembly) for a review of the record and disposition of the finding, in the same manner as is set forth in Section 12.2.14 above. If the Assembly determines there was a procedural error or that the Trial Court erred in its finding, or that the punishment is not equitable in its relation to the charge(s), then the Assembly may appoint a new Trial Court for a retrial in full form, on any or all the charges or the Assembly may modify the punishment and permit Respondent to accept the modified punishment. The decision of the Assembly of Demeter shall be final.

PROCEDURAL GUIDE

12.2.34 Hearings of an Arbitration Panel shall be closed. Other than members of the Arbitration Panel, only a public stenographer, Arbitration Panel appointed secretary and counsel representing the Arbitration Panel, may be present during the taking of oral or documentary evidence.

The record of all hearings of an Arbitration Panel shall be sealed and only the findings shall be published.

Trials shall be open and public, provided however, that the Trial Court in its sole discretion may close all or part of a trial to only the parties to the Complaint and their counsel.

A complete transcript shall be made of all trials. All Trials shall be conducted in conformity with accepted judicial procedure with the Chairperson of the Trial Court ruling on the admissibility of evidence, propriety of the questions asked, the recording of

objections to evidence and questions allowed to be answered, provided however, that the Master and the Executive Committee of the National Grange are hereby authorized, from time to time, to promulgate such other rules of procedure as may be necessary to carry out the intent of these trial procedures.

12.2.35 If a member of the Order becomes incapacitated or deceased either before or during any sections of this Chapter are invoked, the Master having jurisdiction over the proceedings may dismiss any or all charges brought against the member of the Order. That Master shall then in writing inform both parties (Complainant and Respondent or the immediate family of the incapacitated or deceased member) of the dismissal.

Chapter 12: Code of Judicial Law

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CODE OF PARLIAMENTARY LAW

PREFACE

13.0.0 In all parliamentary matters, the Parliamentary Code shall be regarded as law; and all rulings of Masters of Junior, Subordinate, Pomona, State Granges, and the National Grange must conform thereto.

Roberts Rules of Order (Newly Revised) is considered standard authority in this country, and is adopted as such on points not decided in the Parliamentary Code.

REPORTS OF COMMITTEES

13.1.1 When a committee is called upon for its report, the chairman or some other selected member shall rise in his/her place and read the report. The report of a committee is properly before the Grange for discussion and action without the necessity for a motion to adopt. The Master will announce, "The report of the committee is now properly before you. Are there any remarks?" At the termination of discussion the Master will call for the vote as follows: "All in favor of adopting the report of the committee will manifest it by the voting sign of the Order," etc.

13.1.2 If there is a minority report of the committee, it shall be read before the majority report is acted upon. In order to bring the minority report properly before the Grange, a motion must be made to substitute the minority report for the majority report. If the motion prevails, the minority report become the report of the committee and is then acted upon. If the motion to substitute is lost, the majority report will then be considered.

13.1.3 The report of any committee may be altered or amended, adopted or rejected, as determined by a majority of the Grange. If the report contains simple statements of facts, it may be considered as a whole. If it contains a preamble and resolutions, the resolutions may be considered separately in the same order as introduced by the committee, and the preamble voted upon subsequently, or the entire report may be recommitted to the committee report-

ing the same, or be referred to some other committee, with or without instructions.

MOTIONS

13.2.1 No motion can be made unless the mover rises and address the Chair.

13.2.2 All motions or resolutions shall be reduced to writing, when demanded by two or more members or by the Master. They must be read aloud by the mover or Secretary, seconded, and then repeated by the Master, before they can be debated; and when stated from the Chair they are in possession of the Grange, and cannot be withdrawn except by consent of a majority. At the request of the mover, and the second a motion may be withdrawn before it is in possession of the Grange, or if it is in possession of the Grange, the Master may announce; "Unless there is objection, the motion will be withdrawn." If there is objection, the Grange shall determine by vote. When properly stated, the Master should give the preference of the floor to the mover if he/she rises to speak.

13.2.3 A motion containing more than one subject may be divided when demanded by any members, and a vote shall be taken on each subject.

13.2.4 No dilatory, frivolous or absurd motion shall be entertained by the Master. A dilatory motion is one clearly designed to obstruct business.

TIMES OF SPEAKING

13.3.1 No member shall be allowed to speak more than once to the same question, unless by consent of the Grange, except the members introducing the question, who may speak twice; but this shall not prevent his/her speaking every time the same subject is presented in the form of a different question.

13.3.2 The length of time allowed each speaker shall be determined by the Grange.

DEBATE

13.4.1 A member, while speaking shall refer to the person to whom he/she makes allusions as Brother (or Sister); the Brother (or Sister) on my right or left; or the Brother (or Sister) from (mentioning the state, or county or Subordinate Grange).

13.4.2 No member shall interrupt another while speaking.

13.4.3 When two or more members rise at the same time, the Master shall allow the floor to the one farthest from the Chair; providing however, that the Master shall prevent the abuse of the rule. Every member shall rise from his/her seat to speak, and shall address the Master on rising.

13.4.4 All offensive language, personal allusions, or discourteous conduct must be scrupulously avoided, and any member using exceptional words in debate must be at once called to order, and not permitted to proceed without consent of the Grange.

PRIVILEGED QUESTIONS

13.5.1 While a subject is under consideration, certain motions may be submitted and claim precedence for decision, though themselves not all debatable. These are called privileged questions and are as follows, having precedence in the order in which they are arranged:

- A. Motion to take recess
- B. Raise question of privilege
- C. Call for orders of the day
- D. Motion to lay on the table
- E. Motion for previous question
- F. Motion to postpone to a day certain
- G. Motion to commit
- H. Motion to amend
- I. Motion to postpone indefinitely

13.5.2 A parliamentary inquiry, if pertinent to the pending business, is always in order.

TO ADJOURN

13.6.1 A motion to adjourn is never in order in the Grange. An order of business is prescribed, and when completed, or earlier if necessary, the Worthy Master proceeds to close in due form.

TAKE RECESS

13.7.1 A motion to take recess is privileged if the recess is to take effect immediately, and can be amended only as to length of time of recess. A motion to take a recess at a future time is not privileged by a main motion. If privileged, a two-thirds vote is required; otherwise a majority vote decides.

13.7.2 A Grange is at recess when the program, or order of business, or vote of the Grange provides for an intermission of less than 24 hours, with a definite time to reconvene. A Grange cannot vote to take a recess that will carry the session into the following day. No business can be transacted while a Grange is in recess.

13.7.3 The Master of a Grange may declare the Grange at ease when it becomes desirable to temporarily suspend regular Grange meeting procedure, to admit non-members, to await the report of a Committee, or for any purpose when it is deemed advisable to continue the Grange session. The salutation and voting sign of the Order shall not be used when a Grange is at ease. All officers remain at their stations of duty, unless otherwise directed by the Master.

QUESTION OF PRIVILEGE

13.8.1 A member raising a question of privilege need not wait to be recognized, but upon receiving the Master's attention will say, "Worthy Master, I rise on a question of privilege affecting the Grange." or "I rise on a question of personal privilege." The Master directs him/her to state the question and then decides whether it is one of privilege or not. Two members may appeal this decision. The Master may decide that the question is one of privilege, but not of sufficient importance to interrupt the speaker.

In that event, the Master will assign the floor to the member raising the question immediately upon the conclusion of the speaker.

ORDERS OF THE DAY

13.9.1 A call for the orders of the day requires no second and is a demand that the Grange turn to the consideration of any special orders as outlined in this Code.

LAY ON THE TABLE

13.10.1 A motion to lay on the table may be made to temporarily postpone a pending question— that is to lay on the table until some other question is disposed of— after which the subject may be taken from the table again.

13.10.2 If a motion to lay on the table is decided in the affirmative, the main question, with all the motions pertaining thereto, is removed from before the Grange. To lay an amendment upon the table carries with it the question proposed to be amended. A majority vote decides.

THE PREVIOUS QUESTION

13.11.1 A motion for the previous question shall be put as follows: The Master shall say, “The previous question is called for. As many as favor ordering the previous question will manifest by the voting sign of the Order.” A two-thirds vote is required for its adoption, and, if decided in the affirmative, the vote shall first be taken upon the question under immediate discussion, and then on the main question; if decided in the negative, the main question and pending amendments remain for discussion and action.

13.11.2 No debate should ever be allowed upon the previous Question after it is properly demanded.

POSTPONEMENT TO A DAY CERTAIN

13.12.1 When any subject is postponed to a day certain, it is called the special order for that day. There may be two or more special orders for the same day.

13.12.2 If no hour is fixed, then subjects in the order named take precedence of all other business for every part of that day until disposed of. If an hour is fixed for each subject on the appointed day, each becomes a special order for its hour.

13.12.3 When a special order is called for, the regular business is postponed until the special order is disposed of.

TO COMMIT

13.13.1 A motion to commit may be amended by substituting a new committee; by increasing or reducing the number of members of the committee; or it may be accompanied by instructions to the committee to introduce some particular amendment. If this latter motion be carried in the affirmative, the main question and everything pertaining thereto is placed in the hands of the committee, who will report according to the direction given. In all other cases, the committee may make such report as it judges best.

AMENDMENTS

13.14.1 Amendments must be decided before the questions from which they arise, and may be proposed in three ways:

(A) By inserting or adding a word, phrase, sentence, or section;

(B) By striking out some particular word, phrase, sentence, or section, and

(C) By striking out some particular part and inserting in its place some other word, phrase, sentence, or section.

Chapter 13: Code of Parliamentary Law

13.14.2 An amendment once adopted cannot be further amended, except by reconsideration. But it is in order to propose an amendment to an amendment while the first amendment is under consideration. A motion to amend an amendment to an amendment is not in order.

13.14.3 An amendment assumes the form of a substitute when it becomes a new proposition, though relating to the subject under consideration. A substitute may be submitted while an amendment is pending, but cannot be voted on until the original matter is perfected by amendment.

INDEFINITE POSTPONEMENT

13.15.1 A motion to indefinitely postpone cannot be amended. Its passage suppresses a question without coming to a direct vote thereon in a way that it cannot be renewed during the same session of the Grange without reconsideration.

SUSPENSION OF RULES

13.16.1 A Grange may suspend any rules adopted to govern its procedure by a two-thirds vote provided that such suspension does not conflict with its Constitution or By-Laws, or those of the State or National Grange, and provided that such rule is not designed to protect absentees or minorities. A motion to elect by acclamation, or to instruct the Secretary to cast the ballot is not in order because it suspends the rule protecting the minority of one from exposing his/her vote.

DIVISION OF THE GRANGE

13.17.1 Whenever a member doubts the correctness of the decision of the Master upon any question, the member may call for a division.

13.17.2 The result of the vote in this case will be arrived at by those voting in the affirmative rising and standing until they shall be counted by the Assistant

Steward and Lady Assistant Steward as tellers, then resuming their seats, then those voting in the negative will rise to be counted. The tellers will report each count to the Master, who will announce the results.

YEAS AND NAYS

13.18.1 State Granges and the National Grange are delegate bodies. In such bodies, a call for the "Yeas and Nays" is permissible. Should a member call for the "yeas and nays," the Master will say: "There is a call for the yeas and nays; those in favor of the call will rise." If five members rise, he/she will say: "The yeas and nays are ordered." He/she will then state the question and say: "Those voting in the affirmative will say 'yes' when their names are called, and those of a contrary opinion 'no' when their names are called; the Secretary will call the roll." The roll having been called, the Secretary reads aloud the names of those voting in the affirmative and then those voting in the negative, that corrections may be made, then adds up the members on either side and hands the result to the Master, who announces it to the Grange.

THE QUESTION

13.19.1 Any subject submitted by any member for the consideration of the Grange is called a motion or resolution, and when it is stated by the Master, it is called the question.

13.19.2 Whenever deliberation upon any question appears to be closed, the Master shall rise and say, "Is the Grange ready for the question?" Unless interrupted, he/she will then proceed to state the question and take the vote upon it.

13.19.3 Whenever the Master can reasonably suppose there will be no objection to his/her decision. He/she may economize time and dispatch business by dispensing with a formal vote, and saying, "If no objection be offered, the report will be received," "The petition will be granted," "The Secretary will read the paper," "The member has leave to withdraw the motion," etc.

DIVISION OF THE QUESTION

13.20.1 Any member may call for a division of the question when it contains two or more distinct points.

QUESTION OF ORDER

13.21.1 When a question of order arises, it suspends the proceedings and should be decided without debate, after which the proceedings are resumed at the point of suspension.

13.21.2 Such questions are decided by the Master; if, however, the decision is not satisfactory, any member may object to it, and have the question decided by the Grange. This is called appealing from the decision of the Chair, and is placed in the possession of the Grange by the following words, from the Master; "Shall the decision of the Chair stand as the decision of the Grange?" This question is debatable, and may be participated in by the Master.

RECONSIDERATION

13.22.1 When any question has been decided, either affirmatively or negatively, it is permitted for any member who voted with the majority to move a reconsideration at the same meeting. A majority decides. It is debatable only if the question to be reconsidered is debatable. If, however, the subject upon which the vote was taken shall have been announced by authority and gone out of possession of the Grange, a motion to reconsider will not be in order.

RESCINDING AND EXPUNGING

13.23.1 Any action taken by the Grange, except those noted further on in this section, may be rescinded by a majority vote, provided notice has been given at a previous meeting (or in the call if a special meeting), or it may be rescinded without notice by a two-thirds vote, or by a vote of the majority of the entire membership. To rescind is a main motion without any privilege. It cannot be made

if a motion to reconsider is in order. The motion to rescind may be applied to the vote on all motions except that: votes cannot be rescinded after something has been done as a result of that vote that the Grange cannot undo; or when it is in the nature of a contract agreed to by another party; or when it has otherwise passed out of possession of the Grange. The Grange may expunge from the record any action which has been rescinded. This is done by crossing out the expunged portion and noting, "Expunged by order of the Grange" - to be dated and signed by the Secretary. The words must be left legible, otherwise it would be impossible to determine if more was expunged than ordered.

COMMITTEE OF THE WHOLE

13.24.1 In deliberative assemblies, matters of vital moment are usually referred to as a committee of the whole house.

13.24.2 Such a procedure is not applicable to a Grange, and must never be resorted to. No question can arise in a Grange that the Grange may not fully discuss in its organized capacity; and should the Master be required to vacate his/her chair, a successor is already appointed by the ritual.

Chapter 13: Code of Parliamentary Law

	Debatable	Can be Amended	Majority Vote	Two-Thirds Vote	Can be reconsidered	In order when another has floor	Section Reference
Adjourn	N	N	Y	N	N	N	13.6.1
Adopt or Accept Report	Y	Y	Y	N	N	Y	13.1.1 - 13.1.3
Adopt By-Laws	Y	Y	Y	N	N	1	
Amend	Y	Y	Y	N	N	Y	13.14.1 - 13.14.3
Amend Constitution or By-Laws	Y	Y	N	Y	N	1	
Appeal from Decision of the Master	Y	N	Y	N	Y	Y	13.17.1 & 13.21.2
Commit, Refer, or Recommit	Y	Y	Y	N	Y	Y	13.13.1
Division of the Grange	N	N	N	N	Y	N	13.17.1 - 13.17.2
Division of the Question	N	Y	Y	N	Y	N	13.20.1
Lay on the Table	N	N	Y	N	N	N	13.10.1 - 13.10.2
Main Motion or Question	Y	Y	Y	N	N	Y	13.2.1 - 13.2.4 & 13.19.1 - 13.19.3
Order, Question of	N	N	Y	N	Y	N	13.21.1 - 13.21.2
Order, to make a special	Y	Y	N	Y	N	Y	13.12.1 - 13.12.3
Orders of the Day, to call for	N	N	5	5	Y	N	13.9.1
Parliamentary Inquiry	N	N	-	-	Y	N	13.5.2
Postpone to definite time	Y	Y	Y	N	N	Y	13.12.1 - 13.12.3
Postpone indefinitely	Y	N	Y	N	N	3	13.15.1
Previous Questions	N	N	N	Y	N	4	13.11.1 - 13.11.2
Privilege, question of	N	N	-	-	Y	N	13.5.1 & 13.8.1
Recess, to take immediately	6	Y	Y	N	N	1	13.7.1 - 13.7.3
Reconsider	7	N	Y	N	N	N	13.22.1
Rescind or Expunge	Y	Y	Y	N	N	1	13.23.1
Suspend Rules	N	N	N	Y	N	N	13.16.1
Take from Table	N	N	Y	N	N	N	13.10.1
Withdraw a Motion	N	N	Y	N	N	1	13.2.2
Yeas and Nays	N	N	8	-	-	-	13.18.1

1. An affirmative vote on this motion cannot be reconsidered.
2. Cannot be reconsidered, if committee has taken up the subject.
3. A negative vote on this question cannot be reconsidered.
4. Cannot be reconsidered after a vote has been taken under it.
5. Any single member may demand that the order of business be conformed to, no second is required.
6. Undebatable is made when another question is under consideration
7. Undebatable when the motion to be amended or reconsidered is undebatable.
8. In order when five (5) or members rise in support of call for yeas and nays.

N. Rule does not apply.

Y. Rule applies.

Index: A-AM

-A-

ABSENCE, ABSENT

of proposal to dispose of assets.....	4.4.3 (B)
effect on family membership.....	4.6.5
of Master, National.....	4.10.5(B)
of Chariman of Committee.....	4.15.2
of Master, Junior	5.2.4
of Master, All Granges	10.3.8
of Master - temporary.....	10.6.1
of Master	10.6.2
of Master	10.6.3

ACCLAMATION

elect by	13.16.1
----------------	---------

ACCOUNT(S)

available for examination.....	4.9.6
of National Grange.....	4.10.5 (B)
for net proceeds of sale.....	4.11.1 (F)
trust	4.12.1 (A)
of inactive Grange.....	4.12.1 (B)
audit of	9.3.3

ACTIVE

necessary for State Grange Charter.....	4.3.3 (A)
number of members necessary.....	6.1.13
suspend charter if below thirteen.....	4.5.1 (F)
restore to.....	8.4.4
Granges, delegate to State.....	4.6.9 (A)
State Granges, National delegates.....	4.6.10 (A)

ACTIVITIES

of the divisions of the Order, IRS.....	1.11.1
funded by Membership Dues.....	4.8.2
support Subordinate Granges.....	7.8.2

ADJOURN, ADJOURNMENT

if no quorum is present in:

Junior Grange.....	4.9.1
Subordinate Grange.....	4.9.2
Pomona Grange.....	4.9.3
National Grange.....	4.9.5
committee.....	4.15.3
motion to, not in order.....	13.6.1

ADMINISTRATION

affairs of the various Granges.....	1.3.1
adopt laws for the.....	1.3.3
Incorporation.....	1.5.1
of affairs, deficient laws.....	8.1.2

ADOPT, ADOPTED, ADOPTING

Articles of Incorporation.....	1.3.2
Grange Laws, by majority vote.....	1.3.3
laws relating to ritual, regalia.....	1.3.4
laws relating to Judicial function.....	1.3.5
Articles of Incorporation.....	1.5.1
members comply with laws.....	1.6.2
Amendments to Constitution.....	1.14.1
new name.....	6.1.12
children, family membership.....	4.6.5
dues amendment effective date.....	4.8.2 (F)
resolution for expenses.....	4.9.8
budget guidelines.....	4.10.6 (B)

resolution for sale of real property:

for sale of real property.....	4.11.1 (B)
adopt at regular meeting.....	4.11.1 (C)
two thirds vote.....	4.11.1 (C)
when inoperative.....	4.11.2 (B)
consent.....	4.11.3 (B)

State By-Laws.....	4.13.2
Grange Laws (Code).....	4.17.2
regulations, organize Junior	5.1.1
regulations, organize Subordinate.....	6.1.1
rules, honorary membership.....	6.6.2
rules, elections of officers.....	10.4.1
committee reports.....	13.1.1
report, majority vote.....	13.1.3

ADVANCEMENT

of agriculture.....	4.6.12
of agriculture, Supportive Members.....	4.6.13
member entitled to.....	6.9.3
member entitled to.....	11.3.1

AFFILIATE (MEMBER)

Junior Granges.....	4.6.3
Subordinate Granges.....	4.6.6
Pomona Granges.....	4.6.8
holding office, conditions.....	4.10.2
notify in case of suspension.....	6.7.4
count in total membership.....	8.5.2
how balloted for.....	10.12.1

AGE

for Junior Membership.....	4.6.1
for Junior Honorary Membership.....	4.6.2
for Subordinate Membership.....	4.6.4
for family membership.....	4.6.5
for Junior Membership.....	5.1.3

AGRICULTURAL - AGRICULTURE

organizations to receive assets.....	1.11.3
associate candidate has interest in.....	4.6.12
advancement, Supportive Members.....	4.6.13
Pomona reports regarding.....	7.8.1

ALCOHOLIC BEVERAGES

on property, at functions.....	10.11.1
--------------------------------	---------

ALTERNATE(S)

delegates, State.....	4.6.9 (A)
delegates, National.....	4.6.10 (A)
delegates, elected, State.....	8.2.3 (A)
part time, State.....	8.2.3 (B)
represent, Master may attend.....	8.2.3 (C)
and Master, apportion time.....	8.2.3 (D)
approval of Master to represent.....	8.2.3 (E)

AMEND, AMENDED, AMENDMENT(S)

Articles of Incorporation.....	1.3.2
Grange Law.....	1.3.3
Ritual, Degrees and Regalia.....	1.3.4
Judiciary	1.3.5
Parliamentary.....	1.3.6
Constitution, procedure.....	1.14.1
dues amendment effective.....	4.8.2 (F)
forward copy to National Grange.....	4.13.2

Index: AM-AP

By-Laws	4.17.1	process must exhausted	12.2.15
Grange Laws (codes).....	4.17.2	decision of National Trial Court.....	12.2.24
National, effective upon adoption.....	4.17.3	decision of Assembly Trial Court.....	12.2.33
minutes.....	10.3.9	question of privilege.....	13.8.1
report of committee.....	13.1.3	question of order.....	13.21.2
order of precedence.....	13.5.1	APPLICANT(S)	
take recess.....	13.7.1	Pomona Grange, elected by other rules.....	4.6.7 (C)
lay on the table.....	13.10.2	entitled to degree of Pomona.....	4.6.7 (D)
the previous question.....	13.11.1	withdrawn application, returned to.....	6.4.3
to commit	13.13.1	withdraw once elected,	6.4.5
how proposed	13.14.1	balloted before degree/obligation.....	6.5.3
the amendment.....	13.14.2	must pay fee before being initiated.....	6.5.5
form of a substitute.....	13.14.3	objection made to, after election.....	6.5.11
indefinite postponement.....	13.15.1	if does not appear, how notified.....	6.5.12
ANNIVERSARY		for demit, entitled to.....	6.9.2
of the Order.....	1.13.1	holding demit, how elected.....	6.9.6
ANNUAL WORD		APPLICATION FEE(S)	
Assembly of Demeter.....	1.1.1(F)	<i>Minimum provided in Bylaws for Membership</i>	1.7.2
traveling card, entitles to.....	6.8.1	Junior, minimum.....	4.8.1(A)
member receive if dues paid.....	7.4.1	Subordinate, minimum.....	4.8.1(B)
not communicated by acting Master.....	10.3.8	Pomona, minimum.....	4.8.1(C)
not communicated by acting Master.....	10.6.3	State, minimum.....	4.8.1(D)
communicated by Master.....	10.7.1	National.....	4.8.1(E)
traveling card, entitles to.....	10.7.2	in addition to minimum.....	4.8.1
degree days, how communicated.....	10.7.3	paid prior to initiation.....	6.4.2
membership card in lieu of.....	10.7.4	no obligation to return.....	6.4.4
unaffiliated Pomona members.....	11.4.3	forfeited after one year.....	6.5.12
unaffiliated Pomona members.....	11.4.4	when paid to State Grange.....	6.11.2
ANSWERABLE		when conferred by State Grange, Pomona.....	7.3.1
to respective Master.....	4.10.4	APPLICATION(S)	
to sponsoring Grange.....	4.10.4	for charter/dispensation.....	4.3.1
to State Master.....	4.10.4	for charter, who approves.....	4.3.2 (A)
to National Master.....	4.10.4	Junior Grange charters.....	4.3.5 (A)
to State Master.....	8.4.2	Subordinate Grange charters.....	4.3.5 (B)
to State Master.....	8.8.3	Pomona Grange charters.....	4.3.5 (C)
ANSWER(S), ANSWERING		State Grange charters.....	4.3.7
State Trial Court complaint within 20 days.....	12.2.9	Membership	
Respondent fails to.....	12.2.11	accompanied by fee, Junior.....	4.6.1 (A)
National Trial Court complaint within 20 days.....	12.2.20	accompanied by fee, Subordinate.....	4.6.4
Assembly Trial Court complaint within 20 days.....	12.2.29	prospective members.....	4.6.4 (F)
APPEAL(S)		accompanied by fee, Pomona.....	4.6.7
suspended/revoked charter.....	4.5.3	for membership, state lines.....	6.1.5
suspended/revoked State charter.....	4.5.8	restore charter.....	6.2.3
suspended membership, trial.....	4.6.14 (D)	may be withdrawn.....	6.4.3
felony conviction, membership.....	4.6.14 (E)	how withdrawn, after election.....	6.4.5
removal from office.....	4.10.7(B)(4)	must ballot upon unless withdrawn.....	6.5.2
withholding of demit.....	6.9.2	balloted upon at meeting received.....	6.5.4
decision of Subordinate Master.....	6.15.1	held one year.....	6.5.12
election results.....	10.4.2	not subject to debate.....	6.5.13
<i>question of laws or usage:</i>		reinstatement, under one year.....	6.7.2
Subordinate, Pomona	12.1.2	reinstatement, over one year.....	6.7.3
State Grange.....	12.1.3	demit, need not lie over.....	6.9.4
National Grange.....	12.1.4	demit, if Grange inactive.....	6.9.5
ruling of Master.....	12.1.5	may be withdrawn, demit.....	6.9.6
National Masters decision on.....	12.1.6	formermembers.....	6.9.11
ruling of Masters.....	12.1.7	Pomona membership.....	7.2.3
decision of State Trial Court.....	12.2.14	Charter, Foreign State Grange.....	9.5.2

Index: AP-AT

APPOINT, APPOINTMENT, APPOINTED

to position, member holding demit.....	6.9.8
representative of Foreign Granges.....	9.5.3
hour, meeting called to order.....	10.3.4
day, special orders.....	13.12.2
<i>Committee(s):</i>	
special or standing.....	4.15.1
by Master.....	4.15.2
<i>Officer(s):</i>	
of Assembly of Demeter.....	4.10.2 (F)
person to perform duties of Treasurer.....	4.10.5
to fill vacancy, Master & Secretary.....	4.10.8
which if only quorum present.....	6.12.5
to fill vacancy.....	10.6.2
<i>Deputies:</i>	
by State Master.....	8.4.1
by National Master.....	9.2.1
in foreign countries.....	9.5.4
<i>Delegates: National</i>	
if State Master unable to attend.....	8.9.2
<i>by State Master:</i>	
Arbitration panel, by State Master.....	12.2.4
Trial Court.....	12.2.7
appoint new Trial Court.....	12.2.14
Arbitration panel.....	12.2.16
Trial Court.....	12.2.19
<i>by National Master:</i>	
appoint new Trial Court.....	12.2.24
<i>by High Priest:</i>	
Arbitration panel, by High Priest of Demeter.....	12.2.25
members to Trial Court.....	12.2.28
appoint new Trial Court.....	12.2.33

ARTICLES OF INCORPORATION

adopt, amend or repeal.....	1.3.2
members shall comply with.....	1.4.2
various divisions may adopt.....	1.5.1
candidates shall comply with.....	1.6.2
name and purposes set forth in.....	4.1.2
candidates shall comply with.....	4.6.4 (C)
election rules shall not conflict with.....	4.6.7 (C)
specify voting rights.....	4.7.1
officers shall see that they are obeyed.....	4.10.5
States shall forward copy to National.....	4.13.2
National shall keep file of.....	4.13.3
adopted laws shall conform to, S/C.....	5.1.1
shall comply with, Subordinate Granges.....	6.1.2(C)
when motions are contrary to Grange Law.....	6.15.1
rules/regulations conflicting with.....	7.2.2
no authority to suspend, Pomona.....	7.2.2
shall comply with, Pomona Grange.....	7.2.2
no authority to suspend, State.....	8.1.1
when laws deficient, shall conform to.....	8.1.2
adopted laws shall conform to, State.....	8.8.2
no authority to suspend, National.....	9.1.2
one vote, per delegate.....	10.2.4
no authority to suspend, Masters.....	10.5.4

ASSEMBLY OF DEMETER

a division of the Order.....	1.1.1(F)
charge of ritual/regalia of Seventh Degree.....	1.3.4
qualification of members.....	4.6.11
voting rights.....	4.7.4
designation of officers.....	4.10.1 (B)
officers, how elected.....	4.10.2 (F)
officer suspension procedure.....	4.10.7 (B)
charge of unwritten work.....	11.1.1
manuals of, published by National Grange.....	11.1.2
meeting of.....	11.7.1
appeal to.....	12.1.4

ASSETS

retain for use of the Order.....	1.11.4
on dissolution or final liquidation.....	1.11.3
distribution of.....	3.7.0
disposition of, upon consolidation.....	4.4.1
disposition of, upon dissolving.....	4.4.3
in consolidation report.....	4.4.4
disposition of, in Junior Grange.....	4.5.4
disposition of, in State Grange.....	4.5.9
retained for use in Order.....	4.12.1
retained for use in Order.....	4.12.2
not divided among members.....	6.2.6

ASSISTANT

Junior Leader may select.....	5.2.1
ASSISTANT STEWARD(S)	
designation of officer.....	4.10.1 (A)
duties of, Junior Grange.....	5.2.7
may be filled if seven present.....	6.12.5
order of election of officers.....	9.6.1
when bears emblem of offices.....	11.9.2
counts votes.....	13.17.2

ASSOCIATE (MEMBERSHIP)

class of membership.....	1.2.1
qualifications for membership.....	4.6.12
benefits entitled to.....	4.6.12
dues, minimum and maximum.....	4.8.2 (E)
dues paid to National Grange.....	4.8.2 (F)
count in total membership.....	8.5.2
report numbers to National Grange.....	8.5.3
quarterly dues paid to National Grange.....	8.6.1 (C)
membership in non-contiguous state.....	8.8.4

AT EASE

Master may declare.....	13.7.3
-------------------------	--------

ATTEND, ATTENDING, ATTENDANCE

by Associate members.....	4.6.12
National Session, expenses of members.....	4.9.8
members be prompt in.....	6.12.3
not a requisite for good standing.....	6.12.7
Pomona members. Subordinate meetings.....	7.8.2
<i>if Master or spouse cannot:</i>	
elect alternate.....	8.2.3
National session.....	8.9.2
meetings, guilty finding of Trial Court.....	12.2.13
meetings, guilty finding of Trial Court.....	12.2.23
meetings, guilty finding of Trial Court.....	12.2.32

Index: AU-BY

AUDIT

account of Secretary/Treasurer.....9.3.3

AUTHORITY

Roberts Rules is considered.....1.3.6
shall be provided in By-Laws.....1.8.1
to organize State Grange.....4.3.3
to provide for biennial elections.....4.10.2 (C)
of Masters.....4.10.4
of National Executive Committee.....4.10.6 (B)
of committees.....4.15.4
of Junior Leader.....5.2.1
to organize Subordinate Granges.....6.1.1
to adjust jurisdictions.....7.1.2
to confer Fifth Degree, Pomona Granges.....7.6.2
of Executive Committee, State Grange.....8.1.2
to elect alternate delegates.....8.2.3 (A)
to appoint deputies, State Granges.....8.4.1
to suspend Masters.....8.4.3
to increase/decrease compensation.....9.7.1
in absence of Master.....10.3.8
to regulate Student Granges.....10.10.1
of Roberts Rules of Order.....13.0.0

-B-

BALLOT(S), BALLOTING

Junior membership.....4.6.1 (C)
Junior affiliate membership.....4.6.3
Subordinate membership.....4.6.4 (E)
collective procedure.....4.6.4 (F)
Family membership.....4.6.5
Subordinate affiliate membership.....4.6.6
members of the Assembly of Demeter.....4.7.4
must be used for election of officers.....4.10.2 (G)
optional method.....6.5.1
must be held on an application.....6.5.2
must be held before initiation.....6.5.3
at meeting application received.....6.5.4
may confer two degrees at same meeting.....6.5.6
according to provision in manuals.....6.5.7
is to be secret.....6.5.8
not disclose unfavorable results.....6.5.9
tie vote.....6.5.10
accepting a demit.....6.9.6
accepting a demit.....7.5.1
State Grange procedures for.....8.3.1
Australian method.....8.3.3
blank ballot.....10.2.3
final, election of officers.....10.4.2
defined.....10.12.1
may confer two degrees at same meeting.....11.3.3
instruct Secretary to cast.....13.16.1

BIBLE

emblem of office of Chaplain.....5.2.8
shall be open on the Altar.....11.8.3

BIENNIAL (SEE ELECTION)

BIRTHDAY (SEE ANNIVERSARY)

BOARD OF DIRECTORS

Alternate title.....4.10.1
composed of six members.....3.9.0

BOND(S), BONDING

Secretary and Treasurer shall furnish.....4.10.9
other officers and employees.....4.10.9

BUDGET

Executive Committee shall supervise.....4.10.6(B)

BURIAL CEREMONY

use not mandatory.....11.1.7

BUSINESS

relations.....2.3.1
quorum necessary to transact.....4.9.5
relations.....10.1.1
order, prescribed in manual.....10.3.3
Master shall conform to the Order of.....10.3.7
session of Assembly of Demeter.....11.7.1
entity, contract for supporting membership.....4.6.13
shall not entertain motions to obstruct.....13.2.4
prescribed order of.....13.6.1
not transacted when at recess.....13.7.2

BY-LAW(S)

All Granges:

members will faithfully comply with.....1.4.2
may incorporate and adopt.....1.5.1
qualifications for membership provided in.....1.6.1
members will comply with.....1.6.2
designation, duty, etc. of officers.....1.8.1
earnings, use provided for.....1.11.2
retention of property provided for.....1.11.4
violation of, reason for suspension.....4.6.14
duty of all officers to see obeyed.....4.10.5
duty of officers provided for in.....4.10.5 (A)
suspend officer, violation of.....4.10.7 (A)
Master, no authority to suspend.....10.5.4
questions not provided for,.....12.1.7

Assembly of Demeter:

one business session as provided for in.....11.7.1

National Grange:

right to adopt, amend or repeal.....1.3.2
right to adopt, amend or repeal.....1.3.3
shall be codified and published.....1.3.5
violation of, trials.....1.3.5
provide for procedure, Charters.....1.4.1
application fees, dues provide in.....1.7.2
property, retention shall be provided for.....1.9.1
powers of State Grange delegated to.....4.4.5
effective date of dues changes.....4.8.2 (F)
provide for disbursement procedures.....4.8.3 (B)
duties of Executive Committee provided.....4.10.6 (A)
from State Granges, keep copies of.....4.13.3
adopt, amend or repeal, procedure.....4.17.1
changes, when effective.....4.17.3
Master, no authority to suspend.....9.1.2

State Grange:

voting right of delegates provided for.....4.6.9 (A)
Associate Membership procedure.....4.6.12

Index: BY-CH

Pomona Grange application fee.....	4.8.1 (C)	balloted before receiving.....	6.5.3
for dues notice, associate members.....	4.8.2 (E)	dues begin quarter after.....	6.11.1
provide for disbursement procedures.....	4.8.3 (B)	may ballot and confer at same meeting.....	11.3.3
quorum number, Subordinate Grange.....	4.9.2	CERES	
quorum number, Pomona Grange.....	4.9.3	Seventh Degree is degree of.....	1.1.1 (E)
quorum number, State Grange.....	4.9.4	National Grange - composed of members who have received the degree of.....	4.6.10
Executive Committee, election provision.....	4.10.1 (C)	Degree of, Assembly of Demeter voting.....	4.7.4
copies of to National Grange.....	4.13.2	officer designation - all Granges.....	4.10.1 (A)
regulations conform to.....	5.1.1	Officers - Assembly of Demeter.....	4.10.1 (B)
membership jurisdiction, provide for.....	6.3.3	How elected, Assembly of Demeter.....	4.10.2 (F)
provide for Lecturer reports.....	6.15.4	CHANGE(S)	
may provide Executive Committee duties.....	6.15.6	to membership dues.....	4.8.2 (F)
provide for Pomona dues collection.....	7.4.2	a Granges number.....	6.1.11
Master, no authority to suspend.....	8.1.1	a Granges name.....	6.1.12
when they are deficient.....	8.1.2	place of meeting, effect on Charter.....	6.2.1
provide for election of officers.....	8.3.2	place of meeting, vote required.....	6.2.5
Australian ballot method of election.....	8.3.3	Subordinate membership, effect on Pomona.....	7.2.5
provide dues notice, Associate members.....	8.5.3	method of selection of delegates.....	8.2.1
Treasurer shall pay Pomona Grange.....	8.6.2	submit proposals to National Grange.....	9.8.1
regulation of Pomona Grange.....	8.8.2	to ritual.....	11.1.3
<i>Pomona Grange:</i>		CHAPLAIN	
member will comply with.....	4.6.7 (D)	designation as Officer.....	4.10.1
Executive Committee, election provisions.....	4.10.1 (C)	duties, Junior Grange.....	5.2.8
<i>Subordinate Grange:</i>		office must be filled, if quorum present.....	6.12.5
member will comply with.....	4.6.4 (C)	order in election, National Grange.....	9.6.1
Executive Committee, election provisions.....	4.10.1 (C)	CHARGE, CHARGED, CHARGES	
grant honorary membership, rule in.....	6.6.2	of Degrees.....	1.1.1
regulation of dues, provided in.....	6.11.3	of ritual and regalia of Seventh Degree.....	1.3.4
provide for meeting in.....	6.12.1	with violation of law, trial.....	1.3.5(2)
<i>Junior Grange:</i>		of the wardrobe, emblems etc.....	5.2.7
quorum number provide for in.....	4.9.1	of funds.....	5.2.9
Executive Committee, election provisions.....	4.10.1 (C)	demit, effect on.....	6.9.2
		of the business interest of the Order.....	7.0.0
		eligibility for office, effects of.....	10.4.4
		of the unwritten work.....	11.1.1
		effects on candidate for degree.....	11.3.1
		CHARTER(S)	
		National Grange shall issue.....	1.4.1
		retention of property when surrendered.....	1.10.1
		only issued by National Grange.....	4.3.1
		in states with State Granges.....	4.3.2
		for State Grange, requirements.....	4.3.3
		fees- Junior, Sub., Pomona.....	4.3.5
		fee for State.....	4.3.7
		surrender of, when not authorized.....	4.4.1 (D)
		surrender of, disposition of assets.....	4.4.3
		surrender of, criteria.....	4.5.1
		report to National Master when revoked.....	4.5.2
		appeal suspension or revocation of.....	4.5.3
		surrender to National Secretary.....	4.5.5
		suspension, State Grange criteria.....	4.5.7
		appeal.....	4.5.8
		property of, when surrendered.....	4.12.1
		property of, when surrendered, State.....	4.12.2
		issued by National Grange, Junior.....	5.1.11
		issued by National Grange, Subordinates.....	6.1.1

-C-

CANDIDATE(S)

agrees to comply with Grange Laws.....	1.6.2
may be used to reorganize a Grange.....	4.3.6
Junior Grange requirements.....	4.6.1
Subordinate Grange requirements.....	4.6.4
obtain full membership.....	4.6.4 (G)
for family membership.....	4.6.5
may be balloted and receive two degrees.....	6.5.6
entitled to initiation.....	6.5.11
has one year to be initiated.....	6.5.12
not subject of debate.....	6.5.13
admitted to Pomona under rules of State.....	7.2.2
for political office, not endorse.....	10.1.2
for political office, not endorse.....	10.1.4
for political office, not endorse.....	10.1.5
for office, name presented.....	10.4.1
for office, effects of charges on.....	10.4.4
annual word given to.....	10.7.3
may ballot for and confer two degrees.....	11.3.3
elected to membership, Fifth Degree.....	11.4.2
CEREMONY, OFFICIAL OBLIGATION	
to obtain full membership.....	4.6.4 (G)
full membership attained.....	6.4.7

Index: CH-CO

issued, and charter members.....	6.1.8	report may be altered, amended etc.....	13.1.3
existences commences when issued.....	6.1.10	COMMUNICATION(S)	
effect of change of place of meeting.....	6.2.1	of annual word.....	1.1.1 (F)
not surrendered if 13 want to keep.....	6.2.2	official, copy to State Grange.....	4.14.1
application for restoration of.....	6.2.3	COMPENSATION	
surrendered when less than 13 members.....	6.2.4	must be reasonable (IRS).....	1.11.2
surrendered, obligations satisfied.....	6.2.6	for services in organizing a Grange.....	7.1.3
surrendered, books, jewels, regalia, seal.....	6.2.7	<i>of Deputies:</i>	
Pomona Granges.....	7.1.3	of State Granges.....	8.4.1
duty of Master of State to restore.....	8.4.4	of National Grange.....	9.2.2
CHARTER MEMBER(S)		<i>of National Grange</i>	
defined.....	4.3.1	General Deputies.....	9.7.2
name not added after issue of charter.....	6.1.8	of National Officers.....	9.7.1
if not present at time of organization.....	6.1.9	COMPLAINT(S)	
demitting members.....	6.9.12	suspension of officers.....	4.10.7 (B)
if no report made, fill in using.....	9.4.2	Arbitration Panel shall review.....	12.2.5
CHILDREN		Respondent fails to answer.....	12.2.11
qualify for family membership.....	4.6.5	against Delegate to National Grange.....	12.2.16
eligible to join Junior Grange.....	5.1.3	against Officer of the National Grange.....	12.2.16
under 14, admitted to meetings.....	11.8.9	against National Master.....	12.2.25
CITIZENSHIP		CONSOLIDATE, CONSOLIDATION	
not effect eligibility for membership.....	6.4.1	retention of real property.....	1.10.1
CLOTH		procedure.....	4.4.1
placement, if it has design.....	11.8.2	options.....	4.4.2
COLLECTIVE BALLOTING		disposition of assets.....	4.4.3
for two or more candidates.....	4.6.4 (F)	report.....	4.4.4
State Grange may authorize.....	6.5.7	when no State Grange has jurisdiction.....	4.4.5
COLOR		sale of real property.....	4.11.1
<i>Regalia of:</i>		transfer of real property.....	4.11.3
Junior Grange.....	11.2.1	CONSTITUTION	
Subordinate Grange.....	11.3.4	May adopt, amend, repeal.....	1.3.3
Pomona Grange.....	11.4.7	all members will comply with.....	1.6.2
State Grange.....	11.5.3	may be amended, procedure.....	1.14.1
National Grange.....	11.6.2	supreme Law of the Order.....	4.1.1
<i>representing the:</i>		candidates will comply with.....	4.6.4 (C)
Junior Grange.....	11.2.2	Officers to see that it is observed.....	4.10.5
Subordinate Grange.....	11.3.5	motion out of order if contrary to.....	6.15.1
Pomona Grange.....	11.4.8	State Master, no authority to suspend.....	8.1.1
State Grange.....	11.5.4	National Master, no authority to suspend.....	9.1.2
National Grange.....	11.6.3	Master may not suspend provision of.....	10.5.4
COMMIT		suspend rules, provided not conflict with.....	13.16.1
motion to.....	13.13.1	CONTEST(S)	
COMMITTEE(S)		Subordinate Affiliate members.....	4.6.6
non-voting member may serve on.....	4.6.10(B)	Pomona Affiliate members.....	4.6.8
voting rights of members of.....	4.7.1	Associate members not participate.....	4.6.12
type of.....	4.15.1	Supportive Members may not be eligible.....	4.6.13
special, defined.....	4.15.1	CONTINUOUS	
standing, defined.....	4.15.1	membership for 25 years.....	6.6.1
how appointed.....	4.15.2	membership for 50 years.....	6.6.1
quorum.....	4.15.3	membership, if reinstated within 1 year.....	6.7.2
power of, expenditure of funds.....	4.15.4	membership if reinstatement over 1 year.....	6.7.3
role in organizing Subordinate Grange.....	6.1.2 (C)	CONVICTION(S)	
State Officer may serve on.....	8.2.6	of a felony, effect on membership.....	4.6.14 (E)
number of members, National Grange.....	9.4.3	religious.....	11.9.4
voting.....	10.2.4	CORRESPONDENCE (SEE COMMUNICATION)	
reports of.....	13.1.1		
minority reports.....	13.1.2		

Index: D-DI

-D-

DEBATE, DEBATED

application not subject of.....	6.5.13
Master must preserve decorum during.....	10.3.5
motion must be seconded before.....	13.2.2
language to be avoided during.....	13.4.4
not allowed on previous question.....	13.11.2
not allowed on questions of order.....	13.21.1

DEFICIENT

State Master, Executive Committee

provide when laws are.....	8.1.2
----------------------------	-------

DEGREE(S)

Grange having charge of the:

Junior Degree.....	1.1.1 (A)
first Four Degrees.....	1.1.1 (B)
Fifth Degree.....	1.1.1 (C)
Sixth Degree.....	1.1.1 (D)
Seventh Degree.....	1.1.1 (F)
adopt, amend or repeal.....	1.3.4
Junior Degree, full membership obtained.....	4.6.1 (D)
elected applicant entitled to Fifth.....	4.6.7 (D)
fee must be paid prior to.....	4.8.1
special meeting for conferral of Sixth.....	4.9.4
full membership commences Fourth.....	6.4.7
balloting before Degree conferral.....	6.5.3
ballot and confer Degrees same meeting.....	6.5.6
suspension from Fourth, suspends higher.....	6.7.4
demit if received one or more.....	6.9.3
pays dues first quarter after.....	6.11.1
special Degree days.....	6.12.2
Fourth degree members entitled Fifth.....	7.2.3
Pomona Grange open in Fifth Degree.....	7.6.2
Violation of Degree Obligation.....	10.9.1
Manuals published by National Grange.....	11.1.2
conduct work in different degrees.....	11.1.6
entitled to advancement.....	11.3.1
conferred at regular or special meetings.....	11.3.2
ballot, confer two Degrees at same meeting.....	11.3.3
Fourth members may receive Fifth.....	11.4.1
Fifth members may receive Sixth.....	11.4.5
not use Drills/Marches of higher Degrees.....	11.8.8

DELEGATE(S)

Preamble adopted by, at first session.....	1.0.1
State Granges are delegate bodies.....	1.1.1 (D)
National Grange is delegate body.....	1.1.1 (E)
State Grange are delegate bodies.....	4.6.9
National Grange is delegate body.....	4.6.10
Voting rights of Delegates.....	4.7.1
represent more than one Grange.....	4.9.4
expenses of Delegates to National.....	4.9.8
State Granges are Delegate bodies.....	8.2.1
if Master unable to act as, spouse.....	8.2.2
Spouse of Delegate voting member.....	8.2.4
Pomona Delegates, regulation.....	8.2.5
State Officers may speak.....	8.2.6
elect State Officers.....	8.3.1
State Grange alternate Delegates.....	8.9.2

National committees, consist of Delegates.....	9.4.3
each delegate shall have one vote.....	10.2.4
question of law or usage by Delegates.....	12.1.4

DELINQUENT

members delinquent in paying dues.....	6.7.1
dues paid on delinquent Granges.....	4.8.2(F)
penalty on delinquent reports.....	8.7.3

DEMIT

issued by State Master.....	4.5.6
membership may be terminated by.....	4.6.14
member qualified for office.....	4.10.2 (A)
defined.....	6.9.1
member is entitled to demit.....	6.9.2
degrees, does not effect demit issuance.....	6.9.3
action taken at regular meeting.....	6.9.4
members of inactive Grange entitled to.....	6.9.5
may apply to any Grange.....	6.9.6
Subordinate Grange, in force for.....	6.9.7
may retain office or position.....	6.9.8
need not readmit members.....	6.9.9
holder of demit, unaffiliated member.....	6.9.10
charter member, must pay fee.....	6.9.12
Pomona Grange, in force for.....	7.5.1
unexpired demit, good standing.....	10.4.6
paper ballot used to vote on demit.....	10.12.1

DEPUTY, DEPUTIES

reorganize Granges when authorized.....	4.3.6
role in organizing Granges.....	7.1.3
appointed by Master of State Grange.....	8.4.1
appointed by of National Grange.....	9.2.1
in foreign countries.....	9.5.4
general deputy, National Master appoints.....	9.7.1
Annual Word given by.....	10.7.3
Sashes.....	11.5.3

DISCRIMINATION

various Granges shall not.....	4.6.15
--------------------------------	--------

DISBURSEMENT

Junior, Subordinate, Pomona procedure.....	4.8.3 (A)
National Executive Committee supervise.....	4.10.6 (B)

DISCUSSION

religious or partisan political matters.....	1.12.1
Master will say at termination of.....	10.2.1
report is before the Grange.....	13.1.1

DISSOLUTION

in event of, property retained.....	1.10.1
of the National Grange.....	1.11.3
of other than National Grange.....	1.11.4
provided for in.....	3.7.0
effect on property.....	4.12.1

DIVISION OF THE QUESTION

any member may call for.....	13.20.1
------------------------------	---------

DUES

provided for in By-Laws.....	1.6.1
funds provided from.....	1.7.1
minimum amount provided in By-Laws.....	1.7.2
establish additional.....	1.7.3
arrears for, may be suspended.....	4.5.1 (C)

Index: EL-EX

vacancies filled by	4.10.8	EXECUTIVE COMMITTEE	
vacancies filled by	5.2.14	<i>All Granges:</i>	
officers, reactivated Grange	6.1.13	voting rights of	4.7.1
member, withdraw application	6.4.5	quorum of members	4.9.7
to membership, optional methods	6.5.1	shall be elected	4.10.1 (C)
to membership, fees not paid	6.5.5	duties of	4.10.6 (A)
to membership, entitled to initiation	6.5.11	with Master, may suspend Officer	4.10.7 (B)
to reinstate membership, less than one year	6.7.3	determine bond amount	4.10.9
demits, by paper ballot	6.9.6	serve in dual capacity, when	6.12.5
office, retain in higher degree, demit	6.9.8	member of, shall have one vote	10.2.4
set aside, reason why	6.14.2	<i>Junior Grange:</i>	
vacancies filled by	6.15.7	duties of	5.2.13
to membership, Pomona Grange	7.2.3	<i>National Grange:</i>	
vacancies filled by	7.7.3	duty of, on dissolution of	1.11.3
an alternate delegate	8.2.3 (A)	designate other offices	4.2.2
State Officers by delegates	8.3.1	organization of State Granges	4.3.8
method of, State Grange	8.3.2	set date of meeting of National Grange	4.9.5
Australian ballot method of	8.3.3	hold one regular meeting	4.9.6
Order of election of National Officers	9.6.1	designate reimbursement shall be paid to	4.9.8
no nominating speeches	10.4.1	designation of officers, term of office	4.10.1 (A)
of officers is final, not be reconsidered	10.4.2	duties of	4.10.6 (B)
error or irregularity in process	10.4.2	fill vacancy by appointment	4.10.8 (D)
effect of preferring charge	10.4.4	adopt resolution of indemnification	4.10.10
ineligibility of a member	10.4.5	determine compensation of Deputies	9.2.2
to office in higher degree	10.4.6	provide and furnish all needed materials	9.3.1
by ballot	10.12.1	audit accounts of Treasurer and Secretary	9.3.2
to membership in Pomona Grange	11.4.2	order of election of officers	9.6.1
by acclamation	13.16.1	compensation of officers, increase/reduce	9.7.1
ELIGIBLE, ELIGIBILITY		determine compensation of Deputies	9.7.2
for Subordinate degrees	4.6.4	may provide itself with a corporate seal	10.8.1
of Subordinate affiliate members	4.6.6	sash of	11.6.2
of Pomona affiliate members	4.6.8	<i>Pomona Grange:</i>	
to affiliate with another Grange	4.6.14 (A)	fill vacancy by appointment	4.10.8 (D)
to join Junior Grange	5.1.3	<i>State Grange:</i>	
to hold office, Subordinate Grange	6.4.9	notice of consolidation sent to	4.4.1 (A)
candidate elect, entitled to initiation	6.5.11	consent for disposition of the assets	4.4.1 (B)
to affiliate with another Grange	6.9.1	disposition of the assets	4.4.3 (B)
to retain office, demit holder	6.9.8	suspension of charter, consent of	4.5.10
to hold office	10.4.3	advising Granges of adjourned meetings	4.9.4
EMBLEM(S)		fill vacancy by appointment	4.10.8 (D)
of the Steward, Junior Grange	5.2.6	notice of sale of property sent to	4.11.1 (A)
Assistant Steward has charge of	5.2.7	with Master, approve of sale of property	4.11.1 (B)
of the Assistant Steward, Junior Grange	5.2.7	approve use of trust funds	4.11.1 (G)
of the Chaplain, Junior Grange	5.2.8	notice to encumber real property sent to	4.11.2 (A)
of the Gatekeeper, Junior Grange	5.2.12	with Master, approve encumbrance	4.11.2 (B)
Steward is custodian of	11.9.1	notice to transfer real property sent to	4.11.3 (A)
Steward's should always carry	11.9.2	with Master, approve transfer	4.11.3 (B)
all Granges should obtain	11.9.3	property of inactive Grange	4.12.1 (A)
ENCUMBER, ENCUMBRANCE		adopt regulations, organization procedure	6.1.1
proceeds from shall be retained	1.9.1	act for Grange, between meetings	8.1.2
conditions, procedure	4.11.2	compensation of Deputy fix by	8.4.1
when National Grange controls	4.11.4	Officers answerable to Master and	8.4.2
proceeds shall be retained by	4.11.5	suspend Officer, Master with advise of	8.4.3 (B)
EX-OFFICIO		when may appoint delegate to National	8.9.2
members of Executive Committee	4.10.1 (C)	may provide itself with a corporate seal	10.8.1
		sash of	11.5.3

Index: EX-FO

<i>Subordinate Grange:</i>		
consolidation report to State Secretary.....	4.4.4	
duties, how prescribed.....	6.15.6	
EXPENSE(S)		
of members attending National Grange.....	4.9.8	
of bonding.....	4.10.9	
related to indemnification.....	4.11.11	
of deputies.....	9.2.2	
of trial, assessed to members, State.....	12.2.8	
of trial, assessed to members, National.....	12.2.19	
of trial, assessed to members, Assembly.....	12.2.28	
EXPULSION		
for disclosing unfavorable ballot.....	6.5.9	
EXPUNGE, EXPUNGING		
an action of the Grange.....	13.23.1	
-F-		
FAMILY MEMBERSHIP		
change from individual to.....	4.6.4 (D)	
defined, qualifications.....	4.6.5	
FEE(S)		
for charters.....	1.4.1	
for membership.....	1.7.1	
National By-Laws provide minimum.....	1.7.2	
establish additional for application.....	1.7.3	
charter members, must pay.....	4.3.1	
various divisions may assess.....	4.8.1	
must be paid before degree conferral.....	4.8.1	
paid upon organization.....	7.1.3	
<i>Junior Grange</i>		
for charter.....	4.3.5 (A)	
application must be accompanied by.....	4.6.4 (A)	
honorary membership, Junior Grange.....	4.6.2	
minimum for application.....	4.8.1 (A)	
<i>Subordinate Grange</i>		
for charter.....	4.3.5 (B)	
application must be accompanied by.....	4.6.4 (F)	
of prospective members.....	4.6.4	
minimum for individual application.....	4.8.1 (B)	
minimum for family application.....	4.8.1 (B)	
reduced for graduating Juniors.....	4.8.1 (B)	
shall report quarterly and pay.....	6.15.5	
<i>Pomona Grange</i>		
for charter.....	4.3.5 (C)	
application must be accompanied by.....	4.6.6	
for Degree given by State Grange.....	4.6.7 (A)	
minimum for application.....	4.8.1 (C)	
<i>State Grange</i>		
for charter.....	4.3.7	
minimum for application.....	4.8.1 (D)	
from administering trust funds.....	4.11.1 (H)	
for Fifth Degree conferral.....	7.3.1	
<i>National Grange</i>		
minimum for application.....	4.8.1 (E)	
FIFTEEN		
or more Granges, right to vote.....	4.6.10 (A)	
or more Granges, foreign State Grange.....	9.5.2	
days, not less than; vote on sale.....	4.11.1 (B)	
FIFTH DEGREE		
Pomona Granges have charge of.....	1.1.1 (C)	
member, affiliate membership.....	4.6.8	
member may install Subordinate Officers.....	6.14.1	
when received from State Grange, fees.....	7.3.1	
Pomona Grange must open in.....	7.6.2	
on degree days, annual word given by.....	10.7.3	
may be received by Fourth Degree members.....	11.4.1	
conferred only when opened in that degree.....	11.4.2	
conferred by State or National Grange.....	11.4.3	
unaffiliated member.....	11.4.4	
members entitled to Sixth Degree.....	11.4.5	
Pomona Grange must open and may close in.....	11.4.6	
FILL, FILLED		
Masters position, Overseer shall.....	4.10.5 (B)	
by election, Master suspended.....	4.10.7 (B)	
by election, Master or officer is suspended.....	4.10.7 (B)	
by election, vacancies in office.....	4.10.8 (A)	
by appointment, by Executive Committee.....	4.10.8 (D)	
by appointment, if necessary.....	4.10.8 (E)	
by election, Junior Grange.....	5.2.14	
by Sisters only.....	6.4.9	
offices, when seven members present.....	6.12.5	
by election, Subordinate Grange.....	6.15.7	
by election, Pomona Grange.....	7.7.3	
the blanks, quarterly reports.....	9.4.2	
by next ranking officer, vacancy.....	10.3.8	
by appointment.....	10.6.2	
FINANCIAL (OBLIGATIONS)		
revoked charter, disposition of assets.....	4.5.4	
revoked charter, by State Grange.....	4.5.9	
Subordinate Grange must satisfy.....	6.2.6	
FIRST DEGREE		
Subordinate Grange has charge of.....	1.1.1 (B)	
conferral, prospective members.....	4.6.4 (F)	
applicant balloted on before receiving.....	6.5.3	
FISCAL YEAR		
Treasurer report on funds transferred for.....	4.10.5 (B)	
defined, National Grange.....	4.16.1	
FLAG		
properly displayed in the meeting room.....	11.8.3	
placement of.....	11.8.4	
salute, how given.....	11.8.5	
Pledge of Allegiance may be substituted.....	11.8.6	
presentation of.....	11.8.7	
FLORA		
Sixth Degree.....	1.1.1 (D)	
designation of Officers.....	4.10.1 (A)	
Assembly of Demeter, Priestess.....	4.10.1 (B)	
election of, Assembly of Demeter.....	4.10.2 (F)	
duties, Junior Grange.....	5.2.11	
filled by a Sister.....	6.4.9	
order of election, National Grange.....	9.6.1	
Degree of, State Grange.....	11.5.1	
FOREIGN		
National Grange shall recognize.....	9.5.1	

Index:

Index: FO-IN

State Grange, organization of	9.5.2
send representatives to National Grange.....	9.5.3
recognize Deputies from.....	9.5.4

FORMER MEMBER(S), MEMBERSHIPS

reinstatement after one year.....	6.7.3
holder of expired demit known as.....	6.9.10
may be admitted to membership.....	6.9.11

FOURTEEN

years, under, membership Junior Grange.....	4.6.1
years, membership Subordinate Grange.....	4.6.4
years, family membership.....	4.6.5
or less Subordinates, voting delegates.....	4.6.10 (B)
years, under, membership Junior Grange.....	5.1.3

FOURTH DEGREE

Subordinate Grange has charge of.....	1.1.1 (B)
membership, National Grange.....	3.4.0
members may organize Pomona Grange.....	4.3.5 (C)
members, used in reorganization.....	4.3.5 (C)
full membership after receiving.....	4.6.4 (G)
membership and affiliate membership.....	4.6.6
members may become Pomona members.....	4.6.7
members may receive Fifth Degree.....	4.6.7 (D)
State Grange, members hold.....	4.6.9
National Grange, members hold.....	4.6.10
Assembly of Demeter, members hold.....	4.6.11
member, elections to office in higher degree.....	4.10.2 (A)
full membership after receiving.....	6.4.7
member, entitled to office.....	6.4.9
suspension, suspend from higher degrees.....	6.7.4
official action taken only in.....	6.10.1
member, may become Pomona member.....	7.2.3
Pomona Grange may work in.....	7.6.2
voting delegate, spouse must be.....	8.2.4
officers of, must be.....	10.4.6
members, received word with traveling card.....	10.7.2
Subordinate Grange must open/close in.....	11.3.2
members may become Fifth Degree member.....	11.4.1
Pomona Grange may close in.....	11.4.6
State Grange may work in, must close in.....	11.5.2
National Grange may work in, must close in.....	11.6.1

FULL MEMBERSHIP

Junior Grange, upon conferral of Degree.....	4.6.1 (D)
Junior Grange, Obligation Ceremony.....	4.6.1 (D)
Subordinate Grange.....	4.6.4 (G)
upon receiving Fourth Degree.....	6.4.7

FUNDS

may be collected from.....	1.7.1
collection of shall be provided for	1.7.2
of dissolving Granges.....	4.4.3 (A)
shall be disbursed by.....	4.8.3
State and National Grange disbursement.....	4.8.3 (B)
Treasures obligations.....	4.10.5 (B)
Secretary shall transfer to Treasurer.....	4.10.5 (B)
Executive Committee shall supervise.....	4.10.6 (B)
expenditure by committees.....	4.15.4
Treasurer shall take charge of.....	5.2.9
deposited for cost of trial.State.....	12.2.8

deposited for cost of trial, National.....	12.2.19
deposited for cost of trial, Assembly.....	12.2.28

-G-

GATEKEEPER

designation of officer.....	4.10.1 (A)
duties, Junior Grange.....	5.2.12
when office must be filled.....	6.12.5
order of election, National Grange.....	9.6.1

GEOGRAPHIC AREA

in organizing Pomona Grange.....	4.3.5 (C)
Subordinate Grange, fixed by State Grange.....	6.1.3
Pomona Grange, fixed by State Grange.....	7.1.2

GOLDEN SHEAF

certificates, issued be.....	4.10.5 (B)
defined	6.6.1
dues to National.....	8.6.1 (A)

-H-

HEARINGS

of Arbitration Panel shall be sealed.....	12.2.34
---	---------

HONORARY MEMBERSHIP

Junior Grange.....	4.6.2
National Grange, as non voting delegates.....	4.6.10 (B)
application fee for, Junior Grange.....	4.8.1 (A)
minimum dues for, Junior Grange.....	4.8.2 (A)
Subordinate Grange.....	6.6.2

-I-

INCOME

funds for the operation of, collected as.....	1.7.1
and programs of the National Grange.....	4.10.6 (B)
from trust funds, active Granges.....	4.11.1 (H)
from trust funds, inactive Granges.....	4.12.1 (A)
from committee activities.....	4.15.4

INCORPORATE

various division may.....	1.5.1
---------------------------	-------

INCORPORATION

(SEE ARTICLES OF INCORPORATION)

INDEFINITE POSTPONEMENT

a motion to.....	13.15.1
------------------	---------

INDEMNIFICATION

Executive Committee may provide for.....	4.10.10
--	---------

INITIATION

ceremony of, reason why.....	1.0.8
Assistant Stewards conduct candidate during.....	5.2.7
application fee must be paid prior to.....	6.4.2
failure to appear for, fee not returned.....	6.4.4
application not withdrawn prior to.....	6.4.5
entitled to, unless objection is made.....	6.5.11
application held one year pending.....	6.5.12

INQUIRY

parliamentary.....	13.5.2
--------------------	--------

INSTALL, INSTALLATION, INSTALLED, INSTALLING

of officer, will comply with the laws.....	1.6.2
of officer, until higher Degree taken.....	4.10.2 (A)
Junior Grange officer, annually.....	4.10.2 (B)

AP-AT

INDEX

Index: IN-MA

Subordinate and Pomona Grange must be

prior to State Grange.....	4.10.2 (C)
State Grange, biennially.....	4.10.2 (D)
National Grange, biennially.....	4.10.2 (E)
continue in office until a successor.....	4.10.2 (H)
Overseer becomes Master when.....	4.10.5 (B)
committees continue until.....	4.15.1
who may	6.14.1
officer, who select.....	6.14.2
if officer refuses to be.....	6.14.2
continue in office until a successor	6.14.2
does not correct ineligibility of office.....	10.4.5
must receive higher degree before.....	10.4.6
before assuming position.....	10.4.7
INTERNAL REVENUE SERVICE	
not conduct any activity not permitted.....	1.11.1
shall inure to the benefit of.....	1.11.2
dissolution of the National Grange.....	1.11.3
dissolution of other Granges.....	1.11.4
IRREGULARITY	
in election	10.4.2

-J-

JUDICIAL LAWS

shall be codified and published.....	1.3.5
appeal suspension of charter under.....	4.5.3
appeal suspension of charter under, State.....	4.5.8

JUDICIAL POWERS

dual in nature.....	1.3.5
may be amended, adopted or repealed.....	4.17.2
of Trial Court.....	12.2.34

JUDICIARY

provided for.....	1.3.5
-------------------	-------

JUNIOR DEGREE

Junior Grange has charge of.....	1.1.1 (A)
full membership attained by.....	4.6.1 (D)

JUNIOR MEMBER

remains a member till.....	4.6.1 (E)
honorary,	8.6.1 (A)

JURISDICTION

of members of the Order.....	1.3.5
of Pomona Grange, determined by.....	4.3.5 (C)
of inactive Grange, members within	4.3.6
Junior Grange shall meet within.....	5.1.2
Subordinate Grange, shall be fixed.....	6.1.3
members within.....	6.1.4
Subordinate Grange not organized within	6.1.6
not meeting with, of another Grange.....	6.3.1
two places of meeting, not claim.....	6.3.2
of members, if provided.....	6.3.3
of Pomona Granges.....	7.1.2
securing surrender of.....	7.2.4
of Subordinate Granges.....	8.8.1
hold meeting with permission of State having.....	10.3.1
over reapplying terminated member.....	12.2.13 (A)
over reapplying terminated member.....	12.2.23 (A)
over reapplying terminated member.....	12.2.32 (A)

-L-

LADY ASSISTANT STEWARD

designation of Office.....	4.10.1 (A)
must be filled by a Sister.....	6.4.9
when must be filled.....	6.12.5
order of election, National Grange.....	9.6.1
always bear emblem of office.....	11.9.2
position of staff.....	11.9.2
counts votes, divisions of Grange.....	13.17.2

LAW AND USAGE

shall be codified and published.....	1.3.5
violation of, reason for suspension/revocation.....	4.5.1 (B)
rulings by National Master, report.....	4.10.5 (B)
right to make rulings regarding.....	10.5.1
right to make rulings regarding.....	12.1.1

LAY ON THE TABLE

privileged question.....	13.5.1 (D)
reason for motion.....	13.10.1
takes all pending motions with it.....	13.10.2

LECTURER

designation of Office.....	4.10.1 (A)
duties, Junior Grange.....	5.2.5
when filled, quorum.....	6.12.5
duty to report.....	6.15.4
order of election, National Grange.....	9.6.1
term of office, National Grange.....	4.10.2 (E)

LEGISLATIVE

issues, responsibility of Pomona Grange.....	7.8.1
Pomona Grange shall assist in, matter.....	7.8.2

-M-

MAILING LIST

Subordinate Grange requirements.....	6.16.1
State Secretary to send to National Grange.....	8.10.1
Use of, discretion of National Grange.....	9.9.1

MAJORITY

of States, for quorum, National Grange.....	4.9.5
for quorum, Executive Committee.....	4.9.7
for quorum, committees.....	4.15.3
reports, when acted upon.....	13.1.2

MAJORITY VOTE

adopt, amend or repeal:

Grange Laws.....	1.3.3
Ritual, Degrees and Regalia.....	1.3.4
Judiciary.....	1.3.5
Parliamentary.....	1.3.6
Constitution, after ratification.....	1.14.1
Grange Law (Codes).....	4.17.2
report of committee.....	13.1.3

required for/to:

consolidation options.....	4.4.2
to drop member, not take degrees.....	6.5.11
adopt questions.....	4.7.1
resolution to sell property.....	4.11.1 (C)
declaring office vacant.....	5.2.14
withdrawal of membership application.....	6.4.5
objection to initiation.....	6.5.11

Index: MA

suspend from membership.....	6.7.1	election, protest to.....	10.4.2
reinstate to membership, within one year.....	6.7.2	right to make rulings, Grange Law.....	10.5.1
reinstate to membership, after one year.....	6.7.3	right to make rulings, Parliamentary Law.....	10.5.2
readmit member holding demit.....	6.9.9	rulings, all other matters.....	10.5.3
declaring office vacant, Subordinate.....	6.15.7	not suspend Grange Law.....	10.5.4
declaring office vacant, Pomona Grange.....	7.7.3	may call another to preside.....	10.6.1
adopt questions.....	10.2.4	when absent, how filled.....	10.6.2
withdraw a motion.....	13.2.2	acting, powers vested in.....	10.6.3
take a recess, not privileged.....	13.7.1	communicate annual word, degree days.....	10.7.3
to lay a motion on the table.....	13.10.2	degree manuals distributed to.....	11.1.2
voted with majority, for reconsideration.....	13.22.1	right to make rulings.....	12.1.1
rescind action of Grange.....	13.23.1	questions on usage shall be decided by.....	12.1.2
<i>election to membership:</i>		rulings may be appealed.....	12.1.5
Junior Grange	4.6.1 (C)	rulings must conform to.....	13.0.0
Affiliate Junior Grange	4.6.3	committee reports, how presented.....	13.1.1
Subordinate Grange	4.6.4 (E)	may demand motion in writing.....	13.2.2
collective balloting.....	4.6.4 (F)	permit motion to be withdrawn.....	13.2.2
Affiliate Subordinate Grange	4.6.6	motions not entertained.....	13.2.4
Pomona Grange	4.6.7 (B)	recognize members to speak.....	13.4.3
paper ballot and.....	4.7.5	may declare Grange at ease.....	13.7.3
in reorganization of a Grange.....	6.1.13	deciding questions of privilege.....	13.8.1
collective balloting, may be authorized.....	6.5.7	calling the motion, previous question.....	13.11.1
of holder of demit.....	6.9.6	call for yea's and nay's.....	13.18.1
in Pomona Grange.....	7.2.3	call for the question.....	13.19.2
of former members.....	6.9.11	economize time and dispatch business by.....	13.19.3
<i>election to office:</i>		questions of order.....	13.21.2
and paper ballot.....	4.10.2 (G)	not vacate chair.....	13.24.2
in State Granges.....	8.3.3	<i>Pomona or Subordinate Granges:</i>	
State Grange Trial Court: vote of Arbitration Panel.....	12.2.5	submit consolidation report.....	4.4.4
vote of Trial Court, to render decision.....	12.2.12	delegates to State Grange.....	4.6.9 (A)
<i>National Grange Trial Court:</i>		countersign demit.....	4.6.14 (A)
vote of Arbitration Panel.....	12.2.17	appoint committee, investigate felony.....	4.6.14 (E)
vote of Trial Court, to render decision.....	12.2.22	notification procedure, suspension, felony.....	4.6.14 (E)
vote of Arbitration Panel (Assembly).....	12.2.26	answerable to State Grange.....	4.10.4
vote of Trial Court, to render decision.....	12.2.31	suspension procedure.....	4.10.7 (B)
MANUAL(S)		<i>Pomona, Subordinate or Junior Granges:</i>	
violation of.....	1.3.5	voting rights.....	4.7.3
violation of, suspension of membership.....	4.6.14 (D)	sign disbursement orders.....	4.8.3
Assistant Stewards shall collect.....	5.2.7	shall communicate annual word.....	10.7.1
ballot in accord with provisions of.....	6.5.7	State, Pomona, Subordinate or Junior Granges:	
order of business.....	10.3.3	part of Executive Committee.....	4.10.1 (C)
Master conform to order of business	10.3.7	<i>Junior Granges:</i>	
published by National Grange.....	11.1.2	adjourn meeting, when no quorum.....	4.9.1
MASTER		answerable to Subordinate Grange.....	4.10.4
<i>All Granges:</i>		duty to preside at meeting.....	5.2.3
designation of Office.....	4.10.1 (A)	signs Orders to Treasurer.....	5.2.9
all officers are answerable to.....	4.10.4	works with Executive Committee.....	5.2.13
right to make ruling vested in.....	4.10.4	<i>National Grange:</i>	
may be suspended.....	4.10.7	declare amendment to Constitution void.....	1.14.1
vacancy in office.....	4.10.8 (A)	direct issuance of charter.....	4.3.2 (B)
shall appoint committees.....	4.15.2	signs charters.....	4.3.2 (C)
shall confer powers on committees.....	4.15.4	issuance of State Grange charter.....	4.3.3 (B)
how to call for vote on questions.....	10.2.1	to reorganize State Granges.....	4.3.8
shall open meeting at appointed hour.....	10.3.4	appealed to, suspension of charter.....	4.5.3
must preserve order.....	10.3.5	duty to suspend State Charter.....	4.5.7
shall stand when addressing Grange.....	10.3.6	voting rights.....	4.7.3
shall conform to Order of Business.....	10.3.7	adjourn meeting, when no quorum.....	4.9.5

Index: MA-ME

call special meeting, Executive Committee.....	4.9.6	may issue demit.....	6.9.5
part of Executive Committee.....	4.10.1 (C)	organization of Pomona Grange.....	7.1.1
duties of.....	4.10.5 (B)	no authority to suspend laws.....	8.1.1
suspension procedure.....	4.10.7 (B)	act with executive committee.....	8.1.2
may organize Subordinate Granges.....	6.1.2	authority to appoint Deputies.....	8.4.1
when sets jurisdiction of Pomona Grange.....	7.1.2	Officer of State Grange are answerable to.....	8.4.2
no authority to suspend Grange Laws.....	9.1.2	may suspend Masters.....	8.4.3 (A)
may appoint deputies.....	9.2.1	may suspend State Officers.....	8.4.3 (B)
order of election of office.....	9.6.1	duty to restore inactive Granges.....	8.4.4
term of office.....	4.10.2 (E)	excused from attending National Grange.....	8.9.2
questions on usage shall be decided by.....	12.1.4	give permission to meet in another state.....	10.3.1
shall report all rulings.....	12.1.6	questions on usage shall be decided by.....	12.1.3
shall appoint Arbitration Panel.....	12.2.16	complaints - filed with.....	12.2.3
shall appoint Trial Court.....	12.2.17	shall appoint Arbitration Panel.....	12.2.4
shall appoint three members to Trial Court.....	12.2.19	shall appoint Trial Court.....	12.2.5
permission to re-apply for membership.....	12.2.23	shall appoint three members to Trial Court.....	12.2.7
appoint new Trial Court, retrial.....	12.2.24	determine costs of trial - assessed to.....	12.2.8
charged in a complaint.....	12.2.25	permission to re-apply for membership.....	12.2.13 (A)
permission to re-apply for membership.....	12.2.32	appoint new Trial Court, retrial.....	12.2.14
Master may appeal decision of Trial Court.....	12.2.33		
<i>Pomona Grange:</i>		<i>Subordinate Grange:</i>	
adjourn meeting, when no quorum.....	4.9.3	adjourn meeting, when no quorum.....	4.9.2
certify reports.....	7.8.1	unfavorable ballot, must notify members.....	6.5.9
delegate to State Grange.....	8.2.1	tie vote, orders re-ballot.....	6.5.10
answerable to State Grange Master.....	8.8.3	traveling card signed by.....	6.8.1
		demit countersigned by.....	6.9.1
<i>State Grange:</i>		when office is filled, quorum.....	6.12.5
approve application for charter.....	4.3.2 (A)	may install officers.....	6.14.1
authorize organization, Junior Grange.....	4.3.5 (A)	when may select installing officer.....	6.14.2
to reorganize Granges.....	4.3.6	decide question out of order.....	6.15.1
consolidation notice sent to.....	4.4.1 (A)	delegate to State Grange.....	8.2.1
approval for consolidation required.....	4.4.1 (B)	answerable to State Grange Master.....	8.8.3
of assets of dissolving Grange.....	4.4.3 (B)	communicate annual word, traveling card.....	10.7.2
to revoke/suspend charter.....	4.5.1		
report suspension/revocation of charter.....	4.5.2	MATRON(S)	
disposition of members, determined by.....	4.5.6	Fourth Degree Sisters.....	1.1.1 (B)
establish conditions of suspension.....	4.5.10	MEET, MEETING(S)	
conditions for revocation of charter.....	4.5.11	failure to hold,.....	4.5.1 (D)
permission to use Obligation ceremony.....	4.6.4 (F)	Supportive Members may not attend.....	4.6.13
delegates to National Grange.....	4.6.10 (A)	voting rights at.....	4.7.1
voting rights.....	4.7.3	Junior Grange shall.....	4.9.1
adjourn meeting, when no quorum.....	4.9.4	Subordinate Grange shall.....	4.9.2
may call for special meeting.....	4.9.5	Pomona Grange shall.....	4.9.3
answerable to National Grange.....	4.10.4	State Grange shall.....	4.9.4
suspension procedure.....	4.10.7 (B)	National Grange, annual.....	4.9.5
must give consent in sale of property.....	4.11.1 (B)	of the National Grange Executive Committee.....	4.9.6
must give consent for encumbrance.....	4.11.2 (B)	expenses of members attending National.....	4.9.8
notice given to, transfer of property.....	4.11.3 (A)	duty of National Grange Master to preside at.....	4.10.5 (B)
must give consent, transfer of property.....	4.11.3 (B)	committee, quorum at.....	4.15.3
may sell property of Grange when.....	4.12.1 (A)	Junior Grange shall, within jurisdiction of.....	5.1.2
shall receive copy of communications.....	4.14.1	duty of Junior Grange Master to preside at.....	5.2.3
may organize Junior Granges.....	5.1.1	<i>Subordinate Grange:</i>	
may organize Junior Grange.....	5.1.4	change place of meeting,.....	6.2.1
may reorganize Junior Granges.....	5.1.6	within jurisdiction of.....	6.3.1
signs charter of Junior Granges.....	5.1.11	not have two places of.....	6.3.2
may organize Subordinate Granges.....	6.1.1	monthly, must.....	6.12.1
must be notified, surrendering charter.....	6.2.5	hold only one per 24 hours.....	6.12.2
appeal withholding of demit to.....	6.9.2	shall designate a time and place for.....	6.12.3
		memorial day, first June.....	6.12.6

Index: ME

may not compel attendance at.....	6.12.7
<i>Pomona Grange:</i>	
at least once in three months.....	7.6.1
members attend Subordinate Grange.....	7.8.2
opened and closed in Fifth Degree.....	11.4.6
Pomona Grange may close in Fourth Degree.....	11.4.6
<i>State Grange:</i>	
refuses to hold, suspend charter.....	8.4.4
in another state.....	10.3.2
open in Sixth Degree, close in Fourth.....	11.5.2
<i>National Grange:</i>	
open in Seventh Degree, close in Fourth.....	11.6.1
<i>Assembly of Demeter:</i>	
shall convene, at the National Grange.....	11.7.1
<i>Junior, Subordinate, Pomona Grange:</i>	
hold in another state.....	10.3.1
<i>All Granges:</i>	
order of business.....	10.3.3
called to order at precise hour.....	10.3.4
Master stands when addressing.....	10.3.6
proceedings of, recorded by Secretary.....	10.8.2
alcohol prohibited at.....	10.11.1
salutation given at.....	11.1.4
conduct work in different Degrees.....	11.1.6
Degrees conferred at.....	11.3.2
member not remain in when.....	11.8.1
Bible open on the altar and the flag.....	11.8.3
children under 14 at.....	11.8.9
salutation at open meeting.....	11.8.10
proper attire for.....	11.9.4
not attend, result of guilty finding, State.....	12.2.13 (A)
not attend, result of guilty finding, National.....	12.2.23 (A)
not attend, result of guilty finding, Assembly.....	12.2.32 (A)
declared at ease.....	13.7.3
MEMBER(S)	
trial of, provision for.....	1.3.5 (2)
earnings not inure to the benefit of	1.11.2
elect, Junior Grange.....	4.6.1
affiliate, Junior Grange.....	4.6.3
Golden Sheaf, relieved from payment of dues.....	6.6.3
reinstated after one year.....	6.7.3
bringing charges - complainant.....	12.2.2
qualifications, Trial Court.....	12.2.6
Trial Court, composed of three.....	12.2.7
may be assessed costs of trial to.....	12.2.8
Trial Court penalty assessed against.....	12.2.13 (A)
trial, appeal process.....	12.2.15
of Arbitration Panel/Trial Court shall be.....	12.2.18
National Grange: appointed to Trial Court	12.2.16
qualifications for Trial Court.....	12.2.18
Trial Court, composed of three	12.2.19
Trial Court penalty assessed against.....	12.2.23 (A)
may appeal Trial Court decision.....	12.2.24
appointed to Arbitration Panel.....	12.2.25
server on Arbitration Panel or Trial Court.....	12.2.27
Trial Court penalty assessed against.....	12.2.32
of Arbitration Panel.....	12.2.34

MEMBERSHIP

class, associate.....	1.2.1
qualifications for provided in the By-Laws.....	1.6.1
candidates for required to.....	1.6.2
fees and dues.....	1.7.1
fees and dues, minimums provided for.....	1.7.2
fees and dues, power to establish additional	1.7.3
test for.....	1.12.1
declines below thirteen, duty to reorganize.....	4.3.6
reduced below the organization requirement.....	4.5.1 (F)
disposition of, revocation of charter.....	4.5.6
requirements, Junior Grange.....	4.6.1
requirements, honorary Junior Grange.....	4.6.2
requirements, affiliate Junior Grange.....	4.6.3
requirements, Subordinate Grange.....	4.6.4
change from individual to family.....	4.6.4 (D)
requirements, Family	4.6.5
requirements, affiliate Subordinate Grange.....	4.6.6
requirements, Pomona Grange.....	4.6.7
requirements, affiliate Pomona Grange.....	4.6.8
requirements, associate membership.....	4.6.12
suspension or termination, reasons.....	4.6.14
application fees, Junior Grange.....	4.8.1 (A)
individual application fees, Subordinate Grange.....	4.8.1 (B)
family application fees, Subordinate Grange.....	4.8.1 (B)
application fees, Pomona Grange.....	4.8.1 (C)
application fee, State Grange.....	4.8.1 (D)
application fee, National Grange.....	4.8.1 (E)
dues, Junior Grange.....	4.8.2 (A)
dues, Subordinate Grange.....	4.8.2 (B)
dues, Pomona Grange.....	4.8.2 (C)
dues, National Grange.....	4.8.2 (F)
Recognition Seals issued by	4.10.5 (B)
termination of, vacancy of office.....	4.10.8
report, Secretary shall file.....	5.2.10
dues, newly established Granges.....	6.1.1 (A)
dues, newly established Granges.....	6.1.2 (A)
applications, state lines not regarded.....	6.1.5
of a Subordinate Grange declines.....	6.2.4
and jurisdiction.....	6.3.3
eligibility for.....	6.4.1
application, withdrawal of.....	6.4.5
full, commences with Fourth Degree.....	6.4.7
elected to, by ballot.....	6.5.1
application, ballot at meeting received.....	6.5.4
not disclose ballot results.....	6.5.9
application held one year.....	6.5.12
designated, Silver Star, Golden Sheaf	6.6.1
honorary, may be granted.....	6.6.2
reinstatement, continuous status.....	6.7.2
reinstatement after one year.....	6.7.3
suspension, affect on higher degrees.....	6.7.4
deprived of, grant demit.....	6.9.5
member holding demit, may apply for.....	6.9.6
former members, may apply for.....	6.9.11
dues, newly organized State Granges.....	6.11.2
Pomona Grange, on forms provided.....	7.2.1

Index: ME-NO

in Pomona Grange, procedure.....	7.2.3
in one state, Pomona in another.....	7.2.4
change Subordinate, effect on Pomona.....	7.2.5
Pomona Grange, demit.....	7.5.1
Pomona Grange shall report.....	7.7.2
growth, responsibility of Pomona Grange.....	7.8.3
reports, State Granges.....	8.5.2
dues, paid by State Grange to National.....	8.6.1
non-contiguous state, associate membership.....	8.8.4
application, use paper ballot.....	10.12.1 (A)
in Pomona Grange, conferred on.....	11.4.2
unaffiliated Fifth Degree.....	11.4.3
right of unaffiliated Fifth Degree.....	11.4.4
terminated, result of guilty finding.....	12.2.13 (A)
not terminated before appeals exhausted.....	12.2.15
terminated, result of guilty finding.....	12.2.23 (A)
terminated, result of guilty finding.....	12.2.32 (A)
MEMBERSHIP CARD	
membership card in lieu of.....	10.7.4
MEMBERSHIP DUES (SEE DUES)	
MEMORIAL DAY	
first meeting in June is.....	6.12.6
MINIMUM	
amount of application fees and dues.....	1.7.2
assess application fees in addition.....	4.8.1
Junior Grange, application fee.....	4.8.1 (A)
Subordinate Grange, application fee.....	4.8.1 (B)
Pomona Grange, application fee.....	4.8.1 (C)
State Grange, application fee.....	4.8.1 (D)
may assess membership dues in addition.....	4.8.2
Junior Grange, membership dues.....	4.8.2 (A)
Subordinate Grange, membership dues.....	4.8.2 (B)
Pomona Grange, membership dues.....	4.8.2 (C)
for reorganizing a Junior Grange.....	5.1.9
MINORITY REPORT	
when read.....	13.1.2
MINUTES	
when objection is made to.....	10.3.9
MOTION(S)	
when decided out of order.....	6.15.1
to correct minutes.....	10.3.9
to close nominations.....	10.4.1
report is before the Grange, without.....	13.1.1
to substitute the minority report for.....	13.1.2
maker of must rise.....	13.2.1
when reduced to writing.....	13.2.2
may be divided.....	13.2.3
dilatory, frivolous or absurd.....	13.2.4
claim precedence for.....	13.5.1
to adjourn, not in order.....	13.6.1
to take recess.....	13.7.1
to lay on the table.....	13.10.1
of the previous question.....	13.11.1
to commit.....	13.13.1
to amend an amendment to an amendment.....	13.14.2
to indefinitely postpone.....	13.15.1
to elect by acclamation.....	13.16.1

any subject for consideration.....	13.19.1
to reconsider.....	13.22.1
to rescind.....	13.23.1

-N-

NAME, NAMES, NAMED

of the corporation is.....	3.1.0
seal shall have inscribed thereon the.....	4.2.3
on application, charter members.....	4.3.1
retaining, consolidation of Granges.....	4.4.2 (A)
not retaining, consolidation of Granges.....	4.4.2 (B)
removed from rolls.....	4.6.14 (E)
on committee shall be chairman.....	4.15.2
of a Junior Grange.....	5.1.5
of charter members not substituted.....	6.1.8
was enrolled, charter member.....	6.1.9
Subordinate Grange, change of.....	6.1.12
must provide space on ballot for write in.....	8.3.1 (C)
Australian ballot method and.....	8.3.3
use to indicate support etc. for.....	10.1.4
nomination, member may present.....	10.4.1
of Trial Court members, to Respondent.....	12.2.9
of Trial Court members, to Respondent.....	12.2.20
of Trial Court members, to Respondent.....	12.2.29

NEGATIVE, NEGATIVELY

effect of, previous question.....	13.11.1
will rise, division of the Grange.....	13.17.2
Yea's and Nay's.....	13.18.1
when a question has been decided.....	13.22.1

NOMINATION(S), NOMINATING

State Grange, advisory primary.....	8.3.2
Australian ballot method.....	8.3.3
speeches not in order.....	10.4.1
motion to close out of order.....	10.4.1

NON-DISCRIMINATION

with regard to race, color, religion, gender.....	4.6.15
---	--------

NON-PAYMENT

of dues, suspension.....	4.6.14 (B)
suspended for, reinstatement.....	6.7.2
suspended for, reinstatement.....	6.7.3
of dues, suspension.....	10.9.2

NOTICE, NOTIFY

to State Grange, for consolidation.....	4.4.1 (A)
to members, for consolidation.....	4.4.1 (C)
to members, termination of membership vote.....	4.6.14 (E)
to associate members, for dues.....	4.8.2 (E)
of State Grange meetings.....	4.9.4
of National Grange meeting.....	4.9.5
of special meetings of National Grange.....	4.9.5
to State Grange, sale of property.....	4.11.1 (A)
to members, sale of property.....	4.11.1 (B)
to State Grange, encumber property.....	4.11.2 (A)
to members, encumber property.....	4.11.2 (C)
to State Grange, transfer property.....	4.11.3 (A)
to members, transfer property.....	4.11.3 (C)
to members, surrender of charter.....	6.2.5
to associate members, for dues.....	8.5.3

Index: NO-OF

of appeal, elections.....	10.4.2
of appeal of Master's ruling.....	12.1.5
of guilty findings, Trial Court, State.....	12.2.13 (A)
of guilty findings, Trial Court, National.....	12.2.23 (A)
of guilty findings, Trial Court, Assembly.....	12.2.32 (A)
of motion to rescinded action.....	13.23.1
States of place of National Grange Meeting.....	4.9.5
National Grange of reorganization of	5.1.7
member of suspension.....	6.7.1
Pomona Grange of members suspended.....	6.7.4
members of dues.....	6.11.6

NUMBER, NUMBERED

we seek the greatest good to the greatest.....	2.5.2
retain, in consolidation.....	4.4.2 (A)
retain, in consolidation.....	4.4.2 (B)
of active Subordinates in a State.....	4.5.7
report, of associate members.....	4.8.2 (E)
to open a Junior Grange.....	4.9.1
to open a Subordinate Grange.....	4.9.2
to open a Pomona Grange.....	4.9.3
to open a State Grange.....	4.9.4
to open the National Grange.....	4.9.5
of members of a committee, quorum.....	4.15.3
Junior Grange, consecutively.....	5.1.5
to reorganize a Junior Grange.....	5.1.9
Subordinate Grange not change its.....	6.1.11
to open a Subordinate Grange.....	6.12.4
report quarterly, of new members.....	6.15.5
report, Associate members.....	8.5.3
of active Grange, representation at National	9.4.1
if State Secretary fail to report.....	9.4.2
voting, Master will count.....	10.2.1
determining the total votes cast.....	10.2.3

-O-

OBJECTION

without, non-voting members may speak	4.6.10 (B)
is made to initiation of candidate.....	6.5.11
without, State Officers may speak.....	8.2.6
is made to minutes.....	10.3.9
to decision of Master.....	13.19.3

OBJECTIVES

of the Order, general.....	2.0.0
of the Order, specific.....	2.2.1

OBLIGATION(S)

discharge any and all of its financial.....	4.5.4
discharge any and all of its financial, State.....	4.5.9
Junior Grange, full membership attained by	4.6.1 (D)
surrender charter, must settle financial.....	6.2.6
to return application fee.....	6.4.4
full membership is attained by.....	6.4.7
applicant is balloted upon before receiving.....	6.5.3
at same meeting, may ballot and receive.....	6.5.6
dues paid after receiving.....	6.11.1
violation of, reason for suspension.....	10.9.1
at same meeting, may ballot and receive.....	11.3.3

OBSTRUCT

dilatory motion is one clearly designed to.....	13.2.4
---	--------

OFFICE (as in place of business)

principal, locate at.....	4.2.1
other, located at.....	4.2.2

OFFICER(S)

required to comply with Laws.....	1.6.2
provided for in By-Laws.....	1.8.1
earnings shall not inure to the benefit of.....	1.11.2
of Junior Grange, age limit 14.....	4.6.1
of National Grange, non voting members.....	4.6.10 (B)
voting rights, Assembly of Demeter.....	4.7.4
funds disbursed by named.....	4.8.3 (A)
expenses of, National Grange.....	4.9.8
designation of.....	4.10.1
election of.....	4.10.2
qualifications of.....	4.10.2 (A)
Junior Grange, election of.....	4.10.2 (B)
Subordinate and Pomona Grange, election of	4.10.2 (C)
State Grange, election of.....	4.10.2 (D)
National Grange, election of.....	4.10.2 (E)
Assembly of Demeter, election of.....	4.10.2 (F)
election done by ballot.....	4.10.2 (G)
continuation of.....	4.10.2 (H)
recognition of	4.10.3
answerable to the Master of their Granges.....	4.10.4
duties of, general.....	4.10.5
duties of, all Granges.....	4.10.5 (A)
suspension of, criteria.....	4.10.7 (A)
suspension procedure.....	4.10.7 (B)
bonding of.....	4.10.9
indemnification of.....	4.10.10
official communications by, National Grange.....	4.14.1
Junior Leaders responsibility to assist.....	5.2.2
declare vacant, Junior Grange.....	5.2.14
reorganization, election of.....	6.1.13
act in dual capacity, when.....	6.12.5
installation of.....	6.14.1
selection of installing.....	6.14.2
declare vacant, Subordinate Grange.....	6.15.7
declare vacant, Pomona Grange.....	7.7.3
of State Grange, not delegates may.....	8.2.6
election of, State Grange.....	8.3.1
primary nominations, State Grange.....	8.3.2
State Grange, answerable to.....	8.4.2
authority to suspend, Subordinate/Pomona.....	8.4.3 (A)
suspend, State Grange	8.4.3 (B)
State Grange representative, a past.....	8.9.2
National Grange, report to.....	9.2.3
order of election of, National Grange.....	9.6.1
compensation of, National Grange.....	9.7.1
avoid the appearance of using their positions.....	10.1.5
next ranking, fills vacancy of Master.....	10.3.8
nomination speeches, in election of.....	10.4.1
election of, is final	10.4.2
ineligibility of a member elected.....	10.4.5
be in good standing in a Subordinate Grange.....	10.4.6

INDEX

Index: OF-PA

must be installed before assuming duties.....	10.4.7
highest ranking, fills vacancy of Master.....	10.6.2
seal, authenticate the action of a.....	10.8.1
paper ballots, used for election of.....	10.12.1 (A)
stand when delivering lectures or instructions.....	11.1.5
regalia for, Junior Grange.....	11.2.1
Subordinate Grange, sash.....	11.3.4
Pomona Grange, sash.....	11.4.7
State Grange, sash.....	11.5.3
National Grange, sash.....	11.6.2
removed from, guilty finding Trial Court.....	12.2.13
complaint against, National Grange.....	12.2.16
removed from, guilty finding Trial Court.....	12.2.23
removed from, guilty finding Trial Court.....	12.2.32
remain at station, Grange at ease.....	13.7.3

OFFICIAL

communications.....	4.14.1
dues receipt, traveling card is.....	6.8.1
action, voted on in fourth degree.....	6.10.1
duty, carry emblems of office.....	11.9.2
Grange pin, proper attire.....	11.9.4

OPEN, OPENED, OPENING

least number to, Junior Grange.....	4.9.1
least number to, Subordinate Grange.....	4.9.2
least number to, Pomona Grange.....	4.9.3
prayer, duty of Chaplain of Junior Grange.....	5.2.8
in Fourth Degree, to take official action.....	6.10.1
least number to, Subordinate Grange.....	6.12.4
Fifth Degree, Pomona Grange must.....	7.6.2
Master shall, at appointed hour.....	10.3.4
who presides, after Grange is.....	10.6.1
in Fourth Degree, Subordinate Grange must.....	11.3.2
in Fifth Degree in order to confer Degree.....	11.4.2
in Fifth Degree, Pomona Grange must.....	11.4.6
in Sixth Degree, to confer Sixth Degree.....	11.5.1
in Sixth Degree, State Grange.....	11.5.2
in Seventh Degree, National Grange.....	11.6.1
Bible on altar.....	11.8.3
after Grange is, salute to flag.....	11.8.5
to rear, how staff is carried.....	11.9.2

ORDERS OF THE DAY

a privileged question.....	13.5.1
defined.....	13.9.1

ORGANIZE, ORGANIZED, ORGANIZATION

the object of the corporation.....	3.3.0
by charter.....	4.3.2
by charter, State Granges.....	4.3.3
by charter, where no State Grange exists.....	4.3.4
Junior Grange, by thirteen or more members.....	4.3.5 (A)
Subordinate Grange, by thirteen or more.....	4.3.5 (B)
Pomona Grange, by thirteen or more.....	4.3.5 (C)
State Grange, by six or more Subordinates.....	4.3.8
duty of National Master to.....	4.3.8
State Master to, Junior Granges.....	5.1.1
Junior Grange, in Subordinate jurisdiction.....	5.1.2
Junior Grange, number of members to.....	5.1.4
State Master to, Subordinate Granges.....	6.1.1

National Master to, Subordinate Granges.....	6.1.2
member not obligated to join newly.....	6.1.4
in jurisdiction of suspended Grange.....	6.1.6
members of suspended Grange shall not.....	6.1.7
of an inactive Grange.....	6.1.13
State Granges, reports to.....	6.11.2
pay quarterly dues after.....	6.11.5
of a Pomona Grange.....	7.1.3
Deputies, appointed to.....	9.2.1
foreign State Granges.....	9.5.2

OVERSEER

designation of officers.....	4.10.1 (A)
on Executive Committee, National Grange.....	4.10.1 (C)
duty of, National Grange.....	4.10.5 (B)
Master suspended, office filled by.....	4.10.7 (B)
vacancy of Master, filled by.....	4.10.8 (A)
shall become Master, when.....	4.10.8 (C)
appoint committees, advice from.....	4.15.2
duty of, Junior Grange.....	5.2.4
Junior Steward reports signals to.....	5.2.6
office must be filled, if only seven members.....	6.12.5
order of election, National Grange.....	9.6.1
right and left of hall determined from.....	11.8.2

-P-

PARAPHERNALIA

for a Pomona Grange.....	7.1.1 (B)
--------------------------	-----------

PARENT(S)

agriculture is the.....	1.0.4
of Juniors may obtain honorary Degree.....	4.6.2
are member, children may be admitted.....	11.8.9

PARLIAMENTARY

laws relating to.....	1.3.6
laws codified.....	1.3.6
Codes of the Order.....	4.17.2
Master make rulings regarding.....	10.5.2
Code shall be regarded as law.....	13.0.0
inquiry, in order.....	13.5.2

PARTISAN

matters not be the subject of discussions.....	1.12.1
the Grange is not.....	2.5.1
politics.....	10.1.3
political position.....	10.1.4

PAST MASTER

<i>All Granges:</i>	
courtesy of the chair extended to.....	10.3.8
<i>State Grange:</i>	
Honorary Member of National Grange.....	4.6.10 (A)
voting member of Assembly of Demeter.....	4.7.4
<i>Subordinate Grange:</i>	
may install officer of Subordinate Grange.....	6.14.1
<i>Subordinate, Junior Grange:</i>	
Acting Master not entitled to be called.....	4.10.8 (B)
Overseer installed as Master is.....	4.10.8 (C)

PATRONS OF HUSBANDRY

Order of, shall consist of.....	1.1.1
birthday of.....	1.13.1

Index: PA-PR

objectives of.....	2.0.0	PRECEDENCE	
name of the corporation.....	3.1.0	of motions.....	13.5.1
PETITION		of subject, postponed.....	13.12.2
fees not accompanying.....	6.5.5	PREVIOUS QUESTION	
demit, membership in a Pomona Grange.....	7.5.1	privilege of motion.....	13.5.1
PLACE, PLACED, PLACES		motion defined.....	13.11.1
other offices at, National Grange.....	4.2.2	debate on	13.11.2
assets into trust.....	4.5.4	PRINCIPAL OFFICE	
State Grange assets, into trust.....	4.5.9	of National Grange located at.....	4.2.1
State Grange shall meet at.....	4.9.4	Secretary not available.....	10.8.1
National Grange meeting.....	4.9.5	PRIVILEGED QUESTION(S)	
National Grange Executive Committee.....	4.9.6	defined	13.5.1
sponsoring Grange shall provide, Junior.....	5.1.2	PROCEDURE, PROCEDURES, PROCEDURAL	
of meeting Subordinate Grange, changed.....	6.2.1	issuance of charters.....	4.3.2
notice given before changing.....	6.2.5	issuance of State Grange charters.....	4.3.3
into a pool: regalia, etc.....	6.2.7	consolidation.....	4.4.1 (A)
cannot claim jurisdiction from two.....	6.3.2	adopting new name, in consolidation.....	4.4.2 (B)
of meeting, designated.....	6.12.3	for Pomona membership.....	4.6.7 (C)
nomination, name	10.4.1	for Pomona Degree from State Grange.....	4.6.7 (D)
on floor, cloth.....	11.8.2	for attaining Associate membership.....	4.6.12
on staff, flag.....	11.8.4	for termination of membership, demit.....	4.6.14 (A)
of Chairman, read report of committee.....	13.1.1	for termination of membership, non payment.....	4.6.14 (B)
into hand of committee, motion to commit.....	13.13.1	for termination of membership, felony.....	4.6.14 (E)
POLITICAL		disbursement of funds.....	4.8.3
policy, partisan, not topic of discussion.....	1.12.1	disbursement of funds, State or National.....	4.8.3 (B)
views not affect eligibility for membership.....	6.4.1	suspension of officer.....	4.10.7 (B)
defined	10.1.3	sale of real property.....	4.11.1 (A)
office, support of not permitted.....	10.1.4	encumbrance of real property.....	4.11.2 (A)
avoid influencing the opinions of others.....	10.1.5	transfer of real property.....	4.11.3 (A)
POMONA (officer or degree of)		for organization of Junior Granges.....	5.1.1
degree of,	1.1.1 (C)	to report membership, Junior Granges.....	5.2.10
designation of officer.....	4.10.1 (A)	for organization of Subordinate Granges.....	6.1.1
in Assembly of Demeter.....	4.10.1 (B)	for operation of Student Granges.....	10.10.1
in Assembly of Demeter, how elected.....	4.10.2 (F)	error in trial, State.....	12.2.14 (A)
duties of, Junior Grange.....	5.2.11	error in trial, National.....	12.2.24
who may hold office.....	6.4.9	error in trial, Assembly.....	12.2.33
Fourth degree members shall be entitled to.....	7.2.3	for Arbitration Panel	12.2.34
order of election, National Grange.....	9.6.1	for Trial Court.....	12.2.34
flag place between Master and.....	11.8.4	suspend meeting	13.7.3
POSTPONE, POSTPONED, POSTPONEMENT		suspend any rules adopted to govern	13.16.1
to a day certain.....	13.12.1	PROCEEDINGS	
regular business is, when.....	13.12.3	duty of Secretary to keep record of.....	4.10.5 (B)
indefinite, defined.....	13.15.1	indemnification from.....	4.10.10
POWER(S)		State Secretary forward copy of.....	4.13.1
to establish Associate Membership class.....	1.2.1	Junior Secretary keep record of.....	5.2.10
National Grange, to adopt laws.....	1.3.1	Master never allow interruptions of.....	10.3.5
Articles of Incorporation.....	1.3.2	must be recorded.....	10.8.2
Ritual, Degrees and Regalia.....	1.3.4	Trial Court, record of, State	12.2.10
Judiciary	1.3.5	Trial Court, record of, National.....	12.2.21
Parliamentary.....	1.3.6	Trial Court, record of, Assembly	12.2.30
various divisions delegated specific.....	1.7.3	PROPER ATTIRE	
of National Grange, when no State Grange.....	4.11.4	defined	11.9.4
of acting Master.....	10.6.3	PROPERTY	
PREAMBLE		sell, encumber or in any other way transfer.....	1.9.1
to Constitution.....	1.0.2	retention of.....	1.10.1
to Declaration of Purposes.....	2.0.0	consolidation, effect on.....	4.4.1 (A)
		dissolving a Grange, effect on.....	4.4.3 (A)

Index: PR-RE

disposition of.....	4.4.3 (B)
sale of, procedure.....	4.11.1
encumbrance of, procedure.....	4.11.2
transfer of, procedure.....	4.11.3
sale, encumbrance, transfer of.....	4.11.5
of Granges surrendering charters.....	4.12.1
of State Granges, surrendering charter.....	4.12.2
income of committee is, of Grange.....	4.15.4
responsibility for the use of, Junior Grange.....	5.2.13
not surrender charter, holding.....	6.2.6
alcoholic beverages on Grange.....	10.11.1
PROSPECTIVE MEMBER(S)	
election of	4.6.4 (F)
jurisdiction of.....	6.3.3

-Q-

QUARTER, QUARTERLY

in arrears for dues for one or more, effect.....	4.5.1 (C)
member in arrears for dues, one.....	4.6.14 (B)
State Grange shall pay dues.....	4.8.2 (F)
in arrears for dues, State Granges.....	4.8.2 (F)
Pomona Granges shall meet at least.....	4.9.3
delinquent in the payment of dues for one.....	6.7.1
Subordinate Grange shall report	6.7.1
member pays Subordinate Grange dues.....	6.11.1
dues not paid in, newly organized.....	6.11.2
Subordinate Grange pay dues.....	6.11.5
Subordinate Grange Secretary shall report.....	6.15.5
report on associate members.....	8.5.3
dues, when not paid on Golden Sheaf members.....	8.6.1 (A)
State Treasurer pay on Subordinate members.....	8.6.1 (B)
State Treasurer pay on Associate members.....	8.6.1 (C)
defined.....	8.7.1
reports, when due.....	8.7.2
representation at National Grange, reports.....	8.9.1

QUESTION(S)

Non-voting members may speak to.....	4.6.10 (B)
voting rights of members on.....	4.7.1
vote on in Fourth Degree, Subordinate	6.10.1
under appeal, no action take.....	6.15.1
non delegate State Officer may speak to.....	8.2.6
influence the opinions of others on.....	10.1.5
each member has one vote on.....	10.2.4
on law subject to ruling.....	12.1.1
on law decided by.....	12.1.2
on law, State Grange.....	12.1.3
on law, National Grange.....	12.1.4
on law, not provided for.....	12.1.7
not speak more than once on.....	13.3.1
privileged motions.....	13.5.1
of privilege, defined.....	13.8.1
lay on the table, effect on the.....	13.10.1
previous question, motion.....	13.11.1
to commit, effect on the.....	13.13.1
amendments decided before the.....	13.14.1
indefinitely postpone suppresses the.....	13.15.1
division of the Grange, on the.....	13.17.1

yeas and nays and the.....	13.18.1
defined.....	13.19.1
vote on, called by Master.....	13.19.2
division of the.....	13.20.1
of order	13.21.1
reconsideration of the.....	13.22.1
committee of the whole and the.....	13.24.2

QUESTION OF ORDER

defined	13.21.1
how decided.....	13.21.2

QUESTION OF PRIVILEGE

a privileged motion.....	13.5.1 (B)
defined	13.8.1

QUORUM

at a Junior Grange meeting.....	4.9.1
at a Subordinate Grange meeting.....	4.9.2
at a Pomona Grange meeting.....	4.9.3
at a State Grange meeting.....	4.9.4
at a National Grange meeting.....	4.9.5
at Executive Committee meetings.....	4.9.7
special and standing committees.....	4.15.3
at a Subordinate Grange meeting.....	6.12.4
if present, if not present.....	10.3.4

present to adopt, amend or repeal:

Articles of Incorporation.....	1.3.2
Grange Laws.....	1.3.3
Ritual, Degrees and Regalia.....	1.3.4
Judiciary.....	1.3.5
Parliamentary.....	1.3.6
By-Laws.....	4.17.1
Grange Code.....	4.17.2

present to:

elect to membership, Junior Grange.....	4.6.1 (C)
elect to membership, Subordinate Grange.....	4.6.4 (E)
termination of membership.....	4.6.14 (E)

-R-

RANK, RANKING [Officer]

of officers	4.10.1 (A)
of Assembly of Demeter.....	4.10.1 (B)
the vacancy shall be filled by the next.....	10.3.8
when Master is absent.....	10.6.2

REAL PROPERTY

disposition of.....	4.4.3 (A)
sale of	4.11.1
encumbrance of.....	4.11.2
transfer of	4.11.3
by a State Grange or National Grange.....	4.11.5

RECESS

motion to take, privileged.....	13.5.1 (A)
motion defined.....	13.7.1
time period for.....	13.7.2

RECOGNITION

of officers	4.10.3
seals, membership.....	4.10.5 (B)

RECOGNIZE

established Granges in foreign countries.....	9.5.1
---	-------

Index: RE

Deputies in foreign countries.....	9.5.4	suspend charter, refusal to hold.....	8.4.4
question of privilege need not wait to be.....	13.8.1	order of business shall be followed at.....	10.3.3
RECOMMEND, RECOMMENDED, RECOMMENDATION		announce guilty finding in a, State.....	12.2.13 (A)
Junior Grange membership.....	4.6.1 (B)	announce guilty finding in a, National.....	12.2.23 (A)
Subordinate Grange membership.....	4.6.4 (B)	announce guilty finding in a, Assembly.....	12.2.32 (A)
termination of membership.....	4.6.14 (E)	REGULATE, REGULATION(S)	
Executive Committee,.....	4.9.5	of the internal affairs of the corporation.....	3.7.0
flag ceremony.....	11.8.7	election to Pomona Grange membership.....	4.6.7 (C)
RECONSIDER, RECONSIDERATION		Executive Committee duty, supervision of.....	4.10.6 (B)
of a ballot for membership.....	6.5.10	Junior Grange, organizational.....	5.1.1
election of an officers.....	10.4.2	Subordinate Grange, organizational.....	6.1.1
of an amendment.....	13.14.2	Master of the National Grange may issue.....	6.1.2
of a motion to indefinitely postpone.....	13.15.1	the amount and time of dues payments.....	6.11.3
motion, defined.....	13.22.1	admit candidates to Pomona Granges under.....	7.2.2
motion to rescind.....	13.23.1	Pomona Granges, delegates to State Grange.....	8.2.5
RECORD, RECORDS, RECORDED, RECORDING(S)		of Pomona Granges.....	8.8.2
duty of Secretary to keep.....	4.10.5 (B)	of Student Granges.....	10.10.1
duty of Secretary to keep, Junior.....	5.2.10	REINSTATE, REINSTATED, REINSTATEMENT	
transcript of, change Grange name.....	6.1.12	within one year.....	6.7.2
National may fill in report from.....	9.4.2	after one year.....	6.7.3
proceedings must be.....	10.8.2	paper ballot used for.....	10.12.1
appealing Masters ruling.....	12.1.5	REJECT, REJECTED, REJECTION	
of Trial Court proceedings, State.....	12.2.10	of Junior Grange membership.....	4.6.1 (C)
review of, when appeal filed.....	12.2.14	of Subordinate Grange membership.....	4.6.4 (E)
of Trial Court proceedings, National.....	12.2.21	when first ballot is,.....	6.5.10
review of, when appeal filed.....	12.2.24	protest election, Master may.....	10.4.2
of Trial Court proceedings, Assembly.....	12.2.30	committee report.....	13.1.3
review of, when appeal filed.....	12.2.33	RELATION(S)	
of Arbitration Panel shall be sealed.....	12.2.34	foreign Granges, fraternal.....	9.5.3
may expunge from the.....	13.23.1	Order desires to maintain.....	10.1.1
REGALIA		RELIGIOUS	
National Grange has charge of.....	1.1.1 (E)	matters not subject of discussions.....	1.12.1
to adopt, amend or repeal laws relating to.....	1.3.4	shall not discriminate because of.....	4.6.15
retained by Order, inactive Grange.....	4.12.1 (A)	belief shall not affect eligibility.....	6.4.1
Code of, provision for.....	4.17.2	convictions, claims exemption, regalia.....	11.9.4
when revert to State Grange.....	6.2.7	REMOVE, REMOVED, REMOVAL	
of a Junior Grange.....	11.2.1	from office.....	4.10.8
Steward is the proper custodian of.....	11.9.1	from membership rolls.....	4.6.14 (E)
Granges shall obtain.....	11.9.3	of Master or Officer from office.....	4.10.7 (B)
proper attire for meetings.....	11.9.4	from office, Trial Court, State.....	12.2.13 (A)
REGULAR MEETING(S)		from office, Trial Court, National.....	12.2.23 (A)
election to membership made at.....	4.6.4 (E)	from office, Trial Court, Assembly.....	12.2.32 (A)
Supportive Members may not attend.....	4.6.13	effect of motion to table.....	13.10.2
ratify termination of membership, felony.....	4.6.14 (E)	REORGANIZE, REORGANIZED, REORGANIZATION	
National Executive Committee shall hold one.....	4.9.6	a Junior Grange may be.....	4.3.5 (A)
vacancy filled at next.....	4.10.8	a Subordinate Grange may be.....	4.3.5 (B)
resolution to sale, adopted at.....	4.11.1 (B)	a Pomona Grange may be.....	4.3.5 (C)
Junior Grange, vacancy filled at next.....	5.2.14	of a Grange with less than thirteen members.....	4.3.6
change name, proposed at.....	6.1.12	a State Grange may be.....	4.3.7
notice of vote to surrender charter given at.....	6.2.5	duty of National Master to, State Grange.....	4.3.8
withdraw application at.....	6.4.5	suspend charter, effect of.....	4.5.1 (F)
suspension of members at.....	6.7.1	property held in trust pending.....	4.12.1 (A)
vote to give demit taken only at.....	6.9.4	within seven years, trust.....	4.12.1 (B)
vote to accept demit take only at.....	6.9.6	property held in trust, State Grange.....	4.12.2 (A)
Subordinate designate a time and place for.....	6.12.3	within seven years, State Grange.....	4.12.2 (B)
Subordinate Grange, vacancy filled at next.....	6.15.7	of a Junior Grange.....	5.1.6
Pomona Grange, vacancy filled at next.....	7.7.3	Junior Grange when, procedure.....	5.1.7

Index: RE

INDEX

Junior Grange, new members.....	5.1.8	at National Grange, for a quorum.....	4.9.5
minimum number for, Junior Grange.....	5.1.9	at National Grange, by a State Grange.....	8.9.1
Subordinate Grange, procedure for.....	6.1.13	State Grange not entitled to, when.....	9.4.1
books, jewels, regalia use for.....	6.2.7	Foreign Granges entitled to.....	9.5.3
REPORT(S), REPORTED		REPRIMAND	
amendments, ratification shall be.....	1.14.1	as result of guilty finding, Trial Court, State.....	12.2.13
of assets, consolidation.....	4.4.1 (A)	as result of guilty finding, Trial Court, National.....	12.2.23
of consolidation.....	4.4.4	as result of guilty finding, Trial Court, Assembly.....	12.2.32
of charter suspension.....	4.5.2	REQUIREMENT(S)	
of Junior Grange affiliate members.....	4.6.3	to suspend/revoke charter, number members.....	4.5.1 (F)
of Subordinate Grange affiliate members.....	4.6.6	election of prospective members.....	4.6.4 (F)
of Pomona Grange affiliate members.....	4.6.8	bonding.....	4.10.9
of Associate members, State Grange.....	4.8.2 (E)	RESCINDING	
of Secretary/Treasurer to be examined.....	4.9.6	action of the Grange.....	13.23.1
National Grange Master shall.....	4.10.5 (B)	RESOLUTION	
to National Grange, Secretary.....	4.10.5 (B)	to reimburse Delegates, National Grange.....	4.9.8
in detail, National Executive Committee.....	4.10.6 (B)	of indemnification.....	4.10.10 (D)
use of property, for sale.....	4.11.1 (A)	<i>sale of real property:</i>	
use of property, for encumbrance.....	4.11.2 (A)	in general.....	4.11.1
use of property, for transfer.....	4.11.3 (A)	notice to State Grange.....	4.11.1 (A)
of committees.....	4.15.2	notice to members.....	4.11.1 (B)
of expenditures by committees.....	4.15.4	vote by Grange on resolution to initiate sale, requires 2/3	
of reorganization, Junior Grange, fee.....	5.1.7	vote.....	4.11.1 (C)
of Junior Grange, Leader responsible for.....	5.2.2	notice to State Grange of adoption of resolution to sell.....	
alarms at gate, by Steward.....	5.2.6	4.11.1 (D)
of Junior Grange.....	5.2.10	vote by Grange to accept offer to purchase.....	4.11.1 (E)
Subordinate change of name.....	6.1.12	notice to State Grange of acceptance of offer to purchase.....	
reorganization to State Grange.....	6.1.13	4.11.1 (F)
of the Secretary, delinquency of members.....	6.7.1	sale of property, notice to State Grange accounting for net pro-	
of Subordinate Grange to State Grange.....	6.11.2	ceeds.....	4.11.1 (G)
of Lecturer to State Lecturer.....	6.15.4	<i>encumbrance of real property:</i>	
of Secretary, quarterly.....	6.15.5	in general.....	4.11.2
of Pomona Grange, at least annually.....	7.7.2	notice to State Grange.....	4.11.2 (A)
of Pomona Grange, when requested.....	7.8.1	adoption of resolution invalid unless consent is first re-	
<i>by State Granges:</i>		ceived from State Grange.....	4.11.2 (B)
regarding Junior Grange.....	8.5.1	with consent, procedures thereafter follow.....	
quarterly.....	8.5.2	4.11.1 (B) - (F), 4.11.3 (C)
associate membership.....	8.5.3	<i>transfer of real property:</i>	
of Junior Granges, annually to State Granges.....	8.6.1 (A)	in general.....	4.11.3
quarterly, when due.....	8.7.2	notice to State Grange.....	4.11.3 (A)
delinquent, penalty.....	8.7.3	adoption of resolution invalid unless consent is first re-	
for representation at National Grange.....	8.9.1	ceived from State Grange.....	4.11.3 (B)
to State Master, by National Officer.....	9.2.3	with consent, procedures thereafter follow.....	
by Executive Committee to National Grange.....	9.3.3	4.11.1 (B) - (F), 4.11.3 (C)
if State fail to.....	9.4.2	report of committee on.....	13.1.3
of ruling on appeal, five days.....	12.1.5	when reduced to writing.....	13.2.2
of ruling by National Master.....	12.1.6	defined.....	13.19.1
of ruling by National Master.....	12.1.7	RESTORATION	
guilty finding until appeals exhausted.....	12.2.15	of charter, application made to.....	6.2.3
of committee, who made.....	13.1.1	REVOKE, REVOKED, REVOCATION	
of committee, minority.....	13.1.2	of authority to expend funds, committee.....	4.15.4
of committee, may be altered etc.....	13.1.3	<i>of charter:</i>	
declare Grange at ease, awaiting.....	13.7.3	criteria.....	4.5.1
of committee, to commit.....	13.13.1	report action to National Grange.....	4.5.2
of tellers, vote.....	13.17.2	appeal action.....	4.5.3
REPRESENT, REPRESENTATION		disposition of assets, after.....	4.5.4
State Grange not entitled to, when.....	4.8.2 (F)	disposition of charter, after.....	4.5.5

Index: RE-SE

disposition of members, after.....	4.5.6
criteria, State Grange.....	4.5.7
appeal, State Grange.....	4.5.8
and financial obligations.....	4.5.9
reasons for.....	4.5.11
property of, retained by Order after.....	4.12.1
if no State Grange.....	4.12.1 (C)
application made for restoration.....	6.2.3
when number members is fewer than 13.....	6.2.4
books, jewels etc revert to State Grange.....	6.2.7
power enjoined on Master.....	8.4.4
RITUAL, RITUALISTIC	
National Grange has charge of.....	1.1.1 (E)
power to change vested in National Grange.....	4.17.2
Junior Grange prescribed by.....	5.3.1
proposals to change to National Grange.....	9.8.1
contained in the Degree Manuals.....	11.1.2
may not omit any part of.....	11.1.3
presentation of flag shall not conflict with.....	11.8.7
ROBERTS RULES OF ORDER	
is considered standard authority.....	1.3.6
is considered standard authority.....	13.0.0
ROLL	
membership, written request to be dropped.....	4.6.14 (C)
call vote, when Master can vote.....	4.7.3
retained on, received one Degree.....	6.4.8
dropped from, effect on higher Degree.....	6.7.4
how called, yea and nay voting.....	13.18.1
ROSE DRILLS	
may not be used in lower Degree.....	11.8.8
RULING(S)	
construction and interpretation by means of.....	1.3.5
right to make is vested solely in the Masters.....	4.10.4
shall report all rulings (National Master).....	4.10.5 (B)
right to make is vested solely in the Masters.....	10.5.1
as to parliamentary law.....	10.5.2
as to all other matters.....	10.5.3
right to make is vested solely in the Masters.....	12.1.1
who may request rulings.....	12.1.2
in State Grange, and appeals of.....	12.1.3
may be appealed, procedure.....	12.1.5
shall report all rulings (National Master).....	12.1.6
must conform to the Parliamentary Code.....	13.0.0
-S-	
SALE, SELL	
proceeds from, retained by the Order.....	1.9.1
when consolidating.....	4.4.2
procedure for.....	4.11.1
transfer of real property, other than.....	4.11.3
when no State Grange.....	4.11.4
when State or National Grange shall.....	4.11.5
of State Grange property.....	4.12.2
of open alcoholic beverages.....	10.11.1
of sealed containers of alcoholic beverages, permitted for fundraising.....	10.11.1

SALUTATION	
not used when leaving a meeting.....	6.15.3
use of at open meeting.....	11.8.10
not given outside of Grange meeting.....	11.1.4
not used when Grange is at ease.....	13.7.3
SASH	
of the Subordinate Grange.....	11.3.4
of the Pomona Grange.....	11.4.7
of the State Grange.....	11.5.3
of the National Grange.....	11.6.2
SEAL	
of the corporation of the National Grange.....	4.2.3
affixed to charter when issued.....	4.3.2 (C)
consolidation report authenticated by.....	4.4.4
of inactive Grange.....	4.12.1 (A)
when charter is suspended or revoked.....	6.2.7
of State Grange on demit, when.....	6.9.2
Secretary is the custodian of.....	10.8.1
Granges shall obtain.....	10.8.1
SECRET	
ballot for candidates is.....	6.5.8
ballot, election of State Officers.....	8.3.1
SECRETARY(IES)	
<i>All Granges:</i>	
designation of officer.....	4.10.1
bonding of.....	4.10.9
when office must be filled.....	6.12.5
custodian of the seal.....	10.8.1
record proceedings.....	10.8.2
file notice of appeal with.....	12.1.5
may read motions aloud.....	13.2.2
call roll, Yea's and Nay's ordered.....	13.18.1
Rescinding and expunging record.....	13.23.1
<i>National Grange:</i>	
amendments to constitution, ratification.....	1.14.1
applications for charters filed with.....	4.3.1
application for charter filed with.....	4.3.2 (A)
issues charters under direction.....	4.3.2 (B)
apply to, authority organize State Grange.....	4.3.3 (A)
issues charters under direction.....	4.3.3 (B)
charters returned to State Grange after consolidation.....	4.4.4
charters returned to State Grange after revocation.....	4.5.5
audit books of.....	4.9.6
term of office.....	4.10.2 (E)
turn funds over to Treasurer.....	4.10.5 (B)
duties of.....	4.10.5 (B)
notice of Junior reorganization filed with.....	5.1.7
notified of change of name.....	6.1.12
change place of meeting, issued charter.....	6.2.1
application for restoration made through.....	6.2.3
audit records of.....	9.3.3
fill in blanks of State Secretary reports.....	9.4.2
certify a Foreign State Grange.....	9.5.2
recognition of foreign deputies by.....	9.5.4
order in election of officers.....	9.6.1
<i>State Grange:</i>	
signs charters.....	4.3.2 (C)

Index: SE-SP

consolidation report to.....	4.4.4	drafts, drawn on the National Grange.....	4.10.5 (B)
demit signed by.....	4.5.6	charters, by.....	5.1.11
designate Junior affiliates, reports to.....	4.6.3	Treasurer, pay orders that are.....	5.2.9
designate Subordinate affiliates, reports to.....	4.6.6	application of under age applicant.....	6.4.6
designate Pomona affiliates, reports to.....	4.6.8	objection to initiation, by three members.....	6.5.11
report number of associate members.....	4.8.2 (E)	traveling card must be.....	6.8.1
forward copy of proceedings.....	4.13.1	demit, by State Master and Secretary.....	6.9.5
file copies of State By-Laws, etc. with.....	4.13.2	must accompany seal.....	10.8.1
Junior reorganization filed with.....	5.1.7	when expunging record.....	13.23.1
Junior charters signed by.....	5.1.11	SILVER STAR MEMBER	
receive report of change of name.....	6.1.12	membership for 25 years may be designated.....	6.6.1
report reorganization to, Subordinate.....	6.1.13	SIX	
application for restoration made by.....	6.2.3	months, to apply for demit, inactive Grange.....	6.9.5
forward reports of Junior Granges.....	8.5.1	months, demit shall remain in force.....	6.9.7
make quarterly reports.....	8.5.2	months, demit shall remain in force, Pomona.....	7.5.1
report associate members.....	8.5.3	members, National Grange committees.....	9.4.3
<i>Pomona Granges:</i>		<i>State Granges, Six Subordinate Granges:</i>	
notified of Subordinate members lost.....	6.7.4	required to organize	4.3.3 (A)
shall maintain list of members.....	7.7.1	to charter	4.3.8
shall report annually to State Grange.....	7.7.2	number below, duty of National Master.....	4.5.7
certify reports to State Grange.....	7.8.1	or more, representation at National.....	8.9.1
<i>Subordinate Granges:</i>		when reduced below.....	9.4.1
notify Pomona Grange, members lost.....	6.7.4	SIXTH DEGREE	
shall report quarterly to State Grange.....	6.15.5	State Granges have charge of.....	1.1.1 (D)
<i>Junior Granges:</i>		non-voting members of State Grange.....	4.6.9 (B)
notification of, to remove name of felony.....	4.6.14 (E)	special meeting may be held to confer.....	4.9.4
file report with State.....	5.2.2	who is entitled to receive it.....	11.4.5
orders to Treasurer signed by.....	5.2.9	State Grange authorized to open meeting in.....	11.5.2
duties of.....	5.2.10	drills, not used in lower degrees.....	11.8.8
traveling card signed by.....	6.8.1	SPEAK, SPEAKING	
demit issued by.....	4.6.14 (A)	National Grange non-voting members.....	4.6.10 (B)
notification of, to remove name of felony.....	4.6.14 (E2)	State Officer, not delegate	8.2.6
meeting notice of State Grange mailed to.....	4.9.4	preference to the mover if he/she rises	13.2.2
disbursement procedure.....	4.8.3 (A)	not allow more than once.....	13.3.1
objection to initiation filed with.....	6.5.11	time allow for	13.3.2
report of, delinquency of members.....	6.7.1	how to refer to other members.....	13.4.1
demit, issued by.....	6.9.1	not interrupt another.....	13.4.2
notify, transfer of pro-rata dues. demit.....	6.9.7	shall address the Master before.....	13.4.3
notify members of dues	6.11.6	SPECIAL	
SEVENTH DEGREE		<i>committees:</i>	
National Grange in charge of.....	1.1.1 (E)	voting rights.....	4.7.1
members, Assembly of Demeter.....	1.1.1 (F)	purpose.....	4.15.1
ritual, regalia; charge of.....	1.3.4	how appointed.....	4.15.2
members compose Corporate body.....	3.4.0	quorum.....	4.15.3
member compose Assembly of Demeter.....	4.6.11	powers conferred on it.....	4.15.4
meeting of National Grange shall open in.....	11.6.1	members have one vote.....	10.2.4
Assembly of Demeter shall confer.....	11.7.1	<i>degree days:</i>	
SIGN, SIGNS, SIGNED, SIGNATURE		defined.....	6.5.6
charters, by.....	4.3.2 (C)	confer more than two degrees.....	11.3.3
application for charter, Junior Grange.....	4.3.5 (A)	<i>meetings:</i>	
application for charter, Subordinate Grange.....	4.3.5 (B)	State Granges.....	4.9.4
application for charter, Pomona Grange.....	4.3.5 (C)	National Grange.....	4.9.5
application for charter, State Grange.....	4.3.7	only one held in 24 hours.....	6.12.2
demits, by Master and Secretary.....	4.5.6	business to be transacted.....	10.3.3
membership application, by sponsor.....	4.6.4 (B)	proceedings must be recorded.....	10.8.2
membership application, by applicant.....	4.6.4 (C)	Degrees may be conferred.....	11.3.2
disbursement orders, must be.....	4.8.3	confer Fifth Degree.....	11.4.2

Index:

Index: SP-TR

may rescind action.....	13.23.1
<i>orders:</i>	
how called for.....	13.9.1
defined.....	13.12.1
when hour is fixed.....	13.12.2
regular business is postponed.....	13.12.3

STAND

Master will, when speaking.....	10.3.6
Officers will, when speaking.....	11.1.5
for salute to the flag.....	11.8.5

STATE LINES

and Subordinate membership.....	6.1.5
---------------------------------	-------

STEWARDS(S)

designation of office.....	4.10.1 (A)
duties, Junior Grange.....	5.2.6
Assistant Stewards under direction of, Junior.....	5.2.7
Office must be filled.....	6.12.5
order of election, National Grange.....	9.6.1
proper custodian of the regalia, emblems.....	11.9.1
bear the emblems of their office.....	11.9.2

STUDENT GRANGES

how regulated.....	10.10.1
--------------------	---------

SUPERVISION

Junior Grange:

Junior Leader shall have	5.2.2
Executive Committee shall have, with.....	5.2.13

National Grange:

Executive Committee shall have.....	4.10.6 (B)
-------------------------------------	------------

SUSPEND, SUSPENDED, SUSPENSION

definition	4.5.10
Constitution, State Master cannot.....	8.1.1
Constitution, National Master cannot.....	9.1.2
Constitution, any Master cannot.....	10.5.4
procedures.....	13.7.3

Junior, Subordinate or Pomona Granges:

charter, criteria.....	4.5.1
charter, report to National Grange.....	4.5.2
charter, appeal of.....	4.5.3
organized Grange in jurisdiction of.....	6.1.6
application must be made to restore.....	6.2.3
charter, when less than thirteen members.....	6.2.4
effects on regalia, etc.....	6.2.7
charter, if refuses to hold meetings.....	8.4.4

State Grange:

charter, criteria.....	4.5.7
charter, appeal of.....	4.5.8

Members, Membership:

reasons for.....	4.6.14
cannot organize Grange.....	6.1.7
majority vote, non-payment of dues.....	6.7.1
may be reinstated, under one year.....	6.7.2
may be reinstated, over one year.....	6.7.3
effect on higher degrees.....	6.7.4
for violation of obligation.....	10.9.1
for non-payment of dues.....	10.9.2
of membership, guilty finding, State.....	12.2.13
of membership, guilty finding, National.....	12.2.23

of membership, guilty finding, Assembly.....	12.2.32
--	---------

Officers:

criteria.....	4.10.7 (A)
procedures.....	4.10.7 (B)
by State Master, Subordinate, Pomona	8.4.3 (A)
by State Master, State Officers.....	8.4.3 (B)

SUSPENSION OF RULE(S)

may not conflict with constitution.....	13.16.1
---	---------

-T-

TAKE RECESS, AT RECESS

is a privileged question.....	13.5.1
when is or is not privileged.....	13.7.1
less than 24 hours duration.....	13.7.2

TERM

of office and membership, Junior Grange.....	4.6.1
compensation may not be changed during.....	9.7.1

TERM LIMITS

of Executive Committee, National Grange.....	4.10.1 (C)
of officers, National Grange.....	4.10.2 (E)

TERMINATE, TERMINATED, TERMINATION

of discussion:

Master will say.....	10.2.1
of reports, Master will call for vote.....	13.1.1

of membership:

Supportive Members.....	4.6.13
from Subordinate, Pomona Grange, causes.....	4.6.14
for conviction of a felony, procedure.....	4.6.14 (E)
effect on office.....	4.10.8
for violation of the obligation.....	10.9.1
for non payment of dues.....	10.9.2
guilty finding, Trial Court, State.....	12.2.13
guilty finding, Trial Court, National.....	12.2.23
guilty finding, Trial Court, Assembly.....	12.2.32
entitled to advancement unless	11.3.1

TESTIMONY

taken under oath at, State Trial Court.....	12.2.10
taken under oath at, National Trial Court.....	12.2.21
taken under oath at, Assembly Trial Court.....	12.2.30

THIRTEEN (members)

or more to organize Junior Grange.....	4.3.5 (A)
or more to organize Subordinate Grange.....	4.3.5 (B)
or more to organize Pomona Grange.....	4.3.5 (C)
or less, to reorganize	4.3.6
or more, not compelled to surrender charter.....	4.4.1 (D)
suspend charter when less than.....	4.5.1 (F)
not less than to organize Junior Grange.....	5.1.4
reorganized when less than.....	5.1.6
return to active status, Subordinate Grange.....	6.1.13

TIE VOTE

in case of, State Grange.....	4.7.3
in case of, National Grange.....	4.7.3

TIMES OF SPEAKING

times a member may speak on subject.....	13.3.1
--	--------

TRANSFER, TRANSFERRED, TRANSFERRING

of consolidating Granges.....	4.4.3 (A)
-------------------------------	-----------

AP-AT

INDEX

Index: TR-VA

property of Junior Granges.....	4.5.4
of member, revocation of charter.....	4.5.6
of funds, National Grange.....	4.10.5 (B)
of funds, Secretary shall report on.....	4.10.5 (B)
of real property, Pomona, Subordinates.....	4.11.3
how notice of is given.....	4.11.3 (A)
consent of State Grange for.....	4.11.3 (B)
when no State Grange.....	4.11.4
by a State Grange or the National Grange.....	4.11.5
of the pro rata portion of the unexpired dues.....	6.9.7
TRAVELING CARD	
purpose.....	6.8.1
may receive annual word.....	10.7.2
TREASURER (PRIEST TREASURER)	
Secretary prepares orders for, disbursement.....	4.8.3
designation of, All Granges.....	4.10.1 (A)
designation of, Assembly of Demeter.....	4.10.1 (B)
bonding requirements.....	4.10.9
duties of, Junior Grange.....	5.2.9
funds deposited with.....	5.2.10
membership fees paid to, new Grange.....	7.1.3
<i>State Granges:</i>	
pay dues to Pomona Granges.....	8.6.2
<i>National Grange:</i>	
duties of, National Grange.....	4.10.5 (B)
books examined by Executive Committee.....	9.3.2
books examined by Executive Committee.....	4.9.6
order of elections.....	9.6.1
TRIAL(S) - TRIAL COURT	
suspension or termination of memberships.....	4.6.14
of officers.....	4.10.7 (B)
State Grange Trial Court if determined by Arbitration Panel (State).....	12.2.5
court- members qualifications.....	12.2.6
court- composed of three members.....	12.2.7
assess members for cost of.....	12.2.8
transmit to Respondent copy of Complaint.....	12.2.9
set time and place of.....	12.2.10
in case of default by Respondent.....	12.2.11
render a decision.....	12.2.12
cost may be assessed against Respondent.....	12.2.13 (A)
cost may be assessed against Complainant.....	12.2.13 (B)
appeal decision of.....	12.2.14 (B)
National Grange Trial Court if determined by Arbitration Panel.....	12.2.17
composed of past voting delegates.....	12.2.18
court - composed of three members.....	12.2.19
transmit to Respondent copy of Complaint.....	12.2.20
set time and place of.....	12.2.21
render a decision.....	12.2.22
cost may be assessed against Respondent.....	12.2.23 (A)
cost may be assessed against Complainant.....	12.2.23 (B)
appeal decision of.....	12.2.24
Assembly if determined by Arbitration Panel.....	12.2.26
past voting delegates, when appointed.....	12.2.27
High Priest, assess members for cost of.....	12.2.28
transmit to Respondent copy of Complaint.....	12.2.29

set time and place of.....	12.2.30
render a decision.....	12.2.31
cost may be assessed against Respondent.....	12.2.32 (A)
cost may be assessed against Complainant.....	12.2.32 (B)
results of decision.....	12.2.32
appeal decision of.....	12.2.33
procedural guide.....	12.2.34

TRUST(S)

Subordinate or Pomona Granges:

assets placed into.....	4.11.1 (F)
held by State Grange.....	4.11.1 (G)
income earned from.....	4.11.1 (G)
assets of Inactive Grange.....	4.12.1 (A)
income earned from.....	4.12.1 (A)
assets from revert to.....	4.12.1 (B)

State Grange:

assets placed into.....	4.5.9
National Grange shall hold.....	4.12.2 (A)
assets from revert to.....	4.12.2 (B)

TWO-THIRDS (VOTE)

adopt, amend or repeal:

Articles of Incorporation.....	1.3.2
By-Laws.....	4.17.1
amend Constitution.....	1.14.1
termination of membership.....	4.6.14
of Exec. Comm. override Master.....	4.10.6 (A)
to take recess, if privileged.....	13.7.1
motion for the previous question.....	13.11.1
suspension of the rules.....	13.16.1

-U-

UNAFFILIATED

members holding demits known as.....	6.9.10
--------------------------------------	--------

Fifth Degree members:

how obtained.....	11.4.3
may sit in Pomona Grange meeting.....	11.4.4
may receive the Sixth Degree.....	11.4.5

UNFAVORABLE

ballot, not disclosed.....	6.5.9
----------------------------	-------

UNWRITTEN WORK

Assembly of Demeter has charge of.....	1.1.1 (F)
Assembly of Demeter has charge of.....	1.3.4
interpretation, decisions of the Master.....	6.15.2
Assembly of Demeter has charge of.....	11.1.1
right to make ruling on, vested in Master.....	12.1.1

USAGE

of judicial powers.....	1.3.5 (1)
-------------------------	-----------

-V-

VACANT, VACANCY, VACANCIES

Overseer fills.....	4.10.5 (B)
if Master suspended.....	4.10.7 (B)
how filled.....	4.10.8
Overseer fills.....	4.10.8 (A)
Master; Pomona, State or National Grange.....	4.10.8 (C)
Master and Overseer; Pomona, State or National Grange.....	4.10.8 (D)

Index: VA-WR

of other offices: Pomona, State or		
National Grange.....	4.10.8 (E)	
missed meetings, Junior Grange.....	5.2.14	
missed meetings, Subordinate Grange.....	6.15.7	
missed meetings, Pomona Grange.....	7.7.3	
Of Master, how filled.....	10.3.8	
of Master, ranking officer fill.....	10.6.2	
VISITING		
Master, chair extend to.....	10.3.8	
member, in fifth degree.....	11.4.4	
VOTE(S), VOTED		
on Articles of Incorporation.....	1.3.2	
on Grange Laws.....	1.3.3	
on Ritual, Degrees and Regalia.....	1.3.4	
on Judiciary.....	1.3.5	
on Parliamentary.....	1.3.6	
right to, provided in By-Laws.....	1.6.1	
on Constitution.....	1.14.1	
on consolidation of Granges.....	4.4.1 (C)	
on consolidation options.....	4.4.2	
on transfer of members.....	4.5.6	
entitled to, Junior affiliate member.....	4.6.3	
on election to Subordinate affiliate member.....	4.6.6	
entitled to, Subordinate affiliate member.....	4.6.6	
on membership in Pomona Grange.....	4.6.7 (B)	
entitled to, Pomona affiliate member.....	4.6.8	
right to, State Granges.....	4.6.9 (A)	
right to, National Grange.....	4.6.10 (A)	
right of Associate members to.....	4.6.12	
on termination of membership.....	4.6.14 (E)	
right of members, delegates.....	4.7.1	
rights of Master.....	4.7.3	
rights in Assembly of Demeter.....	4.7.4	
to hold additional meetings, Junior.....	4.9.1	
to hold additional meetings, Subordinate.....	4.9.2	
to hold additional meetings, Pomona.....	4.9.3	
rights of ex officio members.....	4.10.1 (C)	
to override Master.....	4.10.6 (A)	
to sale property.....	4.11.1 (C)	
to encumber property.....	4.11.2 (C)	
to transfer property.....	4.11.3 (C)	
to amend By-Laws.....	4.17.1	
to amend Grange Codes.....	4.17.2	
to declare Junior office vacant.....	5.2.14	
to change Subordinate name.....	6.1.12	
of 13 members to retain charter.....	6.2.2	
notice must be give before.....	6.2.5	
to allow application be withdrawn.....	6.4.5	
to allow collective balloting.....	6.5.7	
cast by mistake.....	6.5.10	
on objection to initiation.....	6.5.11	
on suspending members, non payment.....	6.7.1	
on reinstatement, within one year.....	6.7.2	
on reinstatement, after one year.....	6.7.3	
to elect to membership, holder of demit.....	6.9.6	
to elect former member to membership.....	6.9.11	
on in Fourth Degree, Subordinate Granges.....	6.10.1	
to declare Subordinate office vacant.....	6.15.7	
to elect to Pomona membership.....	7.2.3	
only Pomona members may.....	7.6.2	
to declare Pomona office vacant.....	7.7.3	
on spouse as delegate to State Grange.....	8.2.2	
State officer, not delegates, not entitled to.....	8.2.6	
deprive delegates of the right to.....	8.3.1	
preferential nomination.....	8.3.3	
every members should.....	10.2.1	
blank ballots as.....	10.2.3	
each member or delegate shall have one.....	10.2.4	
to take item out of Order of Business.....	10.3.7	
for a member, placed in nomination or not.....	10.4.1	
to allow alcoholic beverages at.....	10.11.1	
unaffiliated Fifth Degree member not entitled.....	11.4.4	
to excused from proper attire.....	11.9.4	
call for, committee reports.....	13.1.1	
to divide a question.....	13.2.3	
to take a recess.....	13.7.1	
to lay on the table.....	13.10.2	
the previous question.....	13.11.1	
to indefinitely postpone.....	13.15.1	
suspension of rules.....	13.16.1	
dispensing with a formal.....	13.19.3	
with the majority to move a reconsideration.....	13.22.1	
to rescind an action of the Grange.....	13.23.1	
VOTING		
collective ballot box, procedure.....	4.6.4 (F)	
Pomona membership, procedure.....	4.6.7 (B)	
members of the State Grange.....	4.6.9 (A)	
members of the National Grange.....	4.6.10 (A)	
rights of Grange members or Delegates.....	4.7.1	
of Masters.....	4.7.3	
of Assembly of Demeter members.....	4.7.4	
in elections.....	4.7.5	
in elections.....	4.10.2 (G)	
method and procedure.....	10.2.1	
sign is precise.....	10.2.2	
by ballot, blanks.....	10.2.3	
-W-		
WITHDRAW		
not obliged to, from old Grange.....	6.1.4	
WITHDRAWN		
application of a candidate may be.....	6.4.3	
application, before imitation.....	6.4.5	
ballot held unless application is.....	6.5.2	
motions.....	13.2.2	
WRITTEN...		
<i>Written Approval</i>		
consolidating Granges shall obtain.....	4.4.1 (B)	
<i>Written Consent</i>		
must be received for sale of property.....	4.11.1 (B)	
must be received for property transfer.....	4.11.3 (A)	
<i>Written Notice</i>		
Consolidating Granges shall send.....	4.4.1 (A)	
of intent to sale real property.....	4.11.1 (A)	

Index: WR-YE

sent to all members regarding sale.....4.11.1 (D)
must be given for encumbrance.....4.11.2 (A)
must be given for transfer of property.....4.11.3 (A)

Written Request

for suspension/termination.....4.6.14(C)
special meetings.....4.9.5

-Y-

YEA AND NAY

when Master may vote.....4.7.3
use permissible.....13.18.1

INDEX